



To: President and Members of the Munster Town Council
From: Lt. John Peirick, Acting Chief of Police
Date: April 20, 2020
Subject: Miner Electronics Corporation Invoice

The Munster Police Department recently submitted an invoice for \$3,072.00 and a voucher to pay for the maintenance contract with Miner Electronics Corporation to service our squad cars. This contract is to be paid from our general operating budget (Professional Services).

Recommended Action:

By motion and voice vote, ratify the agreement between Miner Electronics Corporation and the Munster Police Department executed on April 1, 2020.

If the agreement is ratified, Miner Electronics Corporation's invoice for \$3,072.00 will be paid on April 21, 2020. If the agreement is not ratified, the invoice will not be paid.

FINANCIAL SUMMARY

Date Prepared: 4/14/20

Council Meeting Date: 4/20/20

Department making request: MPD

Name of requestor: Lt. J. Peirick

Project: Squad Car Maintenance Contract
(e.g. vehicle purchase, street repaving, service contract)

Vendor Name: Miner Electronics
Vendor Number: 4327

PROJECT DESCRIPTION

Explain what is being purchased and provide all details needed to understand the request, any ongoing costs such as service/maintenance agreements, commitments for future purchases and if this is part of a capital or other plan. Attach copies of any proposed agreements, contracts or other supporting documents.

This contract covers labor to troubleshoot, replace or repair lighting, cameras, computers, docks, secure idles, Opticom, radars and radios.

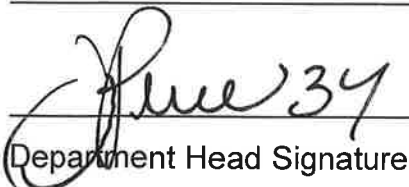
Is this a one-time purchase? NO **If no, explain the subsequent purchases.**

This is a