

MUNSTER BOARD OF PARKS AND RECREATION
12:00 p.m. Public Hearing
TOWN HALL MAIN MEETING ROOM
Tuesday, November 5, 2019

MINUTES

Park Board Members Present: Robyn Paulsen, President; Dan Repay, Vice President; David Cerven, Secretary; Joe Simonetto, Town Council Liaison.

Park Staff Present: Greg Vitale, Director of Parks and Recreation; Jill Higgins, Superintendent of Recreation; Don Tillar, Centennial Park General Manager; Janice Uram, Administrative Assistant.

Others Present: Anthony Montella, 8750 Greenwood
 Maguire Butler, 9113 Kooy Dr.

1. *CALL TO ORDER*

President Paulsen called the meeting to order at 12:00 p.m.

2. *PUBLIC HEARING*

2019 Bond Issue

President Paulsen declared the Public Hearing portion of the meeting open. There being no one requesting to speak, the public hearing was closed.

3. *PUBLIC INPUT*

There was no public input.

4. *ADMINISTRATIVE MATTERS*

a. *Approval of Park Board Minutes*

i. October 15, 2019 Minutes

Vice President Repay motioned with a second by Secretary Cerven, to approve the October 15, 2019 meeting minutes. The motion carried by a vote of 3 in favor and 0 opposed.

b. *Confirmation of Park Vouchers*

i. Park Vouchers Confirmed Register #19-10F Totaling: \$38,336.06

Fund 204 Parks & Recreation

Employee Payroll (\$11,322.23+\$27,013.83)

ii. Park Vouchers Approved Register #19-11A Totaling: \$21,985.98

Fund 204 Parks & Recreation \$7,750.71

Fund 419 Park Bond Proceeds \$12,310.01

iii. Park Vouchers Confirmed Register #19-11B Totaling: \$427,261.16

Fund 204 Parks & Recreation \$86,547.39

Fund 419 Park Bond Proceeds \$322,179.88

Vice President Repay motioned with a second by Secretary Cerven, to approve Park Voucher Registers 19-10F, 19-11A and 19-11B. The motion carried by a vote of 3 in favor and 0 opposed.

5. ITEMS FOR DISCUSSION/ACTION

- a. Resolution 2019-06 Declaring Certain Park Bond Proceeds as Surplus
It has been determined that surplus bond proceeds can be transferred to a property tax supported fund the reduce the tax rate in that fund. \$12,521.31 are Park Bond proceeds; the Director encouraged the Board to adopt Resolution 2019-06 Declaring Certain Park Bond Proceeds as Surplus authorizing the amount to be transferred.

Secretary Cerven motioned with a second by Vice President Repay, to approve Resolution 2019-06 declaring certain bond proceeds as surplus and allowing the transfer of surplus bond proceeds to the Town of Munster Park and Recreation Fund. The motion carried by a vote of 3 in favor and 0 opposed.

- b. 2019 Bark Bond;
Planning Calendar, Confirmatory Resolution 2019-07, Bond Resolution 2019-08, Appropriation Resolution 2019-10
All necessary notices for the issuance of the 2019 Park Bonds have been published and in order to complete the bond issue process, the Confirmatory Resolution, the Bond Resolution and the Additional Appropriation Resolution must be approved by the Park Board. The Director recommend the Board approve these resolutions.

Secretary Cerven motioned with a second by Vice President Repay, to waive the reading and adopt Confirmatory Resolution 2019-07. The motion carried by a vote of 3 in favor and 0 opposed.

Secretary Cerven motioned with a second by Vice President Repay, to waive the reading and adopt Bond Resolution 2019-08. The motion carried by a vote of 3 in favor and 0 opposed.

Secretary Cerven motioned with a second by Vice President Repay, to waive the reading and adopt Appropriation Resolution 2019-09. The motion carried by a vote of 3 in favor and 0 opposed.

6. ADJOURNMENT

President Paulsen called for a motion to adjourn.

Vice President Repay motioned with a second by Secretary to adjourn the meeting. The meeting was adjourned at 12:15 p.m.

David Cerven, Park Board Secretary

Date

Robyn Paulsen, Park Board President

Date