

To: President and Members of the Munster Town Council

From: Patricia Abbott, Controller

Date: November 7, 2024

Re: Ordinance 1968: Additional Appropriations (6)

As year-end approaches, all funds are reviewed for the need of additional appropriations and possibility of reductions. At this time, there are no funds recommended for a budget reduction, and there are five funds in need of additional appropriations.

It is anticipated that Troon Golf will make a request for funding in December to carry golf operations through March or April 2025. While the exact amount is not known at this time, historically it is around \$100,000.00. This expense would be shared equally between the Park Fund and the Parking Meter Fund. Currently, the Park Fund has sufficient appropriations for their share. The Parking Meter Fund would need additional appropriations. The Parking Meter Fund can only be used for expenses related to the facility where the parking meters are located. The total appropriation request for the Parking Meter Fund is \$50,000.00.

The Local Option Income Tax – Economic Development Fund needs appropriations for the outside services related to the zoning code roll back. The total appropriation request for the fund is \$30,000.00.

The Sewer Maintenance Fund needs appropriations for the MS4 contract. The total appropriation request for the fund is \$30,000.00.

The Little Calumet River Basin Development Commission has agreed to reimburse the Park Department for the purchase of memorial trees. This was not known at the time the current budget was prepared. Memorial trees are purchased from the Park Donation Non-Reverting Fund. The total appropriation request for the fund is \$9,000.00.

The Police Department has acquired new software which was not contemplated in the current Technology Fund budget. The total appropriation request for the fund is \$22,875.00.

The procedure for securing additional appropriations requires a public hearing, scheduled for November 18, 2024, and the adoption of an ordinance by the Town Council. These are considered reporting only funds and the appropriations will go into effect upon passage of the ordinance.

RECOMMENDED ACTION:

By motion and voice vote, hear proposed Ordinance 1968 for additional appropriations on first reading, and schedule a public hearing and second reading for November 18, 2024.