

**MUNSTER BOARD OF PARKS AND RECREATION**  
**5:00 p.m. Regular Meeting**  
**MUNSTER TOWN HALL**  
**Tuesday, July 20, 2021**

***MINUTES***

Park Board Members present: David Cerven, President; Robyn Paulsen, Vice President; Dan Repay, Board Member, Mike Sowards, Board Member; Ron Ostojic, School Board Liaison; Ken Schoon, Town Council Liaison.

Park Staff present: Mark Heintz, Director of Parks and Recreation; Kevin Dark, Jill Higgins, Superintendent of Recreation; Janice Uram Board Secretary; Mara DiCarlo, Park Department Intern.

Others present: Wendy Mis, Clerk-Treasurer via Zoom Meeting Technology  
Matt Kimmel, Centennial Village Developer  
James Lipton, 9128 Marigold Lane

**1. *CALL TO ORDER***

President Cerven called the meeting to order at 5:00 p.m.

**2. *PUBLIC COMMENT***

The Director shared information about an email that was sent by Lillie Cockrum regarding certain allegations against recreation staff.

Mr. Kimmel shared a long-term comprehensive development plan for Clayhole Lake he designed, and the Board to be open to the possibility once The Centennial Village construction is completed.

**3. *ADMINISTRATIVE MATTERS***

**a. *Approval of Park Board Minutes***

**i. June 15, 2021 Minutes**

***It was motioned by Board Member Sowards and seconded by Board Member Repay to approve the June 15, 2021 minutes. The motion carried by a vote of 5 in favor and 0 opposed.***

**b. *Confirmation/Approval of Park Vouchers***

**i. Approval of Voucher Register 21-A dated 07/20/21 totaling \$62,238.91**

**ii. Confirmation of Voucher Register 21-B dated 06/1-30/21 totaling \$100,207.18**

***It was motioned by Board Member Repay and seconded by School Board Liaison Ostojic to approve Park Voucher Registers 21-7A and 21-7B. The motion carried by a vote of 5 in favor and 0 opposed.***

**c. *Reports***

**i. July Board Report**

The Director reported that the Town is planning on doing one general obligation bond again in 2021 which will include park projects. 2022 budget number are due to the Clerk-Treasurers office by July 28<sup>th</sup>. The Town is still awaiting receipt of the America Recovery Plan Covid relief funds. The Director continues to receive calls and emails from people wanting the Town to charge non-Munster vehicles to park and use Centennial Park. In general, the pool season has been a challenging one. The recent rule changes the Board enacted have had some success. The amount of pool saves being made this year is unprecedented. The Grape Escape event was cancelled due to the lack of commitment by the wineries. A Jumpstart grant was submitted to the South Shore Convention and Visitor's Authoring. The Director and Superintendent of Recreation appeared on the WJOB Town of Munster radio program.

Asphalt ADA accessibility improvements were made at Frank H. Hammond Park. Park staff has been brainstorming fall events and activities. Summer Camp is running well. The drinking fountains have been turned on in the parks. Park staff participated in the set up and tear down for the July 3<sup>rd</sup> festivities. Centennial Park is trending well above expectation year-to-date.

#### **4. ITEMS FOR DISCUSSION/ACTION**

a. Parks and Recreation Intern Presentation

Park Intern Mara DiCarlo gave a PowerPoint presentation highlighting her experience working with the Department this summer.

b. Tennis court Use Request Letter

The Director submitted a request letter from Bishop Noll High School tennis team for court usage at Grove Park this fall and asked the Board to approve the request.

***It Was motioned by Board Member Repay and seconded by Board Member Sowards to approve Bishop Noll High School's request to use the Grove Park tennis courts as outlined in their letter. The motion carried by a vote of 5 in favor and 0 opposed.***

c. West Lakes Park Cricket Pitch Update

The construction plans were included in the board packet; they have been sent out for bid. Fall construction is anticipated.

d. Private Pool Party Rental Policy Update

On June 15<sup>th</sup> the Park Board approved the Private Pool Party Rental Rules. It has since been determined that further changes are necessary. A copy of the rental rules highlighted with the recommended changes was included in the board packet. Discussion was had.

***It was motioned by Board Member Repay and seconded by Vice President Paulsen to approve the changes to the Private Pool Party Rental Rules as recommended with one addition; the insertion of "as determined by the Town" to rules 7, 8 and 9. The motion carried by a vote of 5 in favor and 0 opposed.***

#### **5. ADJOURNMENT**

President Cerven called for a motion to adjourn.

***Board Member Repay motioned with a second by Vice President Paulsen to adjourn the meeting. The motion carried by a vote of 5 in favor and 0 opposed and the meeting was adjourned at 6:12 p.m.***

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Janice Uram, Park Board Secretary

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Date

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David Cerven, Park Board President

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Date