

**TOWN OF MUNSTER
MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
MAY 11, 2015**

A regular meeting of the Munster Town Council convened at 7:00 p.m. on Monday, May 11, 2015, at the Munster Town Hall. Town Councilors John W. Edington, Andy Koultourides, David B. Nellans, and Joseph A. Simonetto were present. Councilor John P. Reed was absent. President Koultourides presided. Also present were Clerk-Treasurer David F. Shafer, Town Manager Dustin Anderson, and Town Attorney Eugene M. Feingold. The news media were represented by Jim Masters of *The Times*, and Ron Johnson and Devin Shinkle of *Northwest Indiana News Bureau*, an online news service.

President Koultourides opened the meeting with a moment of silence followed by the Pledge of Allegiance.

GRADE SEPARATION REPORT

Robinson Engineering representative Joe Nordman reported that design work is continuing. Certain value engineering items of the grade separation project should be discussed and decided this evening under Reports, *infra*.

With reference to the renovations to the Centennial Park Clubhouse, Councilor Nellans noted that \$9,000.00 is a lot of money for dust control. He asked what else might be expected. Mr. Nordman responded that the renovations are being conducted as a design-build project. Some of the project elements have been discussed and rejected, and discussions will continue.

PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT

The proposed allocation of FY2015-2016 Community Development Block Grant (CDBG) funding for Munster is \$203,360.00, and is a two-year allocation with funds becoming available September 1, 2015. The recommendation is to use the funds for ADA compliant curbs and construction of ADA compliant playgrounds.

It is necessary to conduct a public hearing, adopt the Affirmative Action Program and Section 3 Understanding, and adopt a resolution authorizing project submittal for CDBG funding. The public hearing was advertised for this evening and Resolution 2000 has been drafted for consideration under New Business, *infra*.

President Koultourides read prepared opening remarks, and convened a public hearing to receive input from members of the public.

Mr. Ron Johnson, 8144 Hohman Avenue, read a statement in which he asked that CDBG funds be used for (1) establishment of three handicapped parking spaces at the east entrance to Town Hall, and (2) installation of ADA compliant automatic doors at the east entrance to Town Hall. He asked that his written comments be made part of the written record of this public hearing. (Clerk-Treasurer's Note: After the meeting, Mr. Johnson's written comments were filed with Resolution 2000.)

There being no one else desiring to be heard, President Koultourides adjourned the public hearing.

OPEN TO THE PUBLIC

Mr. Ron Johnson, Northwest Indiana News Bureau, clarified that he provided input during the CDBG public hearing as a citizen, but he is speaking now as a journalist. He said there is no Open to the Public portion of the meeting of the Munster Redevelopment Commission, as he requested prior to the adjournment of the Commission meeting on April 27, 2015. President Koultourides responded that it is, and he referred Mr. Johnson to the published agenda of this evening's Commission meeting. Mr. Johnson apologized for his oversight.

No one else rose to claim the floor, and the floor was closed.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the minutes of the regular meeting held on April 27, 2015

ACCOUNTS PAYABLE VOUCHER REGISTERS

Confirmation of Voucher Register #15-4Q dated 04/30/15 totaling \$299,832.10
Confirmation of Voucher Register #15- 4R dated 04/30/15 totaling \$234,770.36
Confirmation of Voucher Register #15-4S dated 04/21/15 totaling \$24,217.75
Confirmation of Voucher Register #15-4T dated 04/17/15 totaling \$99,617.84
Confirmation of Voucher Register #15-5A dated 05/01/15 totaling \$335,341.70
Confirmation of Voucher Register #15-5B dated 05/01/15 totaling \$274,231.31
Confirmation of Voucher Register #15-5C dated 05/05/15 totaling \$36.16
Approval of Voucher Register #15-5D dated 05/11/15 totaling \$ 124,292.02
Confirmation of Voucher Register #15-5E dated 05/07/15 totaling \$507,098.53
Confirmation of Voucher Register #15-5F dated 05/08/15 totaling \$80,670.39
Confirmation of Voucher Register #15-5G dated 05/08/15 totaling \$82,376.41

TREASURER'S REPORT

The April 2014 Treasurer's Report was presented for acceptance.

WATER BILL ADJUSTMENT 2015-16 AND 2015-17

Staff received a request for an adjustment under the leak adjustment policy adopted by the Town Council on April 8, 2013. The customers have completed the required form and the requests meet all the criteria for adjustments as follows:

Adjustment Number	Average Usage	Actual Usage	Length of Time	Original Bill	Requested Adjustment Amount	Adjusted Bill
2015-16	4,000	17,000	2 months	\$ 52.03	\$ 26.95	\$ 25.08
2015-17	3,000	35,000	1 month	\$ 99.99	\$ 90.58	\$ 9.41

Councilor Simonetto moved, with a second by Councilor Edington, to suspend the rules, waive the readings, and adopt the Consent Agenda as presented. Councilors Edington, Nellans, Simonetto, and Koultourides voted in favor; none voted against. The motion carried and the Consent Agenda was adopted as presented.

NEW BUSINESS

RESOLUTION 2000: COMMUNITY DEVELOPMENT BLOCK GRANT

Proposed RESOLUTION 2000 is A RESOLUTION AUTHORIZING AND DIRECTING THE TOWN COUNCIL PRESIDENT OF THE TOWN OF MUNSTER TO SUBMIT A PROJECT PROPOSAL FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR FEDERAL FISCAL YEARS 2015-2016. It is necessary to conduct a public hearing, adopt the Affirmative Action Program and Section 3 Understanding, and adopt a resolution authorizing project submittal for CDBG funding. The public hearing was conducted earlier this evening, *ultra*.

