

# GREAT LAKES LANDSCAPE MGMT., INC.

## 2020 GROUNDS MAINTENANCE SERVICES PROPOSAL

**Submitted To:**

**Phone:**

**Dated:**

**TOWN OF MUNSTER**

**(219) 836-6906**

**November 18, 2019**

**Munster Parks and Recreation**

**1005 Ridge Road**

**Munster, Indiana 46321**

**Attn: Mr. Greg Vitale**

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**SERVICE LOCATION: TOWN OF MUNSTER – CENTENNIAL PARK**

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**We are pleased to submit the following cost proposal to continue to provide the requested grounds maintenance services for the 2020 growing season.**

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**SCOPE OF WORK: Please refer to attached customer provided bid sheets.**

**Growing Season Grounds Maintenance Services:**

**Work will be scheduled for weekly visits during the growing seasons beginning weather permitting April 2020 and will continue as needed through November 2020. Our lawn maintenance program includes weekly lawn mowing and trimming (approximately 28-30 visits per season). Mowing and trimming shall be done on the same day of each week weather permitting. Edging will be performed at least 4 times per season at scheduled mowing visits as needed. Please note the below costs do not include any turf area fertilization or weed control services. All services billed monthly April through November.**

**Centennial Park - Cost per Monthly Rate:**

**\$ 6,551.25**

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**2020 TOTAL SEASON COST:**

**\$52,410.00**

**\* Special Notation:**

**The above contract costs can be extended for the 2021 and 2022 growing seasons if agreed to by both Great Lakes Landscape Mgmt., Inc. and Town of Munster, Munster Parks and Recreation Dept.**

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**2020 GROUNDS MAINTENANCE SERVICES PROPOSAL**

**TOWN OF MUNSTER, Centennial Park**

**November 18, 2020**

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**ACCEPTANCE OF PROPOSAL:**

**AGREED AND ACCEPTED for**

**GREAT LAKES LANDSCAPE MGMT.:** Dino Ioakimidis, President

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as outlined above. Full payment will be made Net 10 monthly.

**FOR TOWN OF MUNSTER AND MUNSTER PARKS AND RECREATION**

Dated 12/4/19 Authorized Signature: Ang Vitale



# **MOWING AND LANDSCAPE MAINTENANCE CONTRACT**

## **Detailed Scope of Work**

### **Centennial Park**

**ADDRESS:** 1005 S. Centennial Drive, Munster

**MAINTENANCE AREA:** From east to west, the maintenance area runs from the berm near the bike trail to Calumet Avenue. From north to south, the maintenance area runs from the north entrance and the field north of the playground to the back of the firehouse (end and asphalt path behind the firehouse). It includes the berm along the east border, the formal gardens and the dog park. The maintenance area does not include the golf course but does include everything north of the golf course and the driving range, including the north parking lot. The landscaping and minimal mowing along the hill stairway is included.

No map is included in the specifications. **Instead, there will be pre-bid meeting at the Centennial Park Clubhouse on Wednesday, November 6 at 1:00pm.** At that time, a tour of the park and a discussion of the responsibilities will be given.

**MAINTENANCE DATES:**

April 1 through November 15

Weekly visits are expected, but 2 visits per week are expected when turf is excessively long.

**MOWING:** Mow to a uniform height. All clippings shall be mulched with the mulching systems on mowers. Any unsightly clumping shall be removed. Mowing to be done once per week, twice per week if excessive turf growth. Mowing must be on the same day every week (to be decided by contractor).

Mowing adjacent to the hill stairway shall only be performed 1x per month. The mowing area consists of the grass between the stairway and the Flexamat to the SW of the stairs and only the first 25 feet of grass to the NE of the stairs. The grass on the bottom of the stairway between the Flexamat and the south entrance shall also be mowed. The rest of the grass on the hill is to remain natural.

**TRIMMING:** Trimming shall be done with a power weed eater for areas inaccessible by a mower. Trimming shall be done with each mowing. Trimming height shall match mowing height.

**EDGING:** Edging shall be done to all walks, curbs, and drives.

**GENERAL CLEAN UP:** Remove trash from turf and landscape beds with each visit.

**PLANTER AREA & MULCH BED WEED CONTROL:** A pre-emergent herbicide shall be applied to all planter areas to prevent weed growth. Any weeds that occur thereafter shall be pulled by hand or sprayed with a post-emergent herbicide with each visit.



**PRUNING:** Pruning of trees and shrubs in the east berm, around the clubhouse, around the shelters and in and around the formal gardens shall be performed throughout the growing season. Pruning of trees over 12' tall are not part of this agreement.

**TREE PRUNING THROUGHOUT PARK:** Not included other than the areas listed above.

**SPRING/FALL CLEANUP:** In the spring, remove accumulation of trash leaves, etc. from landscape. Remove leaves, twigs and dieback in the fall.

**WINTER PREPARATION:** Cut back ornamental grasses and other perennials throughout the park as recommended in generally accepted landscape practices

**TURF WEED CONTROL AND FERTILIZATION**

Not included

**INSECT AND DISEASE:** Monitor damaging insects and disease. Notify Parks and Recreation Department staff of any problems and submit proposals for treatments.

**GRANITE AREAS, WEED CONTROL:** A pre-emergent herbicide shall be applied as per label. Any other weeds will be hand pulled or sprayed with a post emergent herbicide.

**TREE AND SHRUB FERTILIZATION:** N/A

**AERATION/THATCHING:** N/A

**ANNUAL COLOR:** Prep all areas where annual flowers will be placed. Plant all flowers 6-8" apart. Annual flowers will be installed in areas indicated on plans.

**MULCH:** Total re-mulching is not included. However, spot mulching of thin or washed areas is required up to 200 cubic yards.

**GENERAL:** The maintenance schedule must be adjusted to accommodate for park special events. Work with the Centennial Park Maintainer III or designee on scheduling.

