



To: President and Members of the Munster Town Council

From: Mark Hajduk, Fire Chief

Date: August 7, 2023

Re: Change Order: Studio Axis

At the 07/18/22 meeting, Council approved a quote from Axis for design work for the municipal complex at a cost not to exceed \$113,000.00.

The town complex renovation committee requested a special meeting on 11/10/2022 that was not part of the contract resulting in a mileage charge of \$179.20. The committee also asked for 10 sets of color 11X17 prints for our meeting held on 03/30/23, This was not included in the original contract resulting in a \$200.00 charge.

The two above charges total \$379.20 This charge is above the \$113,000.00 contracted price.

RECOMMENDED ACTION:

By motion and voice vote, authorize an additional payment to Studio Axis of \$379.20 for the above services.