



TO: President Gardiner and Members of the Council

FROM: Deputy Town Manager

DATE: August 21, 2023

RE: VMC Proposal for Engineering Services  
Telecom Coordination @ White Oak Water Tower

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### **Background**

On January 16, 2023, the Town Council awarded a water tank maintenance contract to Utility Service Company, Inc.. The Calumet Avenue ground storage tanks were completed in the spring of 2023. Work began on the Ridge Road elevated tower earlier this month. The next tank scheduled for maintenance is the elevated tower at White Oak and Fisher.

The Town leases space on the White Oak tower to T-Mobile, Sprint, and Verizon. There are several antennae and related equipment on the tower that will need to be removed and relocated during the tank reconditioning project. VMC, LLC has prepared the attached proposal for their services to coordinate the notifications needed to facilitate the equipment relocation; attend meetings with the Town and carriers; coordinate and inspect the equipment removal and re-installation; and provide closeout documentation. The estimated fee is \$6,500 per carrier.

In accordance with the Town's lease for this site, these costs will be passed on to the telecommunications tenant.

### **Recommendation**

By motion and voice vote, authorize the Town Manager to enter into an agreement with VMC, LLC to provide engineering services for the telecom coordination associated with the White Oak water tower reconditioning project in the amount of \$6,500 per tenant.