

ORDINANCE 1843

AN ORDINANCE AMENDING SCHEDULE "A," A NON-CODIFIED PORTION OF THE MUNICIPAL CODE, AMENDING FEES FOR POLICE RELATED VIOLATIONS

WHEREAS, The Town Council has established Schedule "A" for the purposes of centralizing all fees and service charges for Town services, permits, licenses, and products; and,

WHEREAS, it is in the best interests of the Town that the Schedule of Fees and Charges, Schedule A, be revised, updated, and increased where appropriate;

WHEREAS, That all existing Town Code Sections and Ordinances, or parts thereof, in conflict with the provisions of the Ordinance, are hereby deemed null, void, and of no legal effect, and are specifically repealed.

ORDAINED, By the Town Council of the Town of Munster, Lake County, Indiana, that Schedule "A" of the Munster Municipal Code be amended as follows:

1. That the Schedule of Fees and Charges, as attached hereto as Exhibit "A" to this Ordinance, be and the same is hereby adopted.
2. That this Ordinance is amendatory and supplemental to any existing Ordinance on the matter of fees and charges.
3. That this Ordinance shall be in full force and effect after passage and publication in accordance with the law.

ADOPTED AND PASSED this 20th day of September 2021, by vote of _____ in favor and _____ opposed.

TOWN COUNCIL OF THE TOWN
OF MUNSTER, LAKE COUNTY,
INDIANA

Andy Koultourides, President

ATTEST:

Wendy Mis, Clerk-Treasurer

Schedule A**(1) Building Fees (All Disciplines)**Engineering Inspection Fees

Erosion and Sediment Controls Inspection	\$460.00
Storm and Sanitary Infrastructure Inspection	\$460.00
C of O Walk Through Inspection with Report	\$460.00
Pavement Inspection	\$345.00
Final Grades Inspection	
1 acre or less	\$575.00
Greater than 1 acre	\$575.00
	plus \$300/acre
	(Ord1807, 10/19/20)

General Contractor's Registration \$100.00

Subcontractor's Registration \$100.00

Renewal -- 5-year limitation before renewal right expires)

General Contractor	\$50.00
Subcontractor	\$50.00

Background Check – For all Contractor Registration \$25.00
In addition to regular registration fees

Competency Tests (includes 1 re-examination) \$50.00

Building Fees

All remodels, alterations and miscellaneous construction
Including but not limited to commercial, institutional,
industrial, dwellings, accessory structures, pools, fences,
water heaters, roofs, windows, waterproofing; the first
\$1,000 of construction cost shall be: \$34.00

Each additional \$1,000 of construction cost or fraction
thereof shall be: \$11.50

New construction valuations shall be based on same equation including
the square foot costs based on the current RSMeans Data.

Building Inspection Fees (All projects and disciplines)

Inspections		\$35.00
Re-inspection (No access or incomplete)		\$60.00
Code Violation Re-Inspection		\$70.00
Reoccurring Code Violation Inspections		\$125.00
Weekend/After Business Hours Inspections		\$50.00
Missed Inspection		\$100.00
<u>Plan Review</u> – Minimum Charges		
Total Plan Review charges shall be relevant fee PLUS any direct costs to the Town for consultant review	Residential	\$175.00
	Commercial	\$300.00
<u>Swimming Pools</u> - \$0.00 - \$2,000.00 valuation		
for each additional \$1,000 of valuation or portion thereof		\$60.00
		\$10.00
<i>Fence, Plumbing, and Electrical Permit Inspection Fees are Additional</i>		
<u>Moving Permits</u> (fee PLUS all direct costs to the Town)		\$155.00
<u>Wrecking Permits</u> – up to and including 10,000 sq.ft.		\$50.00
Per 1,000 sq.ft. in excess of 10,000		\$5.00
<u>Refund of Fees</u>		50% of cost
<u>Renewal of Permits</u> – for work stopped longer than 6 months		50% of cost
<u>No Permit Penalty</u>		50% of permit cost
<u>Temporary Certificate of Occupancy</u>		\$30.00
<u>Occupancy Permit</u>		\$60.00
<u>Driveway Permit</u> – New Construction		
Residential		\$60.00
Commercial, first drive		\$90.00
Commercial, each additional drive		\$60.00
<u>Street and Rights of Way</u>		
Deposit required for the repairs for each opening of any street, alley, sidewalk, parkway or any other public place. Amount to be established by the Town Engineer.		TBD

For each opening of street, alley or any other public place

(together plus deposit with a bond deposit). Town shall provide repair work and subtract costs from deposits. \$150.00

Signs

Valuation from \$0.00 - \$500.00 \$35.00

Valuation in excess of \$500.00 or portion thereof \$17.00

Electrical Inspection Fees are Additional

Temporary Sign Permit

Fee for all business entitics \$50.00

Fee waived for all non-profits

Tree Replacement

As per the Tree and Landscape Ordinance, a property owner who cannot replace his/her tree shall pay to the Town a fee to be put in the CCI fund. \$350.00

