

GREAT LAKES LANDSCAPE MGMT., INC.

2020 GROUNDS MAINTENANCE SERVICES PROPOSAL

Submitted To:

Phone:

Dated:

TOWN OF MUNSTER
Munster Parks and Recreation
1005 Ridge Road
Munster, Indiana 46321
Attn: Mr. Greg Vitale

(219) 836-6906

November 18, 2019

SERVICE LOCATION: TOWN OF MUNSTER – COMMUNITY PARK

We are pleased to submit the following cost proposal to continue to provide the requested grounds maintenance services for the 2020 growing season.

SCOPE OF WORK: Please refer to attached customer provided bid sheets.

Growing Season Grounds Maintenance Services:

Work will be scheduled for weekly visits during the growing seasons beginning weather permitting April 2020 and will continue as needed through October 2020. Our lawn maintenance program includes weekly lawn mowing and trimming (approximately 24-27 visits per season). Mowing and trimming shall be done on the same day of each week weather permitting. Edging will be performed at least 4 times per season at scheduled mowing visits as needed. Please note the below costs do not include any turf area fertilization or weed control services. All services billed monthly April through October.

COMMUNITY PARK - Cost per Monthly Rate:

\$ 2,074.00

2020 TOTAL SEASON COST:

\$14,518.00

*** Special Notation:**

The above contract costs can be extended for the 2021 and 2022 growing seasons if agreed to by both Great Lakes Landscape Mgmt., Inc. and Town of Munster, Munster Parks and Recreation Dept.

P.O. Box 256 Schererville, IN 46375-0256 • Phone: 219-690-1650 • Fax: 219-690-1651

2020 GROUNDS MAINTENANCE SERVICES PROPOSAL

TOWN OF MUNSTER, COMMUNITY PARK

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ACCEPTANCE OF PROPOSAL:

AGREED AND ACCEPTED for

GREAT LAKES LANDSCAPE MGMT.: Dino Ioakimidis, President

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to perform the work as outlined above. Full payment will be made Net 10 monthly.

FOR TOWN OF MUNSTER AND MUNSTER PARKS AND RECREATION

Dated

12/4/19

Authorized Signature:

Ang Vitale

MOWING AND LANDSCAPE MAINTENANCE CONTRACT

Detailed Scope of Work

Community Park

ADDRESS: 8601 Calumet Avenue, Munster

LANDSCAPE/MULCH BED MAINTENANCE AREA: Includes all landscape/mulch bed areas between the ballfields, along the walking path that runs to the west of the ballfields and around the concession stand. This also includes the landscape/mulch bed areas bordering the north parking lot along the church property and two landscape/mulch bed areas at the main entrance to the park. The landscaping around the firefighter's tribute on the far southwest corner of the park and within and adjacent to the pool shall also be included. **The areas to be maintained within these boundaries only include the landscape areas and mulch beds and do not include mowing and other maintenance.**

Note: The north parking lot mulch bed (bordering St. Thomas More Church) is L-shaped. One leg of the "L" runs east/west and the other runs north/south. The leg that runs north/south should only be maintained from the line of shrubs to the park property. The church maintains the bed from the line of shrubs to the church parking lot.

A map of Community Park is included in the specifications.

MOWING AREA: The mowing areas consist of all 10 ballfields (from fence line to fence line) and all grass within the fenced in pool area only. Park mowing outside of the ballfields is not included.

***Munster Little League may decide to mow their four ballfields. If this is the case, contractors are expected to issue credit reduction of the charges or to mow an alternate, similarly sized park in Munster. This credit reduction shall be indicated on the bid sheet.

FERTILIZATION AREA: Not included

EDGING AREA: The edging areas consist of all areas within the 10 ballfields where grass and ballfield areas meet. This includes warning tracks, sidelines and coaches' boxes. This shall be completed twice during the season.

MAINTENANCE DATES:

Ballfield Mowing:	April 1 through October 30
	April-September: 1x per week/2x if excessive growth
	October: Every other week
Pool Mowing:	April 1 through October 30
	April-August: 1x per week
	August-October: Every other week
Planter Areas/Mulch Beds: (Park and adjacent to pool)	April 1 through August 31
	April-June: Every other week
	July – August: Once per month

Park Planter Areas/Mulch Beds: May 1 - July 31 Every other week
(Within the pool fence)

Note: The maintenance dates are firm, but the maintenance schedule is only to be used as a guide and may be adjusted based on the bidder's professional opinion after the proposal is accepted.

MOWING: Mow everything to a standard, uniform height. However, mow the 4 Little League infields 1 inch shorter than all other areas. All clippings shall be mulched with the mulching systems on mowers. Any unsightly clumping shall be removed. Mowing shall be performed once per week on the same day of the week. In the event of a rainout, mowing shall be performed on the next dry day. If the length of grass is excessive, it is expected that mowing take place twice per week.

TRIMMING: Trimming shall be done with a power weed eater for areas inaccessible by a mower. Trimming shall be done with each mowing. Trimming height shall match mowing height. Trimming of the pool shrubs shall take place twice per year. The first being before Labor Day when the pool opens.

TREE TRIMMING: N/A

EDGING: Edging of the ballfields shall be done with a power edger twice per year. The final edging shall take place between mid-August and the first week of October as the baseball/softball season comes to an end. Satisfactory edging must result in straight grass edges within the ballfields.

GENERAL CLEAN UP: Remove trash and leaves from ballfields and landscape beds with each visit.

LANDSCAPE/MULCH BED WEED CONTROL: A pre-emergent herbicide shall be applied to all landscape/mulch bed areas to prevent weed growth. Any weeds that occur thereafter shall be pulled by hand or sprayed with a post-emergent herbicide with each visit.

SPRING CLEANUP: In the spring, remove accumulation of trash leaves, etc. from ballfields and landscape/mulch bed areas. Also include dugouts in the spring cleanup.

WINTER PREPARATION: Cut back ornamental grasses and other perennials as recommended in generally accepted landscape practices.

INSECT AND DISEASE: Monitor damaging insects and disease. Notify Parks and Recreation Department staff of any problems and submit proposals for treatments.

MULCH: Total re-mulching is not included. However, spot mulching of thin or washed areas is required up to 50 cubic yards.

PRUNING: N/A

TREE AND SHRUB FERTILIZATION: N/A