

MUNSTER BOARD OF PARKS AND RECREATION
5:00 p.m. Regular Meeting
MUNSTER TOWN HALL
Tuesday, November 17, 2020

MINUTES

Park Board Members present virtually via Zoom meeting technology: Dan Repay, President; Dave Cerven, Vice President; Mike Sowards, Secretary, Robyn Paulsen, Member; Ron Ostojic, School Board Liaison. Town Council Liaison Ken Schoon joined the Zoom meeting at 5:05 p.m.

Park staff present virtually via Zoom meeting technology and in person at Town Hall: Mark Heintz, Director of Parks and Recreation; Jill Higgins, Superintendent of Recreation; Janice Uram, Administrative Assistant. Superintendent of Operations, Kevin Dark was present virtually via Zoom meeting technology.

Others present virtually via Zoom meeting technology: Dustin Anderson, Town Manager; Wendy Mis, Clerk-Treasurer.

1. CALL TO ORDER

President Repay called the meeting to order at 5:00 p.m.

2. PUBLIC COMMENT

There was no public comment.

3. ADMINISTRATIVE MATTERS

a. Approval of Park Board Minutes

i. November 3, 2020 Minutes

It was motioned by Secretary Sowards and seconded by Vice President Cerven to approve the November 3, 2020 minutes. The motion carried by a vote of 5 in favor and 0 opposed.

b. Confirmation/Approval of Park Vouchers

i. Confirmation of Voucher Register 20-11C dated 11/06/20 totaling \$40,167.88

ii Approval of Voucher Register 20-11D dated 11/17/20 totaling \$2,713.23

It was motioned by Vice President Cerven and seconded by Board Member Paulsen to approve Park Voucher Registers 20-11C and 20-11D. The motion carried by a vote of 5 in favor and 0 opposed.

c. Reports

i. Parks and Recreation Department Report

The Director reported to the board that an entire new slide for Circle Park is in transit and will be installed upon receipt. Work continues on updating the agreements with Billy Casper Golf who is now officially Indigo Golf Partners. The Director is working with Nipsco on securing the rebate for the LED lighting upgrade project. Social Center rentals are down about 50% over this same time last year due to Covid. Winterization is taking place in the parks; leaf mulching, net removal, water shut off, etc. A number of memorial trees were planted. Centennial's scheduled banquets/events have been severely impacted by Covid with approximately 29 cancellations and 22 postponements. At the golf course, all greens and tees have been aerated along with the fairways and range tees.

ii. Walk in the Woods Event Report

The Superintendent of Recreation reported that the event was a great success. There were over 150 placed in the Heritage Park woods, all donated by Community Hospital. Over 1,100 people participated in the Walk. Many favorable comments were received.

4. ITEMS FOR DISCUSSION/ACTION

a. Release and Indemnity Form

The Director asked the Board to review and approve a newly revised Release and Indemnity Form prepared by Attorney Wickland. Anyone participating in a park program will now be required to sign the form.

It was motioned by Vice President Cerven and seconded by School Board Liaison Ostojic to approve the Release and Indemnity form.

5. ADJOURNMENT

President Repay called for a motion to adjourn.

It was motioned by Vice President Cerven and seconded by Board Member Paulsen to adjourn the meeting. The meeting was adjourned at 5:27 p.m.

Mike Sowards, Park Board Secretary

Date

Dan Repay, Park Board President

Date