

To: President and Members of the Munster Town Council

From: Wendy Mis
Clerk-Treasurer

Date: June 19, 2023

Re: 2024 Budget Calendar

The annual budget adoption process has a series of statutory deadlines which must be met in order to receive a budget for 2024. The 2024 Budget Preparation Schedule has been prepared for consideration. The local schedule was developed based on statutory deadlines. It calls for Town Council adoption on next year's budget on October 2, 2023, with the required public hearing on September 18, 2023. These are both critical pieces in the budget process and both are regular meeting dates.

Council is asked to review the schedule and to notify the Clerk-Treasurer of any scheduling conflicts. The dates may be changed but must fall within the statutory requirements and cannot go beyond any of the statutory deadline dates.

RECOMMENDED ACTION:

No formal action is required.