Collection Bin Permit

New Permit \$250.00

Annual Renewal \$50.00

(A) PLAN COMMISSION & BOARD OF ZONING APPEALS

Commercial Subdivision – preliminary plat

1 to 5 lots \$2,530.00

6 or more lots \$2,875.00

plus \$150/acre

Commercial Subdivision – Final Plat \$775.00

Residential Subdivision – preliminary plat

Minor Subdivision \$865.00

Major Subdivision 1-5 lots \$1,265.00

Major Subdivision > 5 lots \$2,185.00

plus \$100/acre

Residential Subdivision – Final Plat \$775.00

Development Plan Review

Remodel/Reconfiguration of Existing Building/Site \$1,180.00

New Development on Single Development Site \$2,330.00

New Development – Complex Development –

Including multiple buildings, construction or modification of public road or public utilities, traffic study, sanitary lift station	\$3,480.00
Change of Zoning	\$805.00
Development Standards Variance	\$450.00
Use Variance	\$805.00
Conditional Use Permit	\$805.00
Appeal of Administrative Decision	\$605.00
Notice of Public Hearing Sign Deposit	\$25.00
This deposit is refundable upon submittal of the original receipt and the sign frame within thirty (30) days after the public hearing. (Ord1807, Sec. A, 10/19/20)	

(B) PLUMBING

BASE FEE	
New Construction	\$125.00
Remodel or Addition	\$75.00
Meter Installation Fee	\$100.00
5/8" – 3/4" and 1" meters	
Larger meters are installed by private plumbers	
For each plumbing fixture and each discharge device, including water circulating air conditioning and refrigeration units, add:	\$9.25
For each water heater, storage tank, inside downspout, and/or water service add:	\$9.25
Automatic lawn sprinkling system inspection	\$35.00
PLUS a charge for each sprinkler head	\$0.60
For each backflow prevention device replaced or installed	no charge
Until Sept. 30, 2010	
Automatic fire sprinkling system inspection	\$85.00
PLUS a fee per head,	
For each head 0-100	\$0.85
For each head in excess of 100	\$0.70
For each building sewer service	\$65.00

	For each sanitary sewer tap	\$900.00
(C)	<u>ELECTRICAL</u>	
	BASE FEE	
	New Construction	\$125.00
	Remodel/Addition/Alteration	\$75.00
	Service Upgrade <= 200 Amps	\$75.00
	Service Upgrade > 200 Amps	\$125.00
	PLUS	
	single phase, per AMP	\$1.00
	three phase current, per AMP	\$1.00
	four wire service, per AMP	\$1.10
	single phase current, per AMP (sub-panel)	\$0.80
	three phase current, per AMP (sub-panel)	\$0.80
	four wire service, per AMP (sub-panel)	\$1.00
	Signs	\$60.00
	Early Service	\$35.00
(D)	<u>MECHANICAL (Applies to All Types of Construction)</u>	
	Base Fee – New Construction	\$125.00
	Remodel/Addition/Alteration	\$75.00
	Installation or relocation of each forced-air or gravity furnace	\$50.00
	Installation or relocation of each boiler or compressor	\$100.00
	Installation or relocation of each air-handling unit	\$40.00
	Installation or relocation of each non-portable evaporative cooler	\$25.00
	Installation of ventilation system not a part of any other system	\$25.00
	Installation of each hood; Type-I and Type-II systems	\$75.00
(E)	<u>RENTAL INSPECTION FEES</u>	
	Affidavit Filing Fee	\$25.00/year
	Base Fee – less than (3) units (Section 10-633, Ordinance 1403)	\$200.00 each
	Minimum of three (3) units, but not more than (8) units	\$150.00/unit

More than eight (8) units and up to twenty (20) units	\$130.00/unit
More than 20 (twenty) units	\$125.00/unit.

In order to be eligible for the discount:

- (1) The applicant must register all eligible units for inspection at the same time.
- (2) The \$200 fee must be paid in full at registration. Rebates for discounts will be given after inspections are completed.
- (3) Inspections of less than eight (8) units will be arranged to be completed in one mobilization. The Chief Building Inspector may authorize more than one mobilization if he deems it necessary because of logistical issues.
- (4) In cases where there are more than eight units, owned or operated by one individual or management company the inspections may be divided up into multiple visits and the landlord will still be eligible for a discount. The Chief Building Inspector shall determine the number of units that can be inspected on each visit, to remain eligible for the discount.
- (5) Any unit failing the inspection will not be eligible for the discount. All units passing will remain eligible for the discount based on the number of units that pass.

(2) Utilities

(A) WATER

A.1 For the use of and the service rendered by the waterworks system of the Town of Munster Indiana, the following rates and charges will be applied based on the amount of water supplied during each monthly period. All accounts will be billed monthly. All rates will go into effect with the utility bills due July 20, 2021 which reflects usage beginning on or about May 14, 2021.
(Ord 1823, A.1, A.2- 4/19/21)

		<u>CURRENT</u>	<u>AMENDED</u>
Monthly		Rate Per 1,000	Rate Per 1,000
<u>Metered Consumption</u>		<u>Gallons</u>	<u>Gallons</u>
First	5,000 gallons	\$ 3.13	\$ 3.70
Next	10,000 gallons	2.94	3.50
Next	20,000 gallons	2.73	3.28
Next	40,000 gallons	2.54	3.08
Next	75,000 gallons	2.37	2.91
Over	150,000 gallons	2.19	2.72

Additionally, a flat fee shall be assessed on all current users for a six-month period beginning with the water utility bill due July 20, 2021, based on the users' meter size as follows:

Projected	Monthly Retroactive
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Meter Size	Retroactive Increase	For Bills 7/20/21-12/20/21
5/8"- 3/4"	\$24.55	\$4.09
1"	\$27.31	\$4.55
1 1/2"	\$32.73	\$5.46
2"	\$36.83	\$6.14
3"	\$40.92	\$6.82
4"	\$40.92	\$6.82
6"	\$54.57	\$9.10
8"	\$81.88	\$13.65

A.2 Minimum Charge – Each user shall pay a minimum monthly charge in accordance with the size of the meter installed for which the user will be entitled to the quantity of water set out in the above schedule of rates.

