

TOWN OF MUNSTER
MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL
DECEMBER 7, 2020

A regular meeting of the Munster Town Council convened at 7:00 p.m. on Monday, December 7, 2020. At the time of this meeting, the country was facing a pandemic outbreak of the Coronavirus. In response, Indiana Governor Holcomb issued a series of Executive Orders which, among other things, declared a public health emergency and suspended various statutes. Executive Order 20-04 specifically addressed public meetings and the Open-Door Law. This Executive Order, along with the opinion of the Indiana Public Access Counselor, allows for meetings to be held in a virtual environment. Subsequent Executive Orders have extended this practice.

The announced meeting location was Munster Town Hall. The announced meeting location was Munster Town Hall. Executive Order 20-43 requires adherence to Centers for Disease Control guidelines regarding the number of gathering in one location and maintaining a distance of at least six feet from another person. As a result, Councilors, Staff, and the public had the option to participate via Zoom meeting technology. Councilors Chuck Gardiner, Lee Ann Mellon, and Ken Schoon were physically present at Town Hall. Councilors Andy Koulourides and Steven Tulowitzki were present in the virtual setting; it is believed each was in a different location. President Mellon presided.

Clerk-Treasurer Wendy Mis, Controller Patricia Abbott, Town Manager Dustin Anderson, Police Chief Stephen Scheckel, Town Attorney David W. Westland, and Planning Director Thomas Vander Woude were physically present at Town Hall. Munster Representative to the Hammond Sanitary District and Police Lieutenant Daymon Johnston Stephen Scheckel were present in the virtual setting; it is believed each were in a different location. The news media were not represented. The public was given the information needed to access the meeting virtually, and some took advantage of it.

The Town Council has sought legal counsel and has performed its due diligence to the best of its ability in a continually changing situation. The Town Council believes it is acting in accordance with Indiana State law, the Governor's Executive Orders, and the interpretations and directives of other State agencies.

President Mellon opened the meeting with a moment of silence followed by the Pledge of Allegiance.

45th STREET CONSTRUCTION UPDATE

DLZ representative Lee Randell was present in the virtual setting. Mr. Randell reported that work continues. At this point, there have been 37 weeks of acceleration at an approximate cost of \$290,000.00.

In response to questions from Councilor Gardiner, Mr. Randell and Mr. Anderson explained that the project will be open to traffic at the end of next week. There is still a lot of work to do before the project is complete and there will be temporary lane closures next year.

PUBLIC COMMENT

Because of the unique nature of this meeting, the Town of Munster accepted public comment submitted both in-person and electronically. The public was informed, via the agenda posted at munster.org, that questions or comments about an item on the agenda were to be emailed to danderson@munster.org. Mr. Anderson reported that no comments were received by email.

No one rose to claim the floor.

CONSENT AGENDA

APPROVAL OF MINUTES

Approval of the minutes of the regular meeting held on November 16, 2020

ACCOUNTS PAYABLE VOUCHER REGISTERS

Confirmation of Voucher Register #20-11L dated 11/16/20 totaling \$27,740.03
Confirmation of Voucher Register #20-11M dated 11/17/20 totaling \$239.41
Confirmation of Voucher Register #20-11N dated 11/19/20 totaling \$121,937.74
Confirmation of Voucher Register #20-11O dated 11/20/20 totaling \$393,743.09
Confirmation of Voucher Register #20-11P dated 11/20/20 totaling \$360,470.64
Confirmation of Voucher Register #20-11Q dated 11/23/20 totaling \$3,364.97
Confirmation of Voucher Register #20-11R dated 11/25/20 totaling \$384,925.31
Confirmation of Voucher Register #20-11S dated 11/30/20 totaling \$128,760.68
Confirmation of Voucher Register #20-12A dated 12/02/20 totaling \$95.45
Confirmation of Voucher Register #20-12B dated 12/07/20 totaling \$148,804.37
Confirmation of Voucher Register #20-12C dated 12/03/20 totaling \$632,345.72
Confirmation of Voucher Register #20-12D dated 12/04/20 totaling \$412,105.51
Confirmation of Voucher Register #20-12E dated 12/04/20 totaling \$379,106.29

TREASURER'S REPORT

The October 2020 Treasurer's Report was presented.

