

ORDINANCE 1869

AN ORDINANCE AMENDING THE STOPPING, STANDING AND PARKING  
OF VEHICLE REGULATIONS WITHIN THE TOWN OF MUNSTER  
TO PROVIDE FOR METERED PARKING

**WHEREAS**, the Town Council of the Town of Munster is the municipal legislative body of the unit; and

**WHEREAS**, The Town of Munster, its Staff, and consultants have reviewed and recommended various changes to the Munster, Indiana Code regarding the Stopping, Standing and Parking of vehicles; and

**WHEREAS**, based on those recommendations, the Munster Town Council has concluded that amendments to Chapter 54 – Traffic and Vehicles, Article IV – Stopping, Standing and Parking, to include provisions for metered parking, in accordance with I.C. 36-9-12 et seq., is appropriate; and

**WHEREAS**, The Munster Town Council deems it to be in the best interest of the general health, safety, and welfare of the citizens of the Town of Munster to amend Chapter 54 – Traffic and Vehicles, Article IV – Stopping, Standing and Parking of the Munster Code of Ordinances to include provisions for metered parking.

Now, therefore, be it **ORDAINED** by the Town Council of the Town of Munster, Lake County, Indiana as follows:

1. Chapter 54 – Traffic and Vehicles, Article IV – Stopping, Standing and Parking, of the Munster Municipal Code, be amended by adding a new division, *Division 3. – Metered Parking.*, to read as follows:

**Division 3 - Metered parking**

Section 1. – Definitions.

The following words, terms, and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Parking meter* means any mechanical device or digital parking enforcement technology used for the regulation of parking. The term *parking meter* includes, but is not limited to, a mechanical device or kiosk placed or erected on any parking area of the Town where parking fees are required to be paid to park and that accepts payments onsite; a parking management service accessed through a smartphone app, website browser, or pay-by-phone to make payment of parking fees when required to pay to park in specified areas of the Town; and license plate recognition (LPR) technology that identifies license plates of vehicles entering and exiting parking areas of the Town where parking fees are required to be paid to park to determine if the vehicle has an existing annual parking pass or if the driver made payment via the on-site parking meter kiosk, smartphone app, website, or by phone.

Section 2. – Metered parking lots.

All parking lots in Centennial Park in the Town of Munster are metered parking lots. This includes the parking or standing of vehicles, including ADA accessible vehicles, in the north parking lot of Centennial Park (entry from Calumet Avenue at Superior Avenue), and in the south parking lot of Centennial Park (entry from Calumet Avenue at Columbia Avenue).

Section 3. - Parking meter fund.

- (a) A parking meter fund (fund) was established within the office of the clerk-treasurer. This special non-reverting revenue fund is authorized under Indiana Code 36-9-12 et seq.
- (b) All monies received by the Town of Munster from parking fees paid via a parking meter, in accordance with this division, shall be deposited into this fund.

Section 4. - Applicable parking fees.

- (a) The fee to park in a metered parking lot is \$2.00 per hour or \$5.00 per day (including re-entry during the applicable hour or day).
  - (1) A fifteen (15) minute grace period is allotted upon a vehicle's entry into a metered parking lot whereby parking fees will not be assessed if the vehicle exits the lot within the grace period. Parking fees will be assessed if the vehicle remains in the lot beyond the fifteen (15) minute grace period.
  - (2) Payment of the hourly or daily parking fee shall be made within 15 minutes of entry to the metered lot via the on-site parking meter kiosk, smartphone app (download ParkbyApp from the App Store or Google Play), website (ParkbyApp.com), or by phone (1-888-764-ASTA). If payment is made via the smartphone app, a convenience fee of \$00.50 will be assessed for each transaction.
- (b) An annual pass to a metered parking lot may be purchased each calendar year. The fee for an annual pass to a metered lot shall be as follows, subject to all conditions of this division and the applicable parking management agreement:
  - (1) *Residents.* One time each calendar year, Town of Munster residents are eligible to register the license plates of two (2) vehicles per household for an annual parking pass at no cost (\$0.00). Registration shall be completed each year through a link on the Town's website.

Residents may purchase annual parking passes for additional vehicles (vehicle 3, 4, etc.) per household, for \$20.00 per vehicle, per calendar year. Residents shall contact the Parks Department directly to register and obtain payment information for additional vehicles.
  - (2) *Non-Residents.* Non-residents of the Town of Munster may register the license plate of a vehicle for an annual parking pass for \$120.00 per vehicle, per calendar year. Registration and payment shall be made by debit or credit card, only, at a parking meter kiosk in Centennial Park
- (c) The Town of Munster will validate parking for Centennial Park Dog Park annual pass holders, Centennial Park Golf Course members, daily golfers, and during the rental of facilities at Centennial Park.

- (d) The Town Council may suspend enforcement of parking meters in the event of inclement weather, or under other circumstances that the Town Council deems appropriate and reasonable.
- (e) The Superintendent of Parks and Recreation is authorized to alter or modify the hourly charge or method of payment for parking in all metered parking lots in conjunction with special events and promotional activities.
- (f) The Superintendent of Parks and Recreation is authorized to charge a daily rate of no more than \$5.00 per day to park in a metered parking lot on days that the parking meter equipment is non-functional.

Section 5. – Parking law conflicts.

The provisions of this division shall not be construed to modify or change the traffic and parking laws set forth in other portions of this Code which restrict or prohibit parking.

This Ordinance shall be effective from and after adoption by this Council and compliance with I.C. §36-5-2-10.

Now, therefore, be it **ORDAINED** that the above-referenced Ordinance is hereby enacted.

**ORDAINED and ADOPTED** by the Town Council of the Town of Munster, Indiana, on the \_\_\_\_ day of \_\_\_\_\_ 2022, by a vote of \_\_\_\_ in favor and \_\_\_\_ opposed.

**TOWN COUNCIL OF THE TOWN OF MUNSTER,  
LAKE COUNTY, INDIANA**

\_\_\_\_\_  
Chuck Gardiner, President

ATTEST:

\_\_\_\_\_  
Wendy Mis, Clerk-Treasurer