

To: President and Members of the Munster Town Council

From: Patricia Abbott
Controller

Date: June 16, 2025

Re: Engagement Letter: Robson Forensics

As part of an on-going litigation case, the Town anticipates the need to engage an expert witness. Eichhorn & Eichhorn represents the Town in this matter and has recommended Robson Forensics for this matter. A retainer of \$3,000.00 will be provided by the Town which will be applied to the first invoice(s) until exhausted. Once exhausted, a subsequent retainer might be required.

The work will be performed on a time-and-expense basis based on the work performed. This work will be paid from the Self-Funded Liability Insurance Fund.

Recommendation:

By motion and roll call vote, approve the engagement letter with Robson, Inc. Forensics for expert witness services on a time-and-expense basis and the payment of a \$3,000.00 retainer.