WATER BILL ADJUSTMENTS 2020-46 THROUGH 2020-48

Staff received requests for adjustment under the leak adjustment policy adopted by the Town Council on April 8, 2013. The customer has completed the required form, and the request meets all the criteria for adjustments as follows:

<u>Adjustment Number</u>	<u>Average Usage</u>	<u>Actual Usage</u>	<u>Length of Time</u>	<u>Original Bill</u>	<u>Adjustment Amount</u>	<u>Adjusted Bill</u>
2020-46	5,000	106,000	2 months	\$ 304.50	\$ 271.00	\$ 33.50
2020-47	5,000	38,000	2 months	\$ 119.77	\$ 86.27	\$ 33.50
2020-48	2,000	10,000	1 month	\$ 32.47	\$ 22.53	\$ 9.94

Councilor Gardiner thanked Staff for their efforts with the backyard drainage program.

Councilor Gardiner moved, with a second by Councilor Schoon, to suspend the rules, waive the readings, and adopt the Consent Agenda as presented. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against. Motion carried and the Consent Agenda was adopted.

NEW BUSINESS

CHANGE ORDER 014: GRADE SEPARATION PROJECT – FIBER OPTIC RELOCATION

There are fiber optic lines utilized by Community Hospital at the Grade Separation site. The lines could remain in place; however, with the new configuration at the location, any maintenance of the fiber optic lines would be unduly complicated. The decision was made to relocate the lines to allow for future maintenance. The total cost of the change order is \$36,515.93.

The additional cost will come from the TIF Allocation Fund 471.

Councilor Schoon moved, with a second by Councilor Koultourides, to approve Change Order No. 014 for INDOT Contract B-36229. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

**CHANGE ORDER 018: GRADE SEPARATION PROJECT –
CONCRETE SURFACE COATING, COLORED STAIN**

The T-walls at the Grade Separation site were stained as part of the original design. Once the chosen stain was applied, the smooth walls were not aesthetically acceptable. As a result, the contractor was directed to apply additional stain to the smooth walls. The total cost of the change order is \$13,276.25.

The additional cost will come from the TIF Allocation Fund 471.

Councilor Schoon moved, with a second by Councilor Koultourides, to approve Change Order No. 018 for INDOT Contract B-36229 in the amount of \$13,276.25. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

CHANGE ORDER: ROGERS COMMUNICATIONS CANADA – UTILITY RELOCATION

At the February 18, 2019 meeting, Council approved the payment of \$422,758.83 to Rogers Communications Canada Inc. for the relocation of utility lines along the Canadian National rail. This was part of the original utility relocations needed for the shoo-fly construction.

The work was completed in 2019 but cost more than estimated and paid. The additional cost is \$164,853.37. Staff and construction engineering firm DLZ have reviewed the additional costs and find them to be warranted. The additional cost will come from the TIF Allocation Fund 471.

Councilor Gardiner confirmed with Staff that there is no ambiguity regarding the charges and that the work is done.

Councilor Gardiner moved, with a second by Councilor Tulowitzki, to approve Rogers invoice 541409 in the amount of \$164,853.37. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

CCMG 2020-2 ENGINEERING FEES PROPOSAL

The Town applied for the next round of Community Crossing Grant Program funding in October 2020. The Town is eligible for \$446,000.00 in funding and the Town will match that amount for a total project budget of \$892,000.00. A full depth mill and overlay will be made on sections of Elliott Drive, Timrick Drive, Crestwood Avenue, and Bluebird Lane. Streets were chosen based on pavement condition ratings, location relative to other recent paving work and whether underground improvements can be made as part of the work.

Engineering firm SEH has served as design engineer and representative for the Town on previous CCMG projects. Staff finds them reliable, fair, and responsive. SEH submitted a proposal to conduct this work in two phases. The design and bid phase will be a lump sum fee of \$48,000.00. Construction inspection will be done on an hourly basis at a cost not to exceed \$21,000.00. The fees will be made from the Municipal Surtax Fund 258.