<u>Meter Size</u>	<u>Minimum Consumption</u>	<u>CURRENT</u>	<u>AMENDED</u>
		<u>Monthly Minimum Charge</u>	<u>Monthly Minimum Charge</u>
5/8" – 3/4"	2,967	\$ 9.29	\$ 10.98
1"	7,983	24.42	28.94
1 1/2"	16,456	49.02	58.28
2"	30,048	86.13	102.86
3"	68,844	185.61	223.34
4"	138,566	351.90	427.28
6"	323,380	758.70	932.14
8"	557,060	1,270.46	1,567.75

A.3 Water Meter & Interface Transmitter

5/8" – 3/4" meter and interface	Cost*
1" meter and interface	Cost*
1 1/2" meter and interface	Cost*
2" meter and interface	Cost*
3" compound meter and (2) interface	Cost*
4" compound meter and (2) interface	Cost*
6" compound meter and (2) interface	Cost*
8" compound meter and (2) interface	Cost*

*Cost will include all direct cost from manufacturer including shipping

Turbine meters may only be installed in pre-approved applications.

A.4 State Sales Tax Applied to Water Meter and Interface current sales tax

A.5 Connection Charge

5/8" – 3/4" tap		\$ 480.00
1" tap		534.00
1 1/2" tap		640.00
2" tap	720.00	3" tap
800.00		
4" tap		800.00
6" tap		1,067.00
8" tap		1,601.00

A.6 Reconnection Charge

Turn On and/or Turn Off – Regular Hours	\$20.00/occurrence
Turn On and/or Turn Off – After Hours and Weekends	\$100.00/occurrence

A.7 Bad Check Charge – (IN Code 35-43-5-5) \$27.50A.8 Customer Water Deposit

5/8" – 3/4" meter	\$ 100.00
1" meter	150.00
1 1/2" meter	215.00
2" meter	320.00
3" meter	590.00
4" meter	1,070.00
6" meter	2,350.00
8" meter	3,850.00

Customer Sprinkler Deposit

5/8" – 3/4" meter	\$ 25.00
1" meter	55.00
1 1/2" meter	110.00
2" meter	175.00
3" meter	385.00
4" meter	750.00
6" meter	1,610.00
8" meter	2,670.00

Utility Deposits shall be refunded after 12 months of on time payments. Deposits shall be equal to two months of current minimum charges for water consumption and hydrant rental based upon the meter size; H.S.D. administrative and user charges, Munster sewer maintenance and solid waste fees. A deposit for solid waste shall only be required for accounts that are provided solid waste collection by the Town or it's vendor.

Sprinkler Meter Deposit

Any size meter *At Cost

Sprinkler meter deposits are refunded after the customer/contractor has returned the meter and paid any charges. If the sprinkler meter is used on behalf of the Town, the contractor is not charged for consumption.

A.9 Meter Testing, at Owner's Request

5/8" - 3/4" & 1" meters	\$40.00	Over 1" meters
	Actual Cost	

A.10 Maintenance of Service Pipes and Meters - A two-day grace period shall be granted to the customer when a leak in their service line has been detected. A charge of \$37.35 per day will be made if wasting of water continues.

A.11 Construction Water (plus sales tax)

4 Months or less, Residential		\$60.00
Each additional month up to 12 months	\$24.00	
Temporary water service (plus water)	\$30.00	All non-
residential permits	\$0.04476/sq. ft.	

A.12a Delinquent Charge

All utility payments are due by the 20th day of the month. A flat delinquent charge shall be applied to all unpaid Balances based on meter size as follows:

5/8"	\$10.00
1"	\$20.00
Greater than 1"	\$30.00
All meters larger than 2"	5%

12b Charges shall be added each month until the balance is paid in full

12c Delinquent charges may be waived on a one time basis when the customer agrees to sign up for automatic payment of utility bills

A.13 Annual Backflow Prevention Device Inspection

Failure to provide proof of an annual inspection or failure to meet the standards prescribed within Sec. 58-80	\$250.00
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A.14 Manual Meter Reading

After June 15, 2009 charge per month to customers who do	\$60.84
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not have a radio read water meter

The Clerk-Treasurer or the Town Manager are authorized to waive this fee one time, if the customer has made arrangements to have a new radio read meter installed.

A.15 Penalty for Failure to Have Radio Read Meter Installed

After March 31, 2010	\$100.00/month
After June 1, 2010	\$250.00/month

This penalty shall be in addition to the monthly fee in effect for manual reading.

A.16 Fire Protection Charges

Municipal Hydrant Rental	Monthly Charge
5/8" – 3/4" meter	\$ 1.49
1" meter	3.72
1 1/2" meter	7.43
2" meter	11.89
3" meter	22.31
4" meter	37.20
6" meter	74.35

Private Hydrant Rental (per month) \$21.80

Private Fire Sprinkler Connections (per month)

2" connection	\$ 5.45
3" connection	10.89
4" connection	21.80
6" connection	43.59
8" connection	79.92
10" connection	123.49
12" connection	181.59

A.17 Billing of Accounts with Compound Meters

The monthly water billing for accounts in Munster with compound meters shall be calculated by combining the consumption measured through the low flow and high flow gauges and applying the total consumption based on the minimum usage established for the larger meter. Effective with the bills due January 21, 2019. (Ord1752, 11/5/18)

