

Memo

To: Munster Town Council
From: Lieutenant Daymon Johnston
Date: October 7, 2024
Re: PowerDMS PowerTime and PowerReady Software

The Police Department has been searching for an online scheduling software that integrates with our payroll software to manage our multiple shifts and reduce the amount of time spent manually updating excel sheets. PowerTime, from PowerDMS, will work with our current document managing system and not add another login for officers. It will provide the ability for mass notifications, give staff the ability to see their schedules online, receive updates and notifications of schedule changes, provide equipment tracking and vehicle checklists.

The Police Department's current performance tracking system for new hires and newly promoted officers is outdated and in need of an upgrade, especially with six (6) additional officers starting soon. PowerReady will provide a paperless way to perform critical training that will also provide real-time dashboards to observe any deficiencies or areas of concern in an officer's progression. This program will also integrate our policies and CAD data directly into the system therefore having one location for data, it will also reduce time finding materials and having to manually input data. This software will allow Field Training Officers improved efficiency to focus more on teaching new officers versus spending time writing reports.

The negotiated three-year agreement consists of a pro-rated amount for the first year, the remainder of 2024, to include subscriptions to PowerTime (\$871.69) and PowerReady (\$697.35) as well as the setup fees (\$1,881.88 for each subscription) for a total of \$5,332.80, which includes 25% off of subscriptions and 50% off of setup. Year two, January 1, 2025 thru December 31, 2025, consists of a full year of subscriptions to PowerTime (\$4,250.00) and PowerReady (\$3,400.00) for a total \$7,650.00 that includes 15% off subscriptions. Year three, January 1, 2026 thru December 31, 2026, consists of a full year of the PowerTime (\$5,300.00) and PowerReady (\$4,240.00) subscriptions at full price with their typical 5% increase to total \$9,540.00. The total price for the three-year agreement is \$22,522.80.

Recommendation

By roll call vote, authorize Chief of Police Stephen Scheckel to enter into a three-year agreement with PowerDMS (NEOGOV) to purchase PowerTime and PowerReady for a total of \$22,522.80 over a three (3) year period.