Councilor Tulowitzki moved, with a second by Councilor Koultourides, to authorize the Town Manager to execute the agreement with SEH for engineering services associated with the CCMG Street Improvement Program for a cost not to exceed \$69,000.00. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

AMENDMENT TO AGREEMENT: IMPACT NETWORKING

The Police Department had connectivity issues with the wireless system in the parking lot. This caused problems with officer uploads of video and data from the squad cars. Impact Networking installed two wireless access points to solve the problem. An amendment to the Complete Care Agreement between the Town and Impact has been presented to include this new functionality. The cost is an additional \$14.50/month bringing the monthly cost \$13,187.15.

Councilor Schoon moved, with a second by Councilor Tulowitzki, to authorize the Town Manager to execute the supplemental Complete Care Agreement. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

ORDINANCE 1815: GROUP TRANSFERS

Proposed ORDINANCE 1815 is AN ORDINANCE FOR TRANSFERS WITHIN CERTAIN APPROPRIATED FUNDS FOR THE YEAR 2020. At the end of each fiscal year, a final review of budget allocations is made. Occasionally, expenditures are greater than originally anticipated in a certain area. Funds controlled by the Department of Local Government Finance must not be overspent within each major expenditure group (Personal Services, Supplies, Contractual Services, and Capital Outlays). Municipalities are allowed to transfer budget amounts from one major expenditure group to another within the same fund in order to avoid overspending the budget. The transfers must be authorized by ordinance or resolution.

Ordinance 1815 has been prepared to authorize budget transfers known to be required so far this year. We will not know the final amounts until December 31, after we receive the final revenues of the year and have processed all vouchers.

Adoption of an ordinance usually requires two readings. Council is asked to consider Ordinance 1815 on first reading on December 7, with adoption of the ordinance on second reading at the first meeting in January. The final appropriation adjustment amounts will be incorporated as amendments to the ordinance prior to adoption. There will be no net change in any fund.

Councilor Gardiner moved, with a second by Councilor Koultourides, to hear Ordinance 1815 on first reading as presented and set second the first meeting in January. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

ORDINANCE 1816: CREDIT CARD USE

Proposed ORDINANCE 1816 is AN ORDINANCE AUTHORIZING THE ISSUANCE OF CORPORATE CREDIT CARDS FOR USE BY CERTAIN EMPLOYEES OF THE TOWN OF MUNSTER. The Town has an account with American Express and cards have been issued to specific users. With the hiring of a new Director of Parks and Recreation, a new ordinance needs to be adopted authorizing Mark Heintz to have a credit card under the Town of Munster account.

Ordinance 1816 has been drafted for this purpose.

Councilor Schoon moved, with a second by Councilor Gardiner, to hear Ordinance 1816 on first reading as presented and set second reading for December 21, 2020. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

2021 ANNUAL MEDICAL, VISION AND DENTAL RATE RENEWAL

The Town became members of the AIM Medical Trust effective January 1, 2016 for medical insurance. Staff has been notified that the renewal rate for the 2021 plan year will be 5% over the 2020 rates. The Trust's board of directors chose to allocate reserves to and grant Trust members a "premium holiday." This means the Town and the employees will not have to pay medical insurance premiums for the month of January 2021.

The Town covers 82.5% of the premium costs for the employees, regardless of coverage level, with the employee paying the remaining 17.5%. Staff recommended keeping these cost-sharing percentages the same. Monthly premiums are as follows for the current medical insurance plans, vision insurance, and dental insurance.

PPO Plan B

Tier	2021 Rates	Town Monthly Share 87.5%	Employee Monthly Share 17.5%
Employee Only	\$ 1,049.39	\$ 865.74	\$ 183.65
Employee & Spouse	\$ 2,138.74	\$ 1,764.46	\$ 374.28
Employee & Child(ren)	\$ 1,930.82	\$ 1,592.93	\$ 337.89
Employee & Family	\$ 3,020.19	\$ 2,491.66	\$ 528.53

HDHP Plan F

Tier	2021 Rates	Town Monthly Share 87.5%	Employee Monthly Share 17.5%
Employee Only	\$ 984.51	\$ 812.22	\$ 172.29
Employee & Spouse	\$ 2,005.80	\$ 1,654.78	\$ 351.02
Employee & Child(ren)	\$ 1,810.87	\$ 1,493.97	\$ 316.90
Employee & Family	\$ 2,832.14	\$ 2,336.52	\$ 495.62

Vision Insurance

This is the same plan currently in force. The Town pays 100% of the premiums for the employee regardless of the coverage level chosen.

