

ORDINANCE 1836

AN ORDINANCE AMENDING THE SPECIAL EVENT PERMIT ORDINANCE WITHIN THE TOWN OF MUNSTER

WHEREAS, the Town Council of the Town of Munster is the municipal legislative body of the unit; and

WHEREAS, The Town of Munster, its Staff, and consultants have reviewed and recommended various changes to the Munster, Indiana Code regarding Special Event Permits; and

WHEREAS, based on those recommendations, the Munster Town Council has conducted a public hearing after due notice as required by law on the proposed amendments; and

WHEREAS, The Town of Munster, after said public hearing and after due deliberation, has concluded that amendments to Chapter 46 – Streets, Sidewalks, and Other Public Places, Article VII – Special Event Permit, §§ 46-400, 46-401, and 46-406 are appropriate; and

WHEREAS, The Munster Town Council deems it to be in the best interest of the general health, safety, and welfare of the citizens of the Town of Munster to amend Chapter 46 – Streets, Sidewalks, and Other Public Places, Article VII – Special Event Permit, §§ 46-400, 46-401, and 46-406 of the Munster Code of Ordinances;

Now, therefore, be it **ORDAINED** by the Town Council of the Town of Munster, Lake County, Indiana as follows:

1. § 46-400 of Chapter 46 – Streets, Sidewalks, and Other Public Places, Article VII – Special Event Permit, of the Munster Code of Ordinances, is hereby repealed and deleted in its entirety and replaced with the following:

Sec. 46-400. - Definitions.

An event held within the Town of Munster is determined to be a special event if any of the following apply:

- (1) The event is held outdoors on town property, including streets or sidewalks.
- (2) The event is a walk, run, or parade crossing the public roadway or public property.
- (3) The event is deemed to impact normal town operations (such as police patrol, fire/EMS services, etc.)
- (4) The event requires street closures or closure of town parking lots and/or town-owned property.
- (5) The event is held by a licensed business, takes place outdoors, and is open to the general public. This includes sidewalk sales, tent sales, promotions held in parking lots, etc.

- (6) The event is open to the general public and provides alcoholic beverages.

2. § 46-401 of Chapter 46 – Streets, Sidewalks, and Other Public Places, Article VII – Special Event Permit, of the Munster Code of Ordinances, is hereby repealed and deleted in its entirety and replaced with the following:

Sec. 46-401. – Permit required.

- (a) In order to host a special event within the Town of Munster, the organization or individual hosting the event must obtain a special event permit from the Town Manager in accordance with this article.
- (b) The following events do not require a special event permit in accordance with this article:
- (1) Regularly scheduled athletic events.
 - (2) Events hosted by the School Town of Munster on property owned by the school Town of Munster.
 - (3) Events hosted by the Town of Munster on property owned by the Town of Munster.
 - (4) Funeral processions.
 - (5) Block parties (gatherings hosted on a residential street by a resident of that street; see chapter 46, article VI, block parties).
 - (6) Events held in any park or recreational area or facility. See Sec. 34-103 (Parks and recreational facility usage, rentals, and special events) to apply for a permit to host an event in a park and recreational area or facility.

3. § 46-406 of Chapter 46 – Streets, Sidewalks, and Other Public Places, Article VII – Special Event Permit, of the Munster Code of Ordinances, is hereby repealed and deleted in its entirety and replaced with the following:

Sec. 46-406. - Penalties for noncompliance.

- (a) Failure to complete all requirements of the permit application process may result in a permit not being issued for the event.
- (b) A permit recipient must abide by the decisions of town staff relative to a temporary suspension of the event for a public safety concern as determined by the town, including but not limited to severe weather or inappropriate behavior of attendees. Failure to comply with directives of town staff will result in revocation of event permit.

- (c) Failure to comply with the terms agreed upon for the issuance of the permit will result in revocation of event permit.
- (d) Continuing an event after revocation of event permit is a violation of this Code and will result in a fine of up to \$2,500.00.
- (e) Failure to obtain a special event permit when required is a violation of this Code and will result in a fine of up to \$2,500.00.

This Ordinance shall take effect upon the date of its publication which shall occur within thirty (30) days after passage.

Now, therefore, be it **ORDAINED** that the above-referenced Ordinance is hereby enacted.

ORDAINED and ADOPTED by the Town Council of the Town of Munster, Indiana, on the ____ day of September 2021, by a vote of ____ in favor and ____ opposed.

**TOWN COUNCIL OF THE TOWN OF MUNSTER,
LAKE COUNTY, INDIANA**

Dr. Andy Koultourides, President

ATTEST:

Wendy Mis, Clerk-Treasurer