

To: President and Members of the Munster Town Council
From: Wendy Mis, Clerk-Treasurer *W Mis*
Date: October 19, 2020
Re: Ordinance 1810, Additional Appropriations (2)

In preparation for year-end, all funds are reviewed to determine if there are adequate appropriations. This is a standard practice and two have been identified as in need and able to secure additional appropriations.

The Sewer Depreciation Fund 283 is used to make capital purchases for the Sewer Maintenance Department and is seeking \$100,000.00 in additional appropriations. The Water Depreciation Fund 603 is used to make capital purchases for the Water Department and is seeking \$250,000.00 in additional appropriations. These funds are both considered "reporting only" by the Department of Local Government Finance (DLGF).

The procedure for securing additional appropriations requires a public hearing, scheduled for November 16, 2020, and the adoption of an ordinance by the Town Council. The DLGF does not approve or deny the additional appropriations for "reporting only" funds. Upon passage of the ordinance, the additional appropriations will be in effect. The information will be forwarded to the DLGF for reporting purposes but no determination will be made.

Ordinance 1810 has been drafted to start the process. The amount of appropriations being sought can be found in the attachment to the ordinance.

RECOMMENDED ACTION:

By motion and roll call vote, hear proposed Ordinance 1810 for additional appropriations on first reading, and schedule second reading and a public hearing for November 16, 2020.