

MUNSTER BOARD OF PARKS AND RECREATION
12:00 p.m. Regular Meeting
CENTENNIAL PARK CLUBHOUSE
Tuesday, March 2, 2021

MINUTES

Park Board Members present virtually via Zoom meeting technology: David Cerven, President; Robyn Paulsen, Vice President; Mike Sowards, Board Member; Dan Repay, Board Member; Ron Ostojic, School Board Liaison; Ken School, Town Council Liaison.

Present in person at Town Hall: Mark Heintz, Director of Parks and Recreation; Janice Uram, Park Board Secretary. Park staff present virtually via Zoom meeting technology: Jill Higgins, Superintendent of Recreation; Andrew Johnson, Centennial Park General Manager.

Others present virtually via Zoom meeting technology: Dustin Anderson, Town Manager; Wendy Mis, Clerk-Treasurer; Patricia Abbott, Controller.

1. CALL TO ORDER

President Cerven called the meeting to order at 12:00 p.m.

2. PUBLIC

There was no public input. No one from the public was present virtually or in person.

3. ADMINISTRATIVE MATTERS

a. Approval of Park Board Minutes

i. February 16, 2021 Minutes

It was motioned by Board Member Repay and seconded by Vice President Paulsen to approve the February 16, 2021 minutes. The motion carried by a vote of 5 in favor and 0 opposed.

b. Confirmation/Approval of Park Vouchers

i. Confirmation of Voucher 21-2E dated 02/26/2021 totaling \$40,102.72

ii. Approval of Voucher 21-3A dated 03/02/2021 totaling \$4,912.15

iii. Confirmation of Voucher 21-3B dated 2/21-28/2021 totaling \$65,831.90

It was motioned by Board Member Repay and seconded by Vice President Paulsen to approve Voucher Registers 21-2E, 21-3A and 21-3B. The motion carried by a vote of 5 in favor and 0 opposed.

4. ITEMS FOR DISCUSSION/ACTION

a. After Hours Park Usage Request by Indigo Golf

Indigo golf has partnered to have once a month pop-up Biergarten in Centennial Park throughout the summer potentially operating from 3:00 to 10:00 p.m. They are looking to the Board for approval of the hours of operation as the park officially closes at dusk. After discussion it was agreed that the Biergarten events should end by dusk in line with the set park hours.

It was motioned by Board Member Repay and seconded by Vice President Paulsen that the pop-up Biergarten events scheduled at Centennial Park end at dusk. The motion carried by a vote of 5 in favor and 0 opposed.

b. Resolution 2021-01 Declaring Property Surplus

The Director presented Exhibit A to Resolution 2021-01 listing park property that is no longer useful to the Department. He asked the Board to declare the listed property surplus and authorize the sale of said property.

It was motioned by Board Member Repay and seconded by Board Member Sowards to adopt Resolution 2021-01 declaring property surplus and authorizing the sale of said property. The motion carried by a vote of 5 in favor and 0 opposed.

c. Centennial Park Stage Sponsorship Signage

The Board previously approved a sponsorship agreement for the Centennial Park entertainment stage with the Munster Lion's Club for a 5-year term. Included in the agreement was placement of a sign that ultimately did not meet the Town's sign ordinance.

- A revised sign sketch was included in the board meeting packet, and upon review the Director recommended the Board approve the sketch.

It was motioned by Vice President Paulsen and seconded by School Board Liaison Ostojic to approve the revised sketch of the Munster Lion's Club sponsorship sign. The motion carried by a vote of 5 in favor and 0 opposed.

d. Park Maintenance Utility Vehicle Purchase

The Park Department is seeking to purchase a new 2021 John Deere Gator utility vehicle. This is a new additional vehicle that will mainly be at Centennial Park. The proposal in the amount of \$28,185.06, is from the Sourcewell cooperative purchasing program the Town is part of and will be delivered through a local vendor. The funds will come from the 2020 GO Bond. The Director recommended the Board approve the purchase.

It was motioned by Board Member Sowards and seconded by Board Member Repay to approve the purchase of a John Deere Gator XUV835M in the amount of \$28,185.06. The motion carried by a vote of 5 in favor and 0 opposed.

e. Centennial Golf Course Fairway Mower Purchase

Three quotes were received for a new fairway mower the Centennial Park golf course. The Golf Course Superintendent test drove the three vehicles as they were not identical and is seeking approval to purchase the John Deere 7500A from JW Turf. A proposal was received from Sourcewell however the discount Indigo Golf receives from several golf equipment manufacturers is greater. The Director recommend the Board approve the Purchase of a John Deere 7500A Precision Cut Fairway Mower from JW Turf in the amount of \$52,983.90. The purchase will be made with surplus bond funds.

It was motioned by Board Member Sowards and seconded by School Board Liaison Ostojic to approve the purchase of a John Deere 7500A Precision Cut Fairway Mower from JW Turf in the amount of \$52,983.90. The motion carried by a vote of 5 in favor and 0 opposed.

f. Park Rules Discussion

The Director presented the final draft of the park rules that will be put into effect by a Park Board Resolution and codified by the Town Council. Discussion was had and two changes were recommended. The resolution will be on the docket for the next board meeting.

g. 2021 Aquatics Discussion

Discussion was had about all phases of opening the pool for the 2021 season. Based on the discussion, the Superintendent of Recreation and the aquatics Recreation supervisor will put together a proposal to open the pool and under what policies and procedures for the Board to approve at the next board meeting.

5. **ADJOURNMENT**

President Cerven called for a motion to adjourn.

It was motioned by Board Member Repay and seconded by Vice President Paulsen to adjourn the meeting. The motion carried by a vote of 5 in favor and 0 opposed. The meeting was adjourned at 12:58 p.m.

Janice Uram, Park Board Secretary

Date

David Cerven, Park Board President

Date