

MUNSTER BOARD OF PARKS AND RECREATION
12:00 p.m. Regular Meeting
CENTENNIAL PARK CLUBHOUSE
Tuesday, October 5, 2021

MINUTES

Park Board Members present in person: David Cerven, President; Robyn Paulsen, Vice President; Dan Repay, Board Member; Ron Ostojic, School Board Liaison; Ken Schoon, Town Council Liaison.

Park Staff present in person: Mark Heintz, Director of Parks and Recreation, Kevin Dark, Superintendent of Operations; Jill Higgins, Superintendent of Recreation; Janice Uram, Park Board Secretary; Abby Kresal, Recreation Supervisor; Andrew Johnson, Centennial Park General Manager.

1. *CALL TO ORDER*

President Cerven called the meeting to order at 12:00 p.m.

2. *PUBLIC COMMENT*

There was no public comment; no one from the public was present. No one was present virtually. No emails were received.

3. *ADMINISTRATIVE MATTERS*

a. *Approval of Park Board Minutes*

i. September 21, 2021 Minutes

It was motioned by Board Member Repay and seconded by School Board Liaison Ostojic to approve the September 21, 2021 minutes. The motion carried by a vote of 4 in favor and 0 opposed.

b. *Confirmation/Approval of Park Vouchers*

i. Approval of Voucher Register 21-10A dated 10/05/21 totaling \$12,497.76

ii. Confirmation of Voucher Register 21-10B dated 9/1-30/21 totaling \$120,443.67

It was motioned by Board Member Repay and seconded by Vice President Paulsen to approve Voucher Registers 21-10A and 20-10B. The motion carried by a vote of 4 in favor and 0 opposed.

4. *ITEMS FOR DISCUSSION/ACTION*

a. Pool Year-In-Review & Recommendations for 2022

The Recreation Supervisor reported that the pool season was a success. The pool was open for 11 weeks; attendance was highest in July with about 12,300 guests. After expenses, revenue was just over \$80 thousand. There was an unusually high number of saves/rescues and unfortunately the police were called out almost daily.

The Superintendent of Recreation discussed recommendations for changes and improvements to the pool operations for the 2022 season. After discussion the Board agreed with the recommendations as presented.

It was motioned by Board Member Repay and seconded by Vice President Paulsen to approve the recommendations for changes and improvements to the pool operations for the 2022 season. The motion carried by a vote of 4 in favor and 0 opposed.

b. Resolution 2021-4 Declaring Property Surplus

The Director asked the Board to approve Resolution 2021-04 declaring a commercial dishwasher, stackable banquet chairs, golf course benches, driving range bay dividers and bag stands as

surplus property and authorize it for sale to the public.

It was motioned by Board Member Repay and seconded by Vice President Paulsen to approve Resolution 2021-04. The motion carried by a vote of 4 in favor and 0 opposed.

c. Vehicle Replacement for Unit #212

Park Maintenance vehicle Unit #212 is a 2008 Ford F250 pickup truck that was scheduled to be replaced by 2019. Quotes were received and Bosal Ford of Chesterton, Indiana submitted the lowest quote at \$39,286.00 for a 2022 Ford F150 4x4 Supercab pickup truck. The Director asked

the Board to approve the purchase. The purchase will be paid from 2020 bond funds.

It was motioned by Board Member Repay and seconded by School Board Liaison Ostojic to approve the purchase of a 2022 Ford F150 4x4 Supercab pickup truck from Bosak Ford in the amount of \$39,286. The motion carried by a vote of 4 in favor and 0 opposed.

d. Recommendation to the Plan Commission of Community Resources Phase 2 Park Land Donation
The Director drafted a recommendation to the Planning Commission based on Board input at the September 21 board meeting for accepting land for a park in the Community Resources Phase 2 Development. After review and discussion, the Board agreed with the recommendation as presented.

It was motioned by Vice President Paulsen and seconded by School Board Liaison to accept the draft recommendation as final and allow the Director to formally present it to the Plan Commission. The motion carried by a vote of 3 in favor and 0 opposed, and 1 abstention.

5. **ADJOURNMENT**

President Cerven called for a motion to adjourn.

It was motioned by Board Member Repay and seconded by Vice President Paulsen to adjourn the meeting. The motion carried by a vote of 4 in favor and 0 opposed and the meeting was adjourned at 12:27 p.m.

Janice Uram, Park Board Secretary

Date

David Cerven, Park Board President

Date