

To: President and Members of the Munster Town Council

From: Wendy Mis, Clerk-Treasurer

Date: June 6, 2022

Re: Ordinance 1869 – Authorizing Metered Parking

At their March 15, 2022 meeting, the Park Board authorized the implementation of managed parking at Centennial Park. At the March 21, 2022 meeting, Council adopted Resolution 2092 in support of this action. At their April 27, 2022 meeting, the Park Board entered into a contract with ASTA Parking to provide metered parking at Centennial Park.

ASTA Parking representatives have been on-site over the past week to install equipment as authorized under the contract with the goal of beginning to charge by June 13, 2022. Residents have been notified that paid parking will begin soon.

Indiana Code addresses municipal parking facilities, parking meters, and parking fees. In order to comply with the law, the Town must take certain steps including an ordinance to assess fees. The municipal code must also be updated; this step will happen in a subsequent meeting.

By the end of the month, parking fees will be charged and collected; however, no fines will be assessed. This allows a grace period for users to register their vehicles and learn the process while Staff can work through the challenges inherent in a new system. It also allows the Town, in conjunction with the Town Attorney, to complete the other necessary steps.

Ordinance 1869 was drafted to address the basic requirements for metered parking, including the fees. Staff requests adoption on first reading so that the project may proceed.

RECOMMENDED ACTION:

1. By motion and roll call vote, suspend the rules and waive the readings to adopt Ordinance 1869 as presented on first reading tonight.
2. By motion and roll call vote, adopt Ordinance 1869 on first reading as presented.