Councilor Simonetto moved, with a second by Councilor Nellans, to adopt the Affirmative Action Program and Section 3 Understanding as presented. Motion carried *viva voce*.

Councilor Simonetto moved, with a second by Councilor Nellans, to adopt Resolution 2000, "A Resolution Authorizing and Directing the Town Council President of the Town of Munster to Submit a Project Proposal for Community Development Block Grant Funds for Federal Fiscal Years 2015-2016." Councilors Edington, Nellans, Simonetto, and Koultourides voted in favor; none voted against. The motion carried and Resolution 2000 was adopted as presented.

NIRPC MS4 AGREEMENT

The Federal Clean Water Act requires storm water discharges from certain types of urbanized areas to be permitted under the National Pollution Discharge Elimination System (NPDES) program. The Indiana Department of Environmental Management has designated communities in Lake, Porter, and LaPorte counties as MS4 (Municipal Separate Storm Sewer System) Entities, requiring the implementation of a six-element program of minimum control measures. The Northwestern Indiana Regional Planning Commission (NIRPC) has developed a regional program to satisfy regional aspects of the requirements placed on area MS4 Entities for public education/outreach and/or public participation/involvement, thereby enabling MS4 Entities to pool their efforts and realize cost savings while fulfilling permit requirements. Staff recommended entering into an agreement with NIRPC for these services at an annual cost of \$4,374.00. The contract is extended each year unless either party withdraws.

Councilor Nellans moved, with a second by Councilor Simonetto, to approve the 2015 MS4 Agreement as presented. Councilors Edington, Nellans, Simonetto, and Koultourides voted in favor; none voted against. The motion carried.

REQUESTED APPROVAL FOR DOOR ACCESS SYSTEM

With implementation of emergency dispatch functions in Lake County, the Town of Munster will lose its ability for the Police Department to issue keys to community groups to use rooms at Town Hall for meetings. Additionally, Staff recognized a need to unify door access procedures at all Town facilities in order to enhance security and protect assets. Quotes were received from vendors, summarized as follows.

<u>Vendor</u>	<u>System</u>	<u>Cost</u>
Heritage Technology Solutions	Axis	\$ 64,796.73
Video Surveillance Systems	Axis	\$ 69,800.85
Vermillion Systems	NetBox Extreme	\$ 79,052.75

Staff requested approval for Heritage Technology Solutions to supply and install the door access system for a total not to exceed \$70,000.00, with the additional cost covering any cards, key tags, and contingencies. Additionally, IT staff will enhance Wi-Fi coverage at a cost not to exceed \$5,000.00. Funds would be sourced from the uncommitted 2006 and 2007 General Obligation Bond proceeds.

Councilor Nellans moved, with a second by Councilor Edington, to approve working with Heritage Technology Solutions to install the door access system for a total not to exceed \$70,000.00. Councilors Edington, Nellans, Simonetto, and Koultourides voted in favor; none voted against. The motion carried.

APPOINTMENT TO SOUTH SHORE CONVENTION & VISITORS AUTHORITY

The Munster Town Council first appointed Victor E. DeMeyer to the Board of Directors of the South Shore Convention & Visitors Authority on January 12, 2009, for a partial term ending June 30, 2009. The Council subsequently reappointed him for three-year terms ending June 30, 2012, and June 30, 2015.

The Town Council and Clerk-Treasurer have noted that Mr. DeMeyer's strong leadership ability, his sound judgment, and his depth of knowledge ensure his success as a valuable and contributing member of the Board. Indeed, Mr. DeMeyer now serves as Chairman of the Board of Directors.

Councilor Simonetto moved, with a second by Councilor Nellans, to appoint Victor E. DeMeyer to the Board of Directors of the South Shore Convention & Visitors Authority for a three-year term expiring June 30, 2018. Motion carried *viva voce*.

REPORTS

VALUE ENGINEERING REPORT

Robinson Engineering representative Joe Nordman reported that he has been working with Town personnel, the Indiana Department of Transportation (InDOT), and the engineering firm of Beam, Longest and Neff regarding the proposed grade separation project in the vicinity of 45th Street and Calumet Avenue. InDOT has encouraged modifying the scope of work for the Phase 1 project (the 45th Street underpass) in order to effect savings through a process called "value engineering." The total cost of the Phase 1 project in its original scope would cost approximately \$36,170,000. Savings of \$5,263,203 would accrue by eliminating the Columbia Avenue slip ramp (\$2,293,033), modifying the drainage design (\$422,163), and reducing the design speed to 35 mph (\$2,548,006), for a revised project estimate of \$30,906,796. Discussion ensued.

Councilor Nellans suggested holding a work-study session to discuss items proposed for elimination. Mr. Anderson concurred. Councilor Simonetto moved to hold a special work-study session, but withdrew his motion in favor of further discussion.

In order to keep this project on schedule for May 2016 letting, Mr. Nordman recommended eliminating the slip ramp from the current project, but installing a slip ramp some time in the future.

By general consent, the Council accepted Mr. Nordman's recommendation. Also by general consent, the Council accepted modifying the drainage design and reducing the design speed to 35 mph.

ANNOUNCEMENTS

(Unless stated otherwise, all meetings of the Town Council begin at 7:00 p.m. at the Munster Town Hall.)

The Town Council will hold regular meetings on Monday, June 8 and June 22, 2015. The Redevelopment Commission will hold regular meetings immediately following the Town Council meetings.

ADJOURNMENT

There being no further business to come before the Council, and upon a motion by Councilor Simonetto, seconded by Councilor Edington, the meeting adjourned at 8:26 p.m.

Andy Koultourides, President

ATTEST:

David F. Shafer, IAMC, MMC, CMO, Clerk-Treasurer

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