

To: President and Members of the Munster Town Council

From: Wendy Mis, Clerk-Treasurer

Copy to: Dustin Anderson, Town Manager
Jill DiTommaso, Deputy Town Manager
Steve Gunty, Director-Public Works
Chris Spolnik, Superintendent of Public Works
David Pelc, Fire Chief
Steve Scheckel, Chief of Police
Tom Vander Woude, Planning Director
Mark Heintz, Director-Parks & Recreation
Staff of the Clerk-Treasurer's Office

Date: June 10, 2022

Re: Standard Mileage Rates for 2022
January 1, 2022, through June 30, 2022, is 58.5¢ per mile
June 30, 2022, through 62.5 is 62.5¢ per mile

The 2022 Salary Ordinance 1849, provided, in part, the following:

"Mileage Reimbursement Rate – Employee use of a privately owned vehicle driven on official Town business shall be reimbursed at the standard mileage rate established by the latest Internal Revenue Service determination for business miles driven."

On June 9, 2022, the Internal Revenue Service announced that beginning July 1, 2022, the standard mileage rate for the use of a vehicle for business purposes will be 62.5¢ per mile for business miles driven. This rate is an *increase* of 4¢ from the rate of 58.5¢ per mile that became effective January 1, 2022.

Claims for mileage reimbursement must be made on General Form No. 101 (1955), available through the Clerk-Treasurer's Office.