



MEMO

TO: President Gardiner and the Members of the Town Council
FROM: Town Manager
SUBJECT: Meraki Licensing
DATE: December 19, 2022

Background

The Town of Munster uses Cisco Meraki software which is a cloud-managed software-defined networking platform for small, medium, and enterprise businesses. The Meraki platform combines the Cisco networking best practices and protocols with a user-friendly administration experience available from any web browser – an important feature for an enterprise that is supported – at least in part – by remote professionals. We have 20 licenses up for three-year renewal at a cost of \$30,821.85.

Methodology

Typical license renewals would simply be paid for with an invoice and purchase order. Generally, the Clerk-Treasurer's Office has begun the work of closing the year's financials. Because of that, no new purchase orders are being opened. Because of the way the lease term is expiring, staff would like to pay this as expeditiously as possible. Preferably in this calendar year.

If the license lapses, we can't use the software. This would open us up to significant business interruption. Due to the confluence of all these factors, we are asking for your approval to pay this invoice now.

Recommendation:

By motion and voice-vote, approve the three-year license renewal for 20 Cisco Meraki licenses at a cost not to exceed \$30,821.85.