

**Munster Police
Department**

Memo

To: Munster Town Council
From: Chief Stephen F. Scheckel
cc: Clerk Treasurer Wendy Mis
Date: September 15, 2020
Re: Police Department Break Room

Since 1982 when the Police Station was constructed, the kitchen has never been updated. Even during the remodeling of 2001, the kitchen was left untouched. As a result, we have several issues with the dilapidating facilities to include cabinet doors hanging off, light fixtures inoperable, and misuse of space. Furthermore, with the officers working twelve (12) hour shifts, they are utilizing the kitchen area even more. The Police Administration was approached by officers, requesting that the kitchen area be updated, and a more functional design be implemented.

Fortunately, we have an officer who is a cabinet maker and he has agreed to make the cabinets and install them at a great reduction in cost. The estimated remodel will be around \$9,000.00 for the entire project. In discussions with the Clerk Treasurer we identified residual funds in the 2016, and 2017 Bond Issues, which could be allocated to the project.

For your convenience, we have attached the actual quotes with this memo. If you have any further questions or concerns regarding this matter, please feel free to contact me.