



**DISTRIBUTED**  
TCRM 6/8/15

## MEMO

To: Town Council  
From: Dustin Anderson  
Date: June 5, 2015  
Re: CDBG Partnership Agreement

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At the May 11<sup>th</sup> meeting of the Town Council staff presented information regarding the proposed plan to expend CDBG funds in the Town of Munster towards ADA compliance projects. Following the procedures required by the Federal, State, and County governments, President Koultourides held a public hearing on this issue. The Council proceeded to adopt the affirmative action standards and partnership agreements.

CDBG funding is disbursed by a number of different methods. Under Federal guidelines, Lake County Indiana is considered an "Urban County". For funding purposes, this means that rather than receiving the funds directly from the State via Housing and Urban Development, we receive our funds from the County.

Each community in Lake County – and every other designated "Urban County" in the nation – must opt-in to the Urban County of record. The resolution before you memorializes that action and will allow us to receive funds from Lake County for approved community development actions. This is a routine procedural action and is a requirement every year.

### **Recommendation:**

Authorize the Town of Munster to enter into an agreement with the County of Lake, Indiana to undertake community development activities.

*Note:* This resolution requires the signature of each member of Town Council. Four originals are necessary.



**LAKE COUNTY  
COMMUNITY ECONOMIC DEVELOPMENT DEPARTMENT**

2293 N. Main Street • Crown Point, IN 46307  
Tel. (219) 755-3225 • Fax (219) 736-5925  
[econdev@lakecountyin.com](mailto:econdev@lakecountyin.com)

**TIMOTHY A. BROWN**  
Executive Director



May 5, 2015

Mr. Andy Koultourides  
Town Council President  
Town of Munster  
1005 Ridge Road  
Munster, IN 46321

RE: Urban County Qualification Process  
Lake County, Indiana  
Federal Fiscal Years 2016-2017-2018

Dear Mr. Koultourides:

We have just received approval from the U.S. Department of Housing and Urban Development (HUD) to proceed with the qualification process necessary for Urban Counties to participate in the Community Development Block Grant (CDBG) "Entitlement" program years 2016 through 2018.

This letter constitutes notification to your Municipality that Lake County intends again to pursue funding under the Community Development Block Grant as an "Urban County". You are also notified that the County intends to include the population of your Municipality as part of the population necessary to qualify Lake County for "Urban County" status. To be a participant in the program, you must have all executed documents in our office no later than June 24, 2015.

Should a unit of general local government not wish to participate, it must notify the County and HUD by June 24, 2015. The decision to participate, or not to participate, will be effective for the three (3) year period for which the County qualifies as an Urban County. During this period included units of general local government are not eligible to apply for grants under the small cities or state CDBG programs, and in becoming a part of the Urban County, Communities are also participating in the HOME Investment Partnership Program. Currently, HOME funds are being used for a County-Wide Rehabilitation Loan Program.

The U.S. Department of Housing and Urban Development (HUD) has determined that Lake County, Indiana has the powers to undertake essential community development and housing assistance activities. Under IC 36-7, the County has the powers necessary to undertake such activities in any of the County's units of general government, without the consent of the governing body of the locality, if that unit of general local government has not activated its own Department of Redevelopment.

The current Cooperation Agreements initiated by sixteen (16) Lake County municipalities in 2012 have provided their funding for Federal Fiscal Year 2013, 2014 and 2015. It will now be necessary to re-qualify the Urban County Program for another three (3) years. The County has until July 24, 2015 to submit all qualification documentation to the HUD Area Field Office.

To expedite the qualification process we have enclosed four (4) copies of a resolution to be adopted by your legislative body and four (4) copies of the Cooperation Agreement to be executed by your Chief Executive. **Please execute these agreements at your next meeting and return them to our office as soon as possible.** When the Lake County Board of Commissioners appropriately executes them, two (2) copies of each will be returned to you.

Thank you for your cooperation in making the Urban County Program a success. If you have any questions, please do not hesitate to contact me at (219) 755-3236.

Sincerely,



Timothy A. Brown,  
Executive Director

Enclosures: (4) Agreements  
(4) Resolutions

RESOLUTION NO. 2001

**A RESOLUTION AUTHORIZING THE TOWN OF MUNSTER, INDIANA  
TO ENTER INTO AN AGREEMENT WITH THE COUNTY OF LAKE,  
INDIANA IN UNDERTAKING COMMUNITY DEVELOPMENT  
ACTIVITIES**

**WHEREAS**, the Town of Munster, Indiana is interested in a program of community development; and

**WHEREAS**, it is necessary for the Town to obtain funds to achieve such goals and objectives as provided by the Housing and Community Development Act of 1974 as amended; and

**WHEREAS**, said Act encourages municipalities to enter into Cooperation Agreements with the County regarding said Act; and

**WHEREAS**, the County of Lake has expressed its desire to qualify as an Urban County under the provisions of the aforementioned Act; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Council of the County of Lake, Indiana as follows:

The Town Board President of the Town of Munster is hereby authorized and directed to enter into an agreement with the County of Lake, Indiana, for the purpose of undertaking essential community development activities, a copy of which Agreement is attached hereto, incorporated herein by reference and identified as "Exhibit A".

**TOWN OF MUNSTER, INDIANA**

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**ATTEST:**

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**David F. Shafer, Clerk - Treasurer**

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