Tier	Enrollment	2020 Rates	Total Cost
Employee Only	38	\$ 4.59	\$ 174.42
Employee & Spouse	17	\$ 9.20	\$ 156.40
Employee & Child(ren)	16	\$ 9.82	\$ 157.12
Employee & Family	31	\$ 15.70	\$ 486.70
Monthly Total			\$ 974.64
Annual Total			\$ 11,695.68

Dental Insurance

The dental coverage remains self-funded through Delta Dental. The 2021 rates reflect actual claims experience for 2020. Staff is looking to have the premium levels be sufficient to cover the anticipated 2021 claims. The Town pays 100% of the employee-only premium. Dependent dental premiums are covered by the employee.

Tier	2021 Rates	Town Monthly Share Employee Only	Employee Monthly Share Dependent Coverage Only
Employee Only	\$ 39.35	\$ 39.35	\$ -
Employee & Spouse	\$ 69.18	\$ 39.35	\$ 29.83
Employee & Child(ren)	\$ 87.13	\$ 39.35	\$ 47.78
Employee & Family	\$ 119.14	\$ 39.35	\$ 79.79

Councilor Gardiner moved, with a second by Councilor Koultourides, to authorize the Town Manager to adopt the 2021 health, vision, and dental rates for the Town of Munster as presented. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

ORDINANCE 1813: AMENDMENT #5 TO THE 2020 SALARY ORDINANCE

Proposed ORDINANCE 1813 is AMENDMENT #5 TO THE 2020 SALARY ORDINANCE. Governor Eric Holcomb issued Executive Order 20-08 on March 23, 2020. The Executive Order directed Hoosiers to stay at home in response to the Coronavirus Pandemic. In reply, the Town closed its offices and restricted the number of hours employees reported to work. During this period, regular employees continued to receive full pay and benefits even though full hours were not worked.

This action requires an amendment to the salary ordinance. In addition, the Town's Coronavirus (COVID-19) Policy states that, "Any practice that impacts current Home Rule ordinances or policies will be brought to the Town Council for appropriate legislative action." Ordinance 1813 has been drafted for this purpose.

Councilor Schoon moved, with a second by Councilor Gardiner, to hear Ordinance 1813 on first reading schedule second reading for the next regular meeting. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

ORDINANCE 1814: AMENDMENT #6 TO THE 2020 SALARY ORDINANCE

Proposed ORDINANCE 1814 is AMENDMENT #6 TO THE 2020 SALARY ORDINANCE. At the April 6, 2020 meeting, the Council adopted Ordinance 1796 in response to the Coronavirus pandemic. The ordinance made a temporary change to the rules surrounding sick leave. Specifically, employees are allowed to run their sick and vacation leave banks into the negative and continue to get paid. Once the employee is healthy and returns to work, the sick and vacation leave bank will begin to accrue and, essentially, pay back the time. If an employee quits or is terminated prior to earning back the sick and vacation time, the balance paid will be reduced from the final paycheck.

The Federal Families First Coronavirus Response Act grants Emergency Sick Leave to full- and part-time employees without using time in the employee's leave bank. To-date, there are 36 employees who have used the Emergency Sick Leave. The federal provisions are set to expire at year-end.

There have been employees with multiple exposures and related quarantines. In these situations, the federal leave has been exhausted and employee leave banks used. Last week we had the first employee gone into the negative on leave time. The current trend of the pandemic makes it likely that more Town employees will be facing quarantine or isolation. In this scenario, more employees will likely run out of both leave time.

Ordinance 1796 is set to expire December 31, 2020. If Council does not extend the policy, no action is needed as the policy will expire automatically at year end.

Staff recommends the policy be extended into 2021. Ordinance 1814 has been drafted to extend the policy through the first quarter of 2021. If extended, Staff will bring the matter back to Council in March 2021 to determine if the policy should be extended into the second quarter of 2021.

Councilors Tulowitzki and Schoon asked about the need to have the ordinance in place for a longer period of time.

