

To: President and Members of the Munster Town Council

From: Wendy Mis
Clerk-Treasurer

Date: May 1, 2023

Re: Ordinance 1902: Amending the Plan for the use of American Recovery Plan Funds

Ordinance 1839 adopted at the October 4, 2021, meeting to create the initial plan for how the American Recovery Plan (ARP) monies would be spent. The plan was amended June 6, 2022. The plan currently allows \$1,100,000.00 for the purchase of a new fire truck, \$500,000.00 for general government services of the Park Department, \$2,500,000.00 for water infrastructure, and the balance of the allocation to be assigned later.

At the April 17, 2023, meeting, the Police Department requested, and the Council approved, the purchase of new portable radios. The radios cost \$455,070.34 and have annual maintenance costs for the next four years. Staff has recommended the initial cost come from ARP money with the annual maintenance costs coming from the Technology Fund. This purchase is allowable under the Final Rule of the Department of Treasury for ARP money.

The total allocation received was \$5,093,671.16. With the adoption of Ordinance 1902, the balance of funds available will be \$538,600.82.

It is important to note that the entire allocation must be obligated by the end of this year. Obligated is understood to mean that the dollars are both in the plan and a purchase order has been issued. In other words, Staff must have the project in place, a bid awarded (if subject to bidding), and Council approved by December 31, 2023. If the Town does not have this in place, the funds may revert to the federal government.

RECOMMENDED ACTION:

By motion and roll call vote, hear Ordinance 1902 on first reading and schedule second reading for the next regular meeting.