(B) SEWER/STORM (per month)
Single-Family & Two-Family

\$14.76

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Multi-Family & Commercial *ASTRO x \$0.0180, minimum charge of \$7.38
 Faith-Based Institution ASTRO x \$0.0180, maximum charge of \$74.00

***Assessed Stormwater Run Off area**

1. The stormwater fee to be charged to Munster property owners, according to the guidelines set forth above, shall begin with the utility bill due October 20, 2018. (Ord1747, 8/6/18)

(C) REFUSE DISPOSAL

Residential Pick-up, per month \$23.80
 (effective on bill due July 20, 2021)

Pay Pile minimum \$130.00

Trash pick-up that does not fall into the contract with the waste provider will be picked up by staff. Fee will vary depending on the size of the pile. (Ord 1824 – (C), 04/19/21)

(3) Violations Bureau Police Related

(A) POLICE RELATED FINES

Penalty amounts listed below are set by Schedule A, unless identified otherwise

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A.1 Moving Traffic Violation Fines – (effective 8-1-15 Town no longer collects)

1 – 10 miles over posted speed	\$200.00
11 – 20 miles over posted speed	\$230.00
21 miles or more over posted speed	\$300.00
All other moving violations	\$175.00

(Ord #1819: A.1, A.7, A.9, A.10, A.11, B.3 – 04/05/21)

A.2 Moving Traffic Violation Costs/Fines – State Court Costs & County Fines and Fees

**As set by IN State Statute*

Record Keeping Fee	Traffic
Regulated	State
Regulated	County
Fee	Work Zone

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Fee	County-User
	Jury Fee
	Judicial
Insurance Adjustment Fee	Judicial
Administration Fee	
*Effective	
7/1/15 total court fees with deferral program — \$119.50	without deferral program — \$135.50

A.3 All Parking Violations (Ch. 54, Art. IV) except §§ 54-182 & 54-216(5) — Town Fines \$50.00*

License suspension proceedings may begin on 31st day

A.3 Obstructing street or alley or blocking driveway (§54-182) \$250.00*

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A.4 Handicapped Parking Violations [§54-216 (5)] \$75.00*

(B) FEES AND COSTS

B.1A-5 Out-of-State Title Check (state regulated) \$5.00

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B.2A-6 Salvage Title Vehicle Release \$25.00

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B.3A-7 Post-Tow impounded vehicle Release
 Accident \$25.00
 Arrest \$50.00

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B.4A-8 Accident Report \$25.00

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B.5A-9 Incident or Offense Report Copy
 Resident \$5.00
 Non-Resident \$5.00

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B.6A-10 Evidentiary Photocopies, per sheet Photo Single Print \$10.00

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B.7A-11 Memory Stick USB or DVD \$50.00

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B.8A-12 Digitally Recorded Voice Recording, per preparation time
 One hour including media \$25.00
 Each additional hour or part thereof \$25.00

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B.9A-13 Bicycle Licenses No Fee

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B.10A-14 MoPed Licenses (biannual) \$20.00

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B.11A-15 Violation Deferral Fee (in addition to total of fees in A.2 fee set by State statute) \$1122.00

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(effective 8-1-15 Town no longer collects)

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B.12A-16 Application Processing Fees – The fee for background checks Include, but not limited to the following: \$25.00

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- Immigration & Naturalization
Passport
Teaching License Backgrounds
Solicitor Permits
Contractors Licenses
Fingerprinting

B.13A-17 Weapons Carry Permits shall be issued in compliance with IC 35-47-2 and the Town will collect the maximum amount allowable for local municipalities. State law allows the Town to set the fee for the categories to follow

- Hand Gun Fee*
Qualified License*
Unlimited License*
Retired Officer

*as of 11/06 a 4 year hand gun fee is \$10.00 refund \$5.00 if not issued, lifetime permit with valid ID is \$40.00 refund \$30.00 if not issued, lifetime permit without ID is \$50.00 refund \$30.00 if not issued; a qualified license is 4 year hand gun fee plus \$5.00, lifetime permit plus \$25.00 or \$20.00 with proper ID; an unlimited license is 4 year hand gun fee plus \$30.00, lifetime permit plus \$75.00 or \$60.00 with proper ID; a duplicate permit is \$20.00.

(A)(B) ANIMAL CONTROL

(A) FINES

Penalty amounts listed below are set by Schedule A, unless identified otherwise

B.1 Animal License (Annual Fee) \$10.00

Note: the Animal License fee is included in the purchase of a pass to the dog park.

A.1B-2 All violations of the Animal Code (Ch. 6) Violations to include

Animal at Large violations

First 2 violations in a calendar year, paid within 10 days \$6100.00*

Each additional in excess of 2 violations, paid within 10 days in a calendar year \$1200.00*

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Payment in excess of 10 days shall be

violation fine, PLUS per day fee of	\$20.00
A.2B.4 Unlicensed Pet	\$60.00

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(B) FEES AND COSTS

B.1 Animal License (Annual Fee) \$10.00

Note: the Animal License fee is included in the purchase of a pass to the dog park.