Councilor Schoon moved, with a second by Councilor Tulowitzki, to hear Ordinance 1814 on first reading schedule second reading for the next regular meeting. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

ORDINANCE 1817: 2021 SALARY ORDINANCE

Proposed ORDINANCE 1817 is AN ORDINANCE ESTABLISHING THE 2021 PAY PLAN FOR THE TOWN OF MUNSTER, INDIANA (2021 SALARY ORDINANCE). Compensation of elected officials must be fixed and the Police Pension Base must be certified before January 1 of the ensuing year. Proposed Ordinance 1817 has been prepared for that purpose and it includes other annual authorizations related to payroll. Of note are the following.

1. All regular, full-time employees pay rates will increase by 2.00%.
2. All elected officials pay rates will increase by 2.00%. (Elected officials' rates must be set by December 31, 2020.)
3. All firefighter stipends and hourly rates will increase by 2.00%.
4. The Certified First Class Officers Rate will increase by 2.00%. (This determines the amount of pension retired officers and their dependents receive as well as how much the Town and current officers contribute to the pension plan. The rate must be set and certified to the State of Indiana by December 31, 2020.)
5. The Building & Community Development Department has requested the addition of a part-time Administrative Secretary and a reduction in the number of Multi-Discipline Inspectors. These inspector positions may be filled by full or part-time employees up to the maximum of two full-time equivalent employees. See Exhibit A.
6. All benefits and related provisions (e.g. health insurance, Park discounts, etc.) will remain unchanged from 2020.

The Councilors acknowledged that this has been a difficult year and that they are pleased to be in a position to offer raises to the employees. There was discussion about whether non-sworn personnel should be given a flat increase or a merit-based increase. By offering an across-the-board increase, the emotional stress of a merit increase is removed, and a sense of stability can be provided.

Councilor Gardiner moved, with a second by Councilor Tulowitzki, to hear Ordinance 1817 on first reading schedule second reading for the next regular meeting. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

APPROVAL OF AGREEMENT: POLICE BODY CAMERAS

The Munster Police Department has researched various body camera systems. Staff took future compatibility and integration issued into account and determined Axon of Scottsdale, AZ (formerly known as Taser) to be the best choice. Axon offers a fully integrated, all-inclusive body worn camera program.

The Axon program offers the following in one system.

- Body worn cameras
- In-car cameras
- Automatic triggering of cameras via proximity and holster triggers
- Automatic tagging of evidence in the report management system

- Digital evidence management
- Drones
- Citizen digital evidence submission capability
- Video sharing for legal and information requests
- Tasers
- Installation
- Cloud storage
- Remote viewing and auditing of video

Axon is the biggest and most well-used, fully integrated system and offers replacement hardware. Funding will be as follows.

	Total Due	Bond Proceeds		Technology		Cumulative Capital Development		LIT-Public Safety	
		Percent	Dollars	Percent	Dollars	Percent	Dollars	Percent	Dollars
2020	\$163,955	100%	\$163,955	-	-	-	-	-	-
2021	\$158,520	-	-	40%	\$63,408	40%	\$63,408	20%	\$31,704
2022	\$158,520	-	-	35%	\$55,482	35%	\$55,482	30%	\$47,556
2023	\$158,520	-	-	25%	\$39,630	25%	\$39,630	50%	\$79,260
2024	\$158,520	-	-	15%	\$23,778	15%	\$23,778	70%	\$110,964
2025	\$158,520	-	-	-	-	-	-	100%	\$158,520

Staff explained the functionality of the proposed system and answered Council questions. Councilors Gardiner and Tulowitzki thanked Staff for their efforts on the project.

Councilor Gardiner moved, with a second by Councilor Tulowitzki, to authorize Munster Police Department personnel, Chief Stephen Scheckel and/or Lieutenant Daymon Johnston, to enter into an agreement with Axon for the purchase of the above listed equipment and services relating to the body camera and other services. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

LETTER OF ENGAGEMENT: HAMMOND WATER RATE INCREASE

The City of Hammond is raising water rates to its municipal customers by over 400%. The Town believes an increase is needed but there is not confidence that the proposed rates will be used for things other than maintenance and improvement to the water system. The municipalities of Dyer, Griffith, Highland, Whiting, and Munster intend to follow the applicable remonstrance and legal avenues to reserve their rights and to advocate for their resident.

