

To: President and Members of the Munster Town Council

From: Wendy Mis, Clerk-Treasurer

Copy to: Patricia L. Abbott, Interim Town Manager, Controller

Date: May 9, 2024

Re: Nepotism and Conflict of Interest Certificates

IC 36-1-20.2-16 mandates: “Each elected officer of the unit shall annually certify in writing, subject to the penalties for perjury, that the officer has not violated this chapter [on nepotism]. An officer shall submit the certification to the executive of the unit not later than December 31 of each year.” Attached are copies of certificates executed by Councilor Schoon.

IC 36-1-21-6 mandates: “Each elected officer of the unit shall annually certify in writing, subject to the penalties for perjury, that the officer is in compliance with this chapter [on conflict of interest]. An officer shall submit the certification to the executive of the unit not later than December 31 of each year.” Attached are copies of certificates executed by Councilors Schoon. The Clerk-Treasurer is not required to execute this certification.

IC 36-1-20.2-9 and IC 36-1-21-4 specifically allow a unit to adopt requirements that are “more stringent or detailed.” Accordingly, Ordinance 1561, “An Ordinance for compliance with HEA 1005 entitled Conflict of Interest and Nepotism Effective July 1, 2012,” adopted June 18, 2012, requires the Town Manager to execute the nepotism and conflict of interest certificates. Attached are copies of certificates executed by Interim Town Manager Abbott.

RECOMMENDED ACTION:

As part of the Consent Agenda, accept the nepotism certificates executed by the elected officials and the Town Manager.