



To: President Gardiner and the Members of the Town Council  
From: Town Manager, Dustin Anderson  
Date: October 2, 2023  
Re: Ordinance #1920: Amending the 50/50 Sidewalk Program

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### **Background**

In 2021, the Town adopted by ordinance a 50/50 program to assist residents in maintaining their sidewalks in the right-of-way.

The ordinance was amended in 2022 to establish a maximum on residents' financial responsibility for required sidewalk repairs. Under the adopted ordinance, the maximum resident responsibility for repairs is based on a length equal to 75% of lot frontage for typical lots and 50% of lot frontage for corner lots. For repairs in excess of this length, the difference between the actual length of the repair and this maximum is paid for in full by the Town.

This year we have had a number of residents express concern about the affordability of the improvements that they must make. Even after considering the option to defer a year and/or set up a payment plan, some folks continue to find this to be a financial hardship.

### **Methodology**

Staff recommends a further amendment to the ordinance that would establish income guidelines for the potential waiver of improvement fees.

In researching the potential mechanics of this, we found that the State of Indiana has established income guidelines for water assistance through the office of Indiana Housing and Community Development Authority (IHCDA).

The IHCDA establishes a threshold of earning 60% of the State median income to be eligible for assistance. Further, the Authority raises this threshold as the number of people in the household increases.

For Munster, staff proposes utilizing the same proportion of increase and using the median income for the Town of Munster as reported by the United States Census Bureau. The following table illustrates these proposed income thresholds.

| Munster Median Income: \$43,500 |  |               |
|---------------------------------|--|---------------|
| Household Size                  |  | Annual Income |
| 1                               |  | \$ 26,100.00  |
| 2                               |  | \$ 34,131.36  |
| 3                               |  | \$ 42,161.76  |
| 4                               |  | \$ 50,193.13  |
| 5                               |  | \$ 58,224.49  |
| 6                               |  | \$ 66,254.89  |
| 7                               |  | \$ 67,760.28  |
| 8                               |  | \$ 69,265.68  |
| 9                               |  | \$ 70,772.05  |

Staff recommends that if a resident homeowner provides the Town with their tax returns from the prior year and they meet the income threshold, that their portion of the sidewalk improvement cost be waived in a manner similar to water bill leak adjustments that are considered on the consent agenda portion of a regular meeting.

**Recommendation:**

By motion and roll call vote accept Ordinance 1920: AN ORDINANCE AMENDING THE 50/50 SIDEWALK PROGRAM on first read and set for second reading and potential adoption at the October 16<sup>th</sup>, 2023, Council Meeting.