To accomplish this, the stated communities have engaged the law firm of Dentons Bingham and Greenbaum. Each community will pay an equal share of the costs. In addition, a rate expert is needed, and the firm of London Witte has been chosen. Again, each community will pay an equal share of the costs. All costs will be paid from the Water Cash Operating Fund 601.

Councilor Koultourides moved, with a second by Councilor Gardiner, to authorize the Town Manager to engage with Dentons Bingham and Greenbaum LLP as outside counsel and London Witte as the expert. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

RESOLUTION 2078: ACCEPTANCE OF INFRASTRUCTURE IMPROVEMENTS

Proposed RESOLUTION 2078 is A RESOLUTION ACCEPTING CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE FAIRWAY ADDITION SUBDIVISION AND TWO-YEAR MAINTENANCE BOND(S) AS GUARANTEE OF THE IMPROVEMENTS. Katona Development has applied for final plat approval for the Fairway Addition subdivision. The Plan Commission issued preliminary approval in April 2020. This preliminary approval allowed installation of public improvements, but no structures can be constructed until final plat approval is made and recorded with Lake County.

Plan Commission will grant final plat approval when the following is done.

1. Public improvements have been verified as complete.
2. A bond is posted for any incomplete improvements.
3. The developer presents a written guarantee of all improvements. The guarantee is for two years from the date Council accepts the infrastructure improvements.
4. A bond or similar surety is presented as part of the guarantee in the amount of \$15% of the improvements.
5. An accurate set of as built drawings is submitted.

Staff has determined the maintenance bond must be \$111,388.45. Draft letters of credit have been presented to Town Attorney Dave Wickland for review. The Plan Commission is scheduled to approve the final plat at their meeting tomorrow night. Staff recommend accepting the infrastructure be made contingent on receipt of the final letters of credit.

Councilor Gardiner moved, with a second by Councilor Tulowitzki, to authorize the Town Manager or Clerk-Treasurer to sign the resolution accepting the Fairway Addition storm and sanitary sewer infrastructure, curbs, road base course and binder course, and River Drive parkway trees and seeding, contingent upon review by the Town of Munster of a maintenance bond or similar surety in the amount of \$111,388.45 as a two-year guarantee of the improvements. Councilors Schoon, Gardiner, Tulowitzki, Koultourides, and Mellon voted in favor; none voted against.

REPORTS

PORTFOLIO REPORTS

This portion of the meeting has been added to give elected officials an opportunity to share news about the various boards and commission on which they serve as liaison.

Councilor Schoon stated the Park Department is researching solutions to the Centennial Park complaints from over the summer.

Councilor Gardiner announced that the Board of Safety selected Mark Hajduk as the next Fire Chief. He will begin February 1, 2021 after the retirement of current Chief Dave Pelc.

Councilor Tulowitzki congratulated Mr. Hajduk.

President Mellon and Councilor Koultourides had nothing to report.

Clerk-Treasurer Mis gave an update on the financial software upgrade process and the new processes that will be implemented. She also announced the holiday lights have been installed at Town Hall and thanked Public Works for work on the project. Town Hall will be included on the maps being produced by the Munster Education Foundation and Munster Park Department. This will guide residents to Town Hall as part of the light displays in Munster.

ANNOUNCEMENTS

(Unless stated otherwise, all meetings of the Town Council begin at 7:00 p.m. at the Munster Town Hall.) The number of residents able to participate in person will be limited based on the Governor's Executive Order(s) in effect at that time.

The Town Council will hold regular meetings on Monday, December 21, 2020. The meeting of January 4, 2021 will be rescheduled. The Redevelopment Commission will hold regular meetings immediately following the Town Council meetings.

ADJOURNMENT

There being no further business to come before the Council, Councilor Gardiner moved with a second by Councilor Schoon, to adjourn. The meeting adjourned at 8:09 p.m. by voice vote.

ATTEST:

Lee Ann Mellon, President

Wendy Mis, Clerk-Treasurer

DRAFT