

ORDINANCE 1972
2025 SALARY ORDINANCE

EXHIBIT D: DISTRIBUTION OF PAYROLL BY FUND

Grade	Position Title	Department or Area	General 1101	MVH 2201	Parks 2204	Tech. 2547	Sewer 2580	CCD 4402	Redev. Oper. 4406	Water 6101	Solid Waste 6604
1	Maintainer I	PW- Bldg Maint.	35%		25%		15%			25%	
2	Administrative Secretary	Town Mgr.	25%		5%	30%	10%			30%	
	Administrative Secretary	Bldg. Com. Dev.	60%				20%			20%	
	Administrative Secretary	Public Works	10%				30%			30%	30%
	Administrative Secretary	Park & Rec.			100%						
	Administrative Secretary	Fire Dept.	100%								
	Deputy Clerk-Accounting	Clerk-Treas.	40%		25%		10%			20%	5%
	Deputy Clerk-Counter	Clerk-Treas.	60%				10%			20%	10%
	Deputy Clerk -Water	Clerk-Treas.					30%			60%	10%
	Maintenance Level II-Street	Public Works		40%			30%			30%	
	Maintenance Level II-Water	Public Works					50%			50%	
	Maintenance Level II-Solid Waste	Public Works		30%			15%			15%	40%
	Maintainer II	Park & Rec.			100%						
	Police Records Clerk	Police Dept.	100%								
3	Deputy Clerk-Acct. Payable	Clerk-Treas.	35%		25%		10%			25%	5%
	Maintenance Level III-Street	Public Works		40%			30%			30%	
	Maintenance Level III-Water/Sewer	Public Works					50%			50%	
	Maintenance Level III-MS4	Public Works	20%	10%			40%			30%	
	Maintenance Level III	Park & Rec.			100%						
	Marketing Coordinator	Park & Rec.			100%						
	Recreation Supervisor	Park & Rec.			100%						
4	Administrative Assistant	Police Dept.	100%								
	Administrative Assistant	Bldg. Com. Dev.	60%				20%			20%	
	Administrative Assistant	Public Works	10%				30%			30%	30%
	Administrative Assistant	Town Mgr.	40%		30%		5%			20%	5%
	Apprentice Mechanic	Public Works		40%			30%			30%	
	Civilian Accreditation/ Public Records Manager	Police Dept.	100%								
	Community Service Off.	Police Dept.	100%								
	Deputy Clerk-Bookkeeping	Clerk-Treas.	40%		15%		15%			20%	10%
	Deputy Clerk-Payroll	Clerk-Treas.	40%		15%		15%			20%	10%
	Deputy Clerk-Water	Clerk-Treas.					30%			60%	10%
5	Benefits Specialist	Town Mgr.	50%		20%		5%			20%	5%
	Maintainer IV	Parks			75%						25%
	Maintenance Level IV-Street	Public Works		40%			30%			30%	
	Maintenance Level IV-Water/Sewer	Public Works					50%			50%	
	Mechanic	Public Works		40%			30%			30%	
	Zoning Enfor. Insp.	Bldg. Com. Dev.	60%				20%			20%	

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6	Accounting Analyst Crew Leader-Mechanic Crew Leader-Street Crew Leader-Water/Sewer Multi-Discipline Inspector	Clerk-Treas. Public Works Public Works Public Works Bldg. Com. Dev.	40% 60%	 40% 30%	15%		15% 30% 30% 50% 20%			20% 30% 30% 50% 20%	10% 10%
7	Deputy Controller	Clerk-Treas.	30%		20%		10%		10%	25%	5%
8	Chief Building Inspector Data Processing Specialist	Bldg. Com. Dev. Town Mgr.	60%			50%	20% 20%			20% 25%	5%
9	Sup. of Operations-Parks Supt. of Recreation Superintendent-Operations Superintendent-Special Projects	Park & Rec. Park & Rec. Public Works Public Works		 25% 25%	95% 100%		 25% 25%			 25% 25%	5% 25% 25%
10	Fire Chief Director of Operations Director of Parks & Recreation	Fire Dept. Public Works Park & Rec.	 100%	25%	100%		25%			25%	25%
11	Controller Planning Director	Clerk-Treas. Bldg. Com. Dev.	30% 10%		20% 10%		10% 20%		10% 15%	25% 25%	5% 20%
	*All Sworn Personnel	Police Dept.	100%								
Uncl.	Town Council Clerk-Treasurer C-T part-time staff Town Manager		35% 30% 100% 10%		 10%		25% 25% 20%		 10% 30%	25% 30% 25%	15% 5%

*A portion of the payroll and benefits will be paid from the TIF Allocation Fund by making a transfer into the General Fund.

Updated: 11/15/24