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B.32 Boarding Fees per Day

Partial Day	\$15.00
Full Day	\$20.00

B.4 Unlicensed Pet \$60.00

(C) CODE ENFORCEMENT VIOLATIONS

(A) FINES - Penalty amounts listed below are set by Schedule A, unless identified otherwise

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AC.1 Building without a permit

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Newly structured primary structures & Additions	\$500.00
New Accessory buildings & Additions	\$250.00
Remodeling plumbing &/or electrical affected	\$250.00
Swimming Pool (in-ground & above-ground)	\$250.00
Fences	\$250.00

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AC.2 Contractors without a License, per day after notification of required compliance \$250.00

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A.1 Business operating without having registered with the Town (§10-1) \$250.00*

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A.2 Contractors without a License (§10-146) \$250.00*

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A.3 Transient merchant without a license (§10-221) \$100.00*

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A.4 Transient merchant without a license in possession (§10-228) \$100.00*

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A.5 False alarms within a calendar year (§14-65)

1 st & 2 nd Violation	Free
3 rd Violation	\$75.00*
4 th + Violation	\$100.00*

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A.6 Public Nuisance (§18-31)

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(1) and (2) Vehicle noise		\$250.00*
(3) Noise – fixed location	1 st offense:	Warning
	2 nd offense:	\$250.00*
(4) Animal noise	1 st offense:	Warning
	2 nd offense:	\$250.00*
Animal odor	1 st offense:	No charge
	2 nd offense (per §18-32) :	\$ 50.00*
(5) Abandoned/junk vehicle		\$250.00*

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A.7 All violations of the Building Code (except violations of § 26-71) resulting in a red tag (Ch. 26, Art. II) \$ 75.00*

A.8 Building without a permit (§26-71)

New primary structures & Additions	\$500.00
New Accessory buildings & Additions	\$250.00*
Remodeling – plumbing &/or electrical affected	\$250.00*
Swimming Pool (in-ground & above-ground)	\$250.00*
Fences	\$250.00*

A.9 All violations of the Property Maintenance Code (Ch. 26, Art. VII) (per ordinance, min. fine \$50.00-max fine \$500.00) \$250.00*

A.10 Failure to remove graffiti (§30-1) \$100.00*

A.11 Improper advertising or posting of advertisements in a calendar year (§30-4)

1 st offense:	\$150.00*
2 nd offense:	\$250.00*

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A.12 Improper storage, deposit, or accumulation of refuse (§38-72) \$250.00*

A.13 Restriction of garbage receptacles to designated area (§ 38-75) \$100.00*

A.14 Scavenger/Scrapper without a license (§ 38-76) \$250.00*

A.15 Unauthorized collection of recyclable materials (§38-147) \$100.00*

A.16 Odors from compost containers (§38-175) \$100.00*

A.17 Snow and ice removal from sidewalks (§46-3) \$200.00*

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AC.183 Failure to trim weeds, rank vegetation, and grass (§62-113) Weed mowing, in addition to billable mowing cost per 1/8 of an acre or fraction thereof (per day) \$100.00*

AC.4 -- Business operating without a license, per day after notification ---\$200.00

AC.5 -- Snow plowing, in addition to billable costs ----- \$200.00

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(6)(D) MISCELLANEOUS ORDINANCE VIOLATIONS BUREAU (OVB)

(A) SCHEDULE OF ORDINANCES/CODE PROVISIONS SUBJECT TO ADMISSION BEFORE CLERK-TREASURER AS VIOLATIONS CLERK

Clerk-Treasurer may ONLY accept payment of fines for the violations listed in the schedule below, up to a maximum penalty of \$250.00 per violation ("violation" is determined by the date of incident on the citation/ticket issued - this is NOT a per day continuing penalty).

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A.1 For the ~~fin~~ ordinances and Code provisions listed in the this following section, the Office of the Clerk-Treasurer of the Town of Munster shall constitute an Ordinance Violations Bureau for the acceptance of written appearances, waivers of trial, admissions of violations, and payment of civil penalties of not more than allowable in IC 33-36 as amended. The Clerk-Treasurer of the Town of Munster shall be the administrator of said Ordinance Violations Bureau. The following is a schedule of Munster ordinances and Code provisions of the Town Code of Munster which shall be subject to the jurisdiction admission of violation before the of the Ordinance Violations Bureaus and the initial violation within a calendar year of said ordinances and code provisions shall be subject to the civil penalty set forth: Clerk and the amount of the civil penalty to be assessed to a violator who elects to admit before the Violations Clerk:

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<u>Ordinance or Code Provision</u>	<u>Subject</u>	<u>Civil Penalty</u>
Ch. 6 (§§ 6-1 thru 6-10)	All violations of the Animal Code - within a calendar year <i>(fine per Schedule A)</i>	
	1 st & 2 nd offense:	\$100.00
	Additional offenses:	\$200.00
§ 10-1	Business operating without having registered with the Town <i>(fine per Schedule A)</i>	\$250.00
§ 10-146	Unlicensed contractor or subcontractor <i>(fine per Schedule A)</i>	\$250.00
§ 10-221	Transient merchant without license <i>(fine per Schedule A)</i>	\$100.00
§ 10-228	Transient merchant without license in possession <i>(fine per Schedule A)</i>	\$100.00
§ 10-623	Failure to comply with Rental Dwelling Unit regulations - Single family rental <i>(fine set by ordinance)</i>	\$250.00
§ 14-65	False Alarms within a calendar year <i>(fine per Schedule A)</i> 1 st & 2 nd day with occurrence of false alarms:	n/a

