



**To:** Dustin Anderson – Town Manager  
**From:** Jill DiTomasso – Interim Director of Public Works  
**Meeting:** October 16, 2023  
**Re:** Paperwork error on Two Z-Track Mowers

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### **Background**

On May 15, 2023 Town Council approved the purchase of a John Deere Z-Track Mower to replace the existing Unit #350. On June 19, 2023 Town Council approved the purchase of a John Deere Z-Track Mower to replace the existing Unit #347. Both of these purchases were made through Sourcewell which provides procurement services to governmental units through competitively bid national contracts with vendors. Staff believed the vendor for these purchases would be Castongia Tractor. However, the vendor for both purchases is actually Deere & Company.

### **Budget Note**

The funding source for the purchases is unchanged using 2022 G.O. Bond 4413-9152122-64440.

### **Recommendation**

By motion and voice vote, approve the vendor Deere & Company for the purchases of two (2) John Deere Z-Track Mowers.