



To: Dustin Anderson – Town Manager
From: Stephen Gunty – Director of Public Works
Date: April 3, 2023
Re: Resolution 2108: Road Salt Purchase (2023-2024 Snow Season)

The Town of Munster has participated in the joint purchasing of road salt with the State of Indiana Department of Administration since 2009. For the forthcoming 2023-2024 snow season, Towns had 3 weeks (from March 6 through March 24) to commit to a volume of salt online at the State's web-based tool www.OneIndiana.net. Each year's salt demand is estimated based on current usage, salt inventory and future weather trends. A commitment was made on March 17, 2023 for 3,000 tons of treated road salt (same as the prior year's commitment) requiring a minimum purchase of 80% (2,400 tons) or up to 120% (3,600 tons). Any unanticipated salt demand over our max allowed contract purchase would be bought at market price at that time.

Our starting inventory for next year's season should be our full nominal salt dome capacity of 3,300 ton (3,445 ton max rated capacity). This combined with our ability to purchase up to 3,600 tons at preferred State pricing, allows us ample supply for the most severe snow season. Our average salt usage over the past 8 years is 3,243 tons yearly. Our current/historical usage is as follows:

Year	Salt Commitment (Min-Max)	Salt Usage
2022-2023	3,000 tons (2,400 – 3,600 tons)	3,326 tons
2021-2022	3,000 tons (2,400 – 3,600 tons)	3,147 tons
2020-2021	3,000 tons (2,400 – 3,600 tons)	4,454 tons
2019-2020	3,000 tons (2,400 – 3,600 tons)	3,280 tons
2018-2019	2,700 tons (2,160 – 3,240 tons)	4,026 tons
2017-2018	2,000 tons (1,600 – 2,400 tons)	3,863 tons
2016-2017	3,500 tons (2,800 – 4,200 tons)	2,236 tons
2015-2016	3,500 tons (2,800 – 4,200 tons)	1,611 tons

TIMELINE OF STATE ROAD SALT PURCHASE EVENTS	
DATE	ACTIVITY DESCRIPTION
March 6 – March 24	Local units of government commit their volumes via web based tool on www.OneIndiana.net . Munster complied on March 17
April 6	State releases road salt bid to vendor community
May 12	Road salt bid closes (bids due from vendors)
June 16 (target date)	State awards road salt contract(s)
June 30 (target date)	State communicates final pricing & vendor information to locals
July 15 (target date)	QPAs signed; State informs locals that salt is ready to use

Recommendation: By motion and roll call vote, approve Resolution 2108, authorizing the Town Manager and Director of Public Works to purchase up to 3,600 tons of treated road salt from the awarded State Contractor through the 2023-2024 State Joint Purchasing Program Bid on Road Salt for INDOT Laporte District #40.