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	3 rd incident of false alarm: \$75.00 4 th + incident of false alarm: \$100.00	
§ 18-31 (1), (2), or (5)	Public Nuisance: (1) or (2) Noise violations - vehicle; (5) Maintaining abandoned/junk vehicle <i>(fine per Schedule A)</i>	\$250.00
§ 18-31 (3)	Public Nuisance: Noise violation - fixed location not a vehicle <i>(fine per Schedule A)</i> 1 st offense: Warning 2 nd offense: \$250.00	
§ 18-31 (4)	Public Nuisance: Noise violation - animal <i>(fine per Schedule A)</i> 1 st offense: Warning 2 nd offense: \$250.00 Odor violation - animal <i>(fine set by ordinance)</i> 1 st offense: Warning 2 nd offense: \$50.00	
§ 18-33	Improper lawn mowing equipment - mowing guards <i>(fine set by ordinance)</i>	\$250.00
§ 18-34	Use of residential streets for sporting and related activities <i>(fine set by ordinance)</i>	\$250.00
§ 18-35	Violation of permitted activities on private residential streets <i>(fine set by ordinance)</i>	\$250.00
§§ 18-52 thru 18-56	Smoke-free air regulations for workplaces and public place (1 st & 2 nd offenses per calendar year are within the jurisdiction of OVB, only) <i>(fine set by ordinance)</i> 1 st offense: \$100.00 2 nd offense: \$200.00	
Ch. 26, Art. II (Building Code)	All violations of the Building Code resulting in a red tag - except violations of § 26-71 <i>(fine per Schedule A)</i>	\$75.00
Ch. 26, Art. VII (§§ 1121 thru 1212)	All violations of the Property Maintenance Code <i>(fine per Schedule A; per ordinance: min. \$50.00, max \$500.00)</i>	\$250.00
§ 26-71	Construction without a permit - excluding construction of a new primary structure or addition thereto, due to fine exceeding limits of OVB <i>(fine per Schedule A)</i>	\$250.00
§ 30-1	Failure to remove Graffiti <i>(fine per Schedule A)</i>	\$100.00
§ 30-4	Improper advertising or posting of advertisements - in a calendar year <i>(fine per Schedule A)</i> 1 st violation: \$150.00 Additional violations: \$250.00	
§ 30-8	Regulation of consumer fireworks <i>(fine set by ordinance)</i>	\$100.00

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§ 34-64	Failure to comply with orders of enforcement officer in a park or recreational area <i>(fine set by ordinance)</i>	\$100.00
§ 34-73	Failure to respond to warning signal of Lightning Prediction System in a park or recreational area <i>(fine set by ordinance)</i>	\$250.00
§§ 34-81 thru 34-103	Violations of the Parks and Recreation Code <i>(fine set by ordinance)</i>	\$100.00
§ 38-72	Improper storage, deposit, or accumulation of refuse <i>(fine set by ordinance)</i>	\$250.00
§ 38-75	Restriction of garbage receptacles to designated area <i>(fine set by ordinance)</i>	\$100.00
§ 38-76	Scavenger/Scraper without a license <i>(fine set by ordinance)</i>	\$250.00
§ 38-147	Unauthorized collection of recyclable materials <i>(fine per Schedule A)</i>	\$100.00
§ 38-175	Odors from compost containers <i>(fine per Schedule A)</i>	\$100.00
§ 46-3	Snow and ice removal from sidewalks <i>(fine per Schedule A)</i>	\$200.00
Ch. 54, Art. IV	All Parking violations [except violations of §§ 54-182 and 54-216(5)] <i>(fine per Schedule A)</i>	\$50.00
§ 54-182	Obstructing street or alley or blocking driveway <i>(fine per Schedule A)</i>	\$250.00
§ 54-216 (5)	Handicapped Parking Violation <i>(fine per Schedule A)</i>	\$75.00
§ 62-113	Failure to trim weeds, rank vegetation, and grass <i>(fine per Schedule A)</i>	\$100.00

Ordinance or Code Provision

26 All violations of Building Code resulting in a Code Violation Inspection \$75.00

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26-105 Construction of Accessory Building or Addition without permit \$250.00

26-71 Working without a permit. All other \$250.00

38-147 Unauthorized collection of recyclables \$100.00

62-113 Failure to trim weeds (per day) \$100.00

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18-31 Maintenance of Junk Motor Vehicle \$250.00

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	Violation of Noise Ordinance	\$250.00	Formatted: Not Highlight
Ord. 1150 & its amendments	Property Maintenance Violation (per day)	\$200.00	Formatted: Not Highlight
10-1	Failure to obtain Business Registration	\$250.00	Formatted: Not Highlight
10-141	Unlicensed Contractor	\$250.00	Formatted: Not Highlight
10-141	Unlicensed Subcontractor	\$250.00	Formatted: Not Highlight
10-623 (2) (3)	Failure to comply with Rental Dwelling Unit Regulations	\$250.00	Formatted: Not Highlight
14-65	False Alarms, within any calendar year		Formatted: Not Highlight
	-First & Second False Alarms	Free	Formatted: Not Highlight
	-Third False Alarm	\$75.00	Formatted: Not Highlight
	-Each false alarm, in excess of 3		Formatted: Not Highlight
	-false alarms	\$100.00	Formatted: Not Highlight
54-216	Parking in Prohibited Area	See A.3	Formatted: Not Highlight
54-197	Parking in No-Parking Zone	See A.3	Formatted: Not Highlight
26, 30-4	Improper Advertising or Posting		Formatted: Not Highlight
	1 st Violation	\$150.00	Formatted: Not Highlight
	After 1 st Violation in same year	\$250.00	Formatted: Not Highlight
10-221	Transient Merchant without License	\$100.00	Formatted: Not Highlight
38-72	Scavenger/Scraper without License	\$250.00	Formatted: Not Highlight
54-182	Street Obstruction (incl. dumpsters)	\$250.00	Formatted: Not Highlight
46-3	Snow Removal plus cost of removal	\$100.00	Formatted: Not Highlight
26-1031	Erection of Sign without a Permit	\$250.00	Formatted: Not Highlight
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26-1014	All sign code violations including prohibited signs	\$250.00	Formatted: Not Highlight
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26-1302(d)	Violation of landscaping ordinance	\$200.00	per violation/per day
18-33	Improper mowing guards	\$250.00	
34-1	Violation of lightning protection system	\$500.00	
Ord. 1348	Violations of the Post-Construction Stormwater Run-off Policy	\$250.00	
Ord. 1532	Violation of Floodplain Development Permit Compliance	\$250.00	per violation/per day
Ord. 1662	Block Party Security Deposit	\$250.00	
46-300 to 46-311	No damage - Full amount refunded Damage - Fees assessed against the deposit to be determined by appropriate department		
	Non-refundable fee for delivery of barriers by Town staff	\$100.00	
Ord. 1704	Failure to obtain a Special Event Permit	\$5,000.00	
Ord. 1711	Possession or sale of gun-shaped cell phone or mobile phone cases	\$500.00	
Ord. 1712	Failure to install Knox Box as required	\$300.00	
22-2			

A.2D.1 Any person cited for violations of the above ordinance or code provisions shall be entitled to pay the fine set out above at the Violations Bureau within thirty (30) days of issuance of the citation, without the necessity of appearing in court.

A.3D.2 Any person paying a fine at the Ordinance Violations Bureau shall execute a waiver of right to trial and an admission of the violation.

A.4D.3 Any person intending to contest a violation within the jurisdiction of the Ordinance Violations Bureau shall execute a written denial of the violation, and

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thereafter the alleged violation shall be filed with the Clerk of the Court having jurisdiction over such violation and the matter shall be set for hearing trial.

A.5 If the citation has not been paid at the Violations Bureau within 30 days of the date of issuance, the violation shall be filed with the Clerk of the Superior Court and the matter will be set for initial appearance.

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(7)(4) Town Services

(A) BUSINESS REGISTRATION (Annual Fees)

All Professional, Retail, and Commercial Businesses, per unit - includes security alarm registration	\$75.00
Business Registration late renewal, after February 28 th	\$100.00
Taxi Cabs (includes business license & up to 4 cabs)	\$250.00
Each additional Cab	\$40.00
Solicitor's Permit	
Duration of –	
1 week	\$25.00
1 month	\$40.00
1 year	\$75.00

(B) FILMING

B.1 Film Production by private film producer and/or company	
Film Permit	\$75.00
Total or disruptive use of public building during regular business hours, per day	\$1,500
Partial non-disruptive use of a public building, per day	\$750
Total closure of public street right-of-way, per hour	\$100
Partial closure of public street right-of-way, per hour	\$50
Off-duty Police personnel	COST

(C) MISCELLANEOUS

C.1 Arcade Games (Register by February 28 th)	\$250.00
- operating without a license	\$100.00
C.2 Maps by special request containing specific GIS information	\$20.00
Each additional copy	\$5.00

- C.3 Blueprint Copies, per page \$5.00
- C.4 Photos, per sheet \$5.00
- C.5 Photocopy of Town document
 - 1. Photocopies of documents will be produced on 8 1/2" x 11" white paper, one side only
 - 2. Except as noted below, the fee for a copy of a document is ten (10) cents per page
 - 3. The first ten photocopies will be furnished without a fee 4. The first fifty photocopies will be furnished without a fee for:
 - a. Local civic organizations (e.g., Boy Scouts, Girl Scouts, Rotary Club)
 - b. Legitimate academic pursuits (e.g., high school or college student term papers) and
 - c. Members of the recognized press
 - 5. Copies of documents will be transmitted without a fee by facsimile machines to local (non-toll) telephone numbers, or as electronic mail to an Internet address.
- C.6 Various Code Books Cost + 25%
available at no charge at www.munster.org
- C.7 Municipal Code Subscription

Initial year	Cost + 25%
Annual Fee	\$50.00
- C.8 Customized data report – the hourly wage and benefits of
Employcc(s) in 15-minute increments, plus the per page costs
TBD or the cost of computer media.
- C.9 Overtime Town of Munster Staff Response

The Town may charge the entirety of the hourly wage multiplied by 1.75
At a minimum of one hour plus additional 15-minute increments,
plus The cost of utilized equipment due to a response after hours
initiated by resident's request or malfeasance.
- C.10 Special Event Permit Fee (Section 46-402) \$100.00
- C.11 Small Cell Networks and Facilities- The total of any application fees allowed under this section may not exceed the lessor of:

- (1) the amount charged by the permit authority for an application for a building permit for any similar type of commercial construction, activity, or land use development within the jurisdiction of the permit authority; or
- (2) one hundred dollars (\$100) per small cell facility included in the application.

C.12 The rate for the construction, placement, or use of small cell facilities on a utility pole owned and/or controlled by the Town of Munster shall be fifty dollars (\$50) per utility pole per year. (Ord 1812, C.11 & C.12 -12/21/20)

(B)(5) Park Related Fees

(A) KEEN-AGER MEMBERSHIP FEES

Resident Individual	\$15.00
Resident Couple	\$20.00
Non-Resident Individual	\$20.00
Non-Resident Couple	\$30.00

(B) PARKS & RECREATION PROGRAM FEES & CHARGES

Program Fees & Charges (Refer to current Park Board-approved schedule of fees)

(C) CENTENNIAL PARK

C.1 Golf Course & Driving Range Fees (Refer to current Park Board-approved schedule of fees)

NOTE: All fees are now being collected by Billy Casper Golf

C.2 The View Restaurant & Centennial Banquets (Refer to current Park Board-approved schedule of fees)

a. The View Menu and Prices* (Refer to current Park Board-approved schedule of fees)

*The Restaurant/Facility Manager is authorized to run daily specials.

C.3 Dog Park Fees

	Resident	Non-Resident
a. 1 st Dog	\$40.00*	\$115.00
b. 2 nd Dog	\$25.00*	\$ 35.00
c. 3 rd Dog	\$25.00*	\$ 25.00

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- d. Lost Card \$10.00 \$ 10.00
 *All residents are required to register their dogs with the Clerk Treasurer's office, for an additional \$10 fee. All memberships are for one year from the date of purchase.

- C.4 Outdoor Special Events (This fee now being collected by Billy Casper Golf)
- C.5 Special Events Parking \$10.00 - \$20.00
 Tickets will be validated for golfers, registered events,
 and restaurant patrons for refunds

- C.6 Munster Ale Fest
 - a. Food Vendor Prices \$175-\$250/vendor
 - b. 220V Power Supply \$25/vendor
 - c. General Admission Ticket \$47
 - d. VIP Ticket \$67
 - e. General Admission Ticket – Day of Event \$57

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(D) COMMUNITY POOL

- D.1 Pool Fees & Charges (Refer to current Park Board-approved schedule of fees)
- D.2 Annual Sponsorship Banners (to be installed on interior of fence)
 - 3' x 6' Perimeter of Pool \$500.00
 - 3' x 6' Concession Area \$700.00
 - 3' x 6' Entrance/Exit \$1,000.00

(E) ADDITIONAL FEES

- E.1 All Park Areas-Munster School Outdoor Event
 (Refer to current Park Board-approved schedule of fees)

- E.2 Centennial Park – Munster School Outdoor Event

- a. Under 30 People after 3:00 p.m. \$60.00
- b. Over 30 People after 3:00 p.m. \$120.00

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- E.3 Munster Non-Profit Organization/Profit Food Vendors

- a. *Booth Fee \$75.00
- b. *Trailer Fee – Space up to 16' \$125.00
 *Additional Space up to 4' \$50.00
- c. Utility Fee – 1- (110v) Plug-In & Water NP\$25.00/P\$50.00
 1- (220v) Plug-In & Water \$75.00

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- d. Additional Utilities – No. of 110v Electric Plug-Ins \$15.00
 - No. of 220v Electric Plug-Ins \$20.00
 - No. of Water Hook-Ups \$15.00
- *Fees for Profit Food Vendors item a. & b. range by event \$75.00 to \$250.00

E.4 Additional Rental Fees – Shelters, Social,
(Refer to current Park Board-approved Center, Heritage Park, Fields, Courts, Chairs
schedule of fees)

- a. Additional Fees for Changing Dates for Rentals of Shelters, Social Center, or Heritage Park \$10 each date or time change
- b. Kaske House Access *\$50 Resident/Non-Resident
*An additional \$50 Donation to Munster Historical Society (held in escrow)
- c. Community Park Weekend Tournament Rental Softball: \$325/day (5 hrs.& over)
Baseball: \$200/day (under 5 hrs.)

E.5 Bicker Woods Night Walk \$5.00/person

E.6 Social Center Specified Organization Meeting Rental Fees/Rates

- a. Non-Profit Needle Artisans (1x/mo.) \$30/hour
 - b. Non-Profit Learning Curve \$30/hour*
- *effective 11/15/16

(F) PARKS AND RECREATION VIOLATIONS - FINES FINES FOR VIOLATING PARK RULES & REGULATIONS

E.1 Failure to comply with orders of enforcement officer in a park or recreational area (§34-64) (fine set by ordinance) \$100.00*

E.2 Failure to respond to warning signal of Lightning Prediction System in a park or recreational area (§34-73) (fine set by ordinance) \$250.00*

E.3 Violations of the Parks and Recreation Code (§34-81 - §34-103) (fine set by ordinance) \$100.00*

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- F.1 Unauthorized removal or relocation of Soccer goals \$500.00
(Resolution 2006-17); (34-81)
- F.2 Unauthorized use of Dog Park \$500.00
(Resolution 2008-3)
- F.3 All other Violations of Park Rules & Regulations as established \$500.00
by the Board of Parks & Recreation not to exceed per day (34-81(b), 54-12(f),
Resolution 2010-02)
- F.4 The fine for improper parking in designated areas of Munster \$50.00
Parks and Recreation Facilities (Ordinance 1657)

(G) PLAYER FEES

G.1 All sports program participants (private, volunteer, public, Parks & Recreation) shall pay a seasonal player/participant fee:

	<u>Resident</u>	<u>Non-Resident</u>
a. Munster Girls Softball, Munster Little League, Munster Babe Ruth (including League Travel Teams)	\$25	\$35
i. Fall Seasons – All Ball Sports	\$15	\$25
b. Soccer Programs - Parks	\$10	\$20
c. Private Travel Teams – All Sports	\$25	\$35
d. Pop Warner Football	\$10	\$20
e. Munster Lacrosse	\$10	\$20

G.2 There shall only be one player fee per family per sport.

* All Fine amounts marked with an asterisk (*) are payable at the Ordinance Violations Bureau (OVB) at the Clerk-Treasurer's Office, as identified in Section 6.A.1 of this Schedule A and per TOM §1-8. Any increase/decrease of a fine amount marked with an asterisk (*) requires amending TOM §1-8 and Section 6.A.1 of this Schedule A prior to acceptance of the amended fine by the C.T.

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