

MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
MUNSTER TOWN HALL
Tuesday, April 15, 2025

MINUTES

1. *CALL TO ORDER*

President Pierce called the meeting to order at 5:00 p.m. with a quorum.

2. *ROLL CALL*

Board Members Jose Gutierrez, Robyn Paulsen, Scot Pierce, Dan Repay and Kirsten Smith were physically present at Town Hall, as was Town Council Park Board Liaison Chuck Gardiner. Also present at Town Hall were Parks and Recreation staff members Mark Heintz, Kevin Dark, Jill Higgins and Janice Uram.

Others present: Wendy Mis, Clerk Treasurer
Nicole Bennett, Town Attorney
Tim Ormes, 10145 Andrew Lane
Munster High School Students (see Attachment A)

3. *PLEDGE OF ALLEGIANCE*

4. *PUBLIC COMMENT*

Mr. Ormes expressed his concern over the potential installation of the Community Park Estates playground behind his property for many reasons and telling the Board that when he purchased the lot during the phase 1 development a playground was not in the plan.

5. *ADMINISTRATIVE MATTERS*

a. *Approval of Park Board Minutes*

i. March 18, 2025 Minutes

Board Member Repay moved with a second by Board Member Paulsen to approve the March 18, 2025 minutes. Board Members Gutierrez, Paulsen, Repay, Smith and Pierce voted in favor; none voted against. The Motion passed and the minutes were approved.

b. *Confirmation/Approval of Park Vouchers*

i. Approval of Voucher Register 25-4A dated 4/15/25 totaling \$90,479.05

ii. Confirmation of Voucher Register 25-4B dated 3/1-31/25 totaling \$47,184.18

iii. Confirmation of Voucher Register 25-4C dated 4/7/25 totaling \$1,246.50

Board Member Repay moved with a second by Board Member Paulsen to approve the Park Voucher Registers 25-4A, 25-4B and 25-4C. Board Members Gutierrez, Paulsen, Repay, Smith and Pierce voted in favor; none voted against. Motion passed and the Voucher Registers were approved.

c. *Reports*

i. April Board Report

The Board Report was included in the agenda packet.

ii. Town Council Liaison Report

Councilor Gardiner reported that the Town Council is conducting a strategic planning meeting on Tuesday, April 22 at Town Hall. An Earth Day celebration is scheduled for Saturday, April 26 at Heritage Park. The Town Manager hiring process is complete and the new Manager should be in place by next week.

6. **ITEMS FOR DISCUSSION/ACTION**

- a. Resolution 2025-01 Amending Schedule A

Resolution 2025-01 amends the Park Department's Schedule A, Park Related fees, to update Section F, Community Pool Fees & Charges and sets Summer Program Fees and Charges.

The Director recommended the Board approve the Resolution.

Board Member Repay moved with a second by Board Member Paulsen to approve Resolution 2025-01. Board Members Guterrez, Paulsen, Repay, Smith and Pierce voted in favor; none voted against. The Motion passed and the Resolution was approved.

7. **ADJOURNMENT**

President Piere called for a motion to adjourn.

Board Member Paulsen moved with a second by Board Member Gutierrez to adjourn the meeting. The motion carried by a vote of 5 in favor and 0 opposed and the meeting was adjourned at 5:19 p.m.

Janice Uram, Secretary

Date

Scot Pierce, President

Date

**Attendance
Munster Board of Parks and Recreation
April 15, 2025**

Brooklyn Kuna	10325 Margo Lane
Cecilia Mason	216 Leicester Road
Lauren Dumaresq	1218 MacArthur Boulevard
Carin McNulty	8202 Jackson Avenue
Emma Starkey	1029 Heather Lane
Adam Z	10135 Andrew Lane
Aaron Marlowe	10049 New Devon Street
Jacob Sajn	2001 Wildwood Court
Zak Boswell	10204 Royal Court