


To: President and Members of the Munster Town Council

From: Wendy Mis, Clerk-Treasurer 

Date: September 20, 2021

Re: Ordinance 1840 – 1: Establishing the Town of Munster Police Department State Asset Forfeiture Non-Reverting Fund (292)

Ordinance 1841 - 2: Establishing the Town of Munster Police Department special revenue fund (293),

The Munster Police Department has requested the establishment of two separate funds. Ordinance 1840 establishes the Town of Munster Police Department State Asset Forfeiture Non-Reverting Fund (292) and Ordinance 1841: establishing the Town of Munster Police Department special revenue fund (293).

The Police Department is funded primarily through property taxes in the General Fund. Other police-generated revenue streams go into the General Fund to help offset the costs not covered by property taxes. The Police Department has asked to remove some of these revenues from the General Fund and create a new fund. This new fund would be a non-reverting fund dedicated to Police Department needs.

Revenues generated by the fees for Fingerprint Service Fee, Towing Release Service Fee, any other Records Service Fees would be receipted into the Police Department Special Revenue Fund 293. The revenues for moving violations, parking tickets and animal control will remain in the General Fund.

This shift will reduce the revenues in the General Fund. Currently, these revenues are budgeted at less than \$5,000.00.

The revenues from state filed forfeitures are inconsistent and would be challenging to budget. Funds received from state forfeitures will be used toward the Munster Police Department related expenses. The establishment of this special revenue fund will provide the Police Department flexibility in spending these fees generated by their department.

RECOMMENDED ACTION:

By motion and roll call vote, hear Ordinance 1840 and Ordinance 1841 on first reading and schedule second reading for the next regular meeting.