

**Town of Munster**  
**Department of Parks and Recreation**  
**Board Report January 19, 2021**

**DIRECTOR/ADMINISTRATION**

Depth mapping of Clayhole Lake and Maynard Lake was completed. This will help with future fish stocking plans as well as information for future development plans at Clayhole Lake Park.

Girl Scout troop #10093 has a parent who is going to build a bridge to replace one at Heritage Park that was deemed unsafe. The bridge is used for their annual bridging ceremony.

Security cameras have been installed at the Centennial Park shelter washrooms and storage room entrances.

The water pump on the Jenbacher generator at Centennial Park failed on December 24<sup>th</sup>. When the replacement pump is received Clarke Energy will do the install. The generator has been down since the 24<sup>th</sup> as it cannot run without the pump.

BrewFest Partners and Indigo Golf Partners have discussed with the Director having “pop-up beer gardens” more frequently at Centennial Park this Summer. The discussion is mainly between Indigo as the management company for that park and BrewFest Partners, however it was asked to seek Board opinion on having the beer gardens monthly.

Fertilization proposals for the year are being solicited. A recommendation be made on Feb. 2<sup>nd</sup> agenda.

Continue to work on getting a certificate of origin for the 2010 Chevy Colorado trade-in that was never received.

Prepared the end of year annual report for the department and Board.

Assembling a recommendation for updated park rules that will come before the Board’s review soon.

Have contacted various contractors to get quotes for work at Centennial Park clubhouse. This includes two projects, 1) adding a cooktop hood to the banquet kitchen to centralize all cooking for banquets, and 2) remodeling The View into a designated rental facility. I anticipate bringing some Estimated figures will be presented to the Board soon. for consideration and as to guide these two changes.

**RECREATION**

Superintendent was a panelist at the Indiana Parks and Recreation’s Creative Programming Virtual District Meeting on Thursday, January 14. Topic of discussion: Walk in the Woods.

Superintendent scheduled all January/February social media posts.

Staff are working hard to complete the 2020 Annual Report.

Arts/Crafts, Business, Market and Food Vendor applications were mass emailed to the public to prepare for 2021 events. Due to feedback, the Community Market was moved back to Sunday mornings.

Preparation is underway to plan for a “normal summer.” Summer Camp and Munster Pool staff employment renewals were sent out. This will help gauge how many positions to hire at the Part-Time Virtual Job Fair.

2021 sponsorships are starting to roll in. Land O’Frost will continue to sponsor the two soccer leagues, this year with a sponsorship of \$6,550. People’s Bank was secured to continue sponsoring the Summer Concert Series for \$6,000.

Social Distancing with Santa was well-received by the public. The viewing line was consistent with close to 70 cars. In partnership with the Girl Scouts, they were in attendance to carol and pass out goodie bags.

Programs/events to run this month: CSRI Poppin’ & Flix, Part-Time Virtual Job Fair, CSRI Bingo and Pizza, Adult Open Basketball, Youth Hoops Skills, Intro to Baseball, Indoor Soccer Skills and CSRI Open Basketball. All sport classes will take place at the Southland Center, Lynwood. Virtual Contest: BEST IN SNOW (18 participants)

Currently there are 55 Keen-agers in 2021. This is down 50% from 2020. Activities for January include New Years BINGO, which ended up being suspended due to Governor’s requirements.

Four January rentals have been scheduled for the Social Center. At this time, 2 rentals are scheduled for February. It is difficult to secure rentals when capacity restrictions are 25 people.

#### **FINANCIAL SUMMARY OF COMPLETED PROGRAMS**

<b>PROGRAM</b>	<b>R</b>	<b>NR</b>	<b>REVENUE</b>	<b>EXPENSE</b>	<b>VARIANCE</b>
CSRI Poppin’ & Flix	2	14	\$ 80.00	\$ 15.00	\$ 65.00
Wado Ki Advanced/ Little Dragons	18	6	\$ 438.00	\$ 20.00	\$ 418.00
<b>TOTAL:</b>	<b>20</b>	<b>20</b>	<b>\$ 518.00</b>	<b>\$ 35.00</b>	<b>\$ 483.00</b>

#### **PARK/CENTENNIAL MAINTENANCE**

The Superintendent of Operations has been on leave. An extended park maintenance report will be provided in the next Board Report.

## **CENTENNIAL PARK**

### **Sales/Banquets**

The sales office had 17 in-person appointments to date.

There were 58 new online inquiries; 24 phone calls, 34 online.

One Celebration of life, 2 showers, 2 weddings this year, and 1 meeting were booked this month.

### **Golf**

As of December 31, 2020, membership drive revenue is \$58,118. Of the 82 memberships sold, 57 are returning members and 25 are new.

#### 2020 vs. 2019

Golf Rounds were up 19%

Green Fees were up 53%

Cart Fees were down 44%

Range Revenue was up 30%

Food & Beverage revenue was down 60%

### **Course Maintenance**

Maintenance Staff are doing preventative measure on equipment; oil changes, sharpening reels and bed knives for the mowers.

The Golf Course Superintendent assisted park maintenance staff with mowing deep rough/wild areas on the hills in the park.

The Superintendent continues to work on a DNR report for the Director which shows how much water from the lakes is used for the golf course.

The Superintendent successful passed the certification test for pesticide spraying.