

MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
TOWN HALL MAIN MEETING ROOM
Tuesday, October 20, 2020

MINUTES

Park Board Members present virtually via Zoom meeting technology; Dan Repay, President; Dave Cerven, Vice President; Ron Ostojic, School Board Liaison. Town Council Liaison Ken School was present in person.

Park staff physically present at Town Hall; Mark Heintz, Director of Parks and Recreation; Jill Higgins, Superintendent of Recreation; Janice Uram, Administrative Assistant. Superintendent of Operations Kevin Dark was present virtually. Centennial Park General Manager Andrew Johnson was present virtually.

Others present virtually; Dustin Anderson Town Manager; Wendy Mis, Clerk-Treasurer; Michael Khadivar, Board President, Munster Babe Ruth.

1. *CALL TO ORDER*

President Repay called the meeting to order at 5:05 p.m.

2. *PUBLIC INPUT*

There was no public input. No one from the public was present in person or virtually.

3. *ADMINISTRATIVE MATTERS*

a. *Approval of Park Board Minutes*

October 6, 2020 Minutes

It was motioned by Vice President Cerven and seconded by School Board Liaison Ostojic to approve the October 6, 2020 minutes. The motion carried by a vote of 3 in favor and 0 opposed.

b. *Confirmation of Park Vouchers*

i. Confirmation of Voucher Register 20-10C Dated 10/09/20 totaling \$41,512.01

ii. Approval of Voucher Register 20-10D dated 10/20/20 totaling \$34,482.29

It was motioned by Vice President Cerven and seconded by School Board Liaison Ostojic to approve Voucher Registers 20-10C and 20-10D. The motion carried by a vote of 3 in favor and 0 opposed.

c. *Reports*

i. *October Board Report*

The Director highlighted the October Board Report for the Board which was included in the Board Packet.

ii. *Trunk or Treat Event Report*

The Superintendent reported the event was extremely well received. Evaluations were given to vendors and positive feedback received included; fun and well-organized, felt safe with vendor social distancing and great turnout. Vendors are already looking forward to participating in 2021.

iii. Fishing Derby Event Report

The Superintendent reported that the first MPR Fishing Derby was a great success. Seventy-Two participants aged 6-18 fished from 10:00 a.m. to 1:00 p.m. Trophy awards were given for the most fish caught and the biggest. The in-kind sponsor provided several lures and hooks and a rod and reel for the winner of a raffle drawing.

4. ITEMS FOR DISCUSSION/ACTION

a. Memorandum of Understanding with Munster Babe Ruth

The Director drafted a Memorandum of Understanding, which was reviewed by both the Park Department and Munster Babe Ruth, Inc., to document the relationship between the two entities. The Director recommended the Board approve the MOU and designate the Director to sign it.

It was motioned by Vice President Cerven and seconded by School Board Liaison Ostojic to approve the Memorandum of Understanding between Town of Munster Department of Parks and Recreation and Munster Babe Ruth, Inc., and to designate The Director of Parks and Recreation to sign. The motion carried by a vote of 3 in favor and 0 opposed.

5. ADJOURNMENT

President Repay called for a motion to adjourn.

It was motioned by Vice President Cerven and seconded by School Board Liaison Ostojic to adjourn the meeting. The motion carried by a vote of 3 in favor and 0 opposed. The meeting was adjourned at 5:30 p.m.

Mike Sowards, Park Board Secretary

Date

Dan Repay, Park Board President

Date