

MUNSTER BOARD OF PARKS AND RECREATION
12:00 p.m. Regular Meeting
TOWN HALL MAIN MEETING ROOM
Tuesday, October 1, 2019

MINUTES

Park Board Members Present: Robyn Paulsen, President; Dan Repay, Vice President; David Cerven, Secretary; Joe Simonetto, Town Council Liaison.

Park Staff Present: Greg Vitale, Director of Parks and Recreation; Jill Higgins, Superintendent of Recreation; Skyler Ramberger, Recreation Supervisor; Janice Uram, Administrative Assistant.

Others Present: Dave Nellans, Town Council Member
Grace Helmer, 4243 Greenwood Avenue
Mina Schuler, 8755 Monroe Avenue
Josh Foreit, 1313 Park Avenue
Kari Nero, 8009 Jefferson Avenue
Trinitee Hassan, 7413 Olcott Avenue
Daija Williams, 307 Beverly Avenue

1. CALL TO ORDER

President Paulsen called the

2. PUBLIC INPUT

There was no public input.

3. ADMINISTRATIVE MATTERS

a. Approval of Park Board Minutes

i. September 17, 2019 Minutes

Secretary Cerven motioned with a second by Vice President Repay, to approve the September 17, 2019 minutes. The motion carried by a vote of 3 in favor and 0 opposed.

b. Confirmation of Park Vouchers

i. Park Vouchers Confirmed Register #19-9E Totaling: \$34,444.05

Fund 204 Parks & Recreation

Employee Payroll (\$10,449.53+\$24,994.52)

ii. Park Vouchers Approved Register #19-10A Totaling: \$18,803.97

Fund 204 Parks & Recreation \$10,540.79

Fund 419 Park Bond Proceeds \$7,392.80

iii. Park Vouchers Confirmed Register #19-10B Totaling: \$182,308.11

Fund 204 Parks & Recreation \$94,287.88

Fund 419 Park Bond Proceeds \$76,180.51

Secretary Cerven motioned with a second by Vice President Repay, to approve Park Voucher Registers 19-9E, 19-10A and 19-10B. The motion carried by a vote of 3 in favor and 0 opposed.

4. ITEMS FOR DISCUSSION/ACTION

- a. Introduction of Skyler Ramberger, Recreation Supervisor
The Director introduced new park staff member and Recreation Supervisor Skyler Ramberger.
- b. 2019 Park Bond Discussion
The planning and approval process for the 2019 park bond has started. The director presented a draft Scope of Work to the Board and asked for review, input and comment. The Bond issue has been reduced to \$1 million which should not have a negative effect on the Department's project goals. Included in the Scope of Work is the golf cart fleet purchase, a playground replacement and the design of a Universal Playground. The bond issue planning calendar was included in the Board Packet.
- c. Big Wheel 500 & Chance's Kingdom Field Day Event Reports
Event participation increased by 15% this year with 34 participants. Racers received a t-shirt, participation medal, and the top three finishers in each age group received a trophy. A prize raffle was also held. Feedback on the event was very good.
The field day event was successful with about 35 in attendance.
- d. Frank H. Hammond Playground Agreement with School Town of Munster
A draft of the agreement negotiated with the School Town of Munster with the help of Attorney Wickland, was included in the Board Packet for the Board's review and discussion. No action is required.
- e. Centennial Park Hill Erosion and Stairway Project Update
An SEH update on the project reported that the stairs had been backfilled and the Flexamat has been installed. The asphalt trail to connect the stair to the Park's trail system was installed. The cobblestones that will line the stairs are being installed. Planting and restoration work continue. The project is on track for completion by the end of October.
- f. Munster High School Tennis Court Before & After Pictures
Pictures of the project were included in the board packet.

5. ADJOURNMENT

President Paulsen called for a motion to adjourn.

Vice President Repay motioned with a second by Secretary Cerven, to adjourn the meeting. the meeting was adjourned at 12:28 p.m.

David Cerven, Park Board Secretary

Date

Robyn Paulsen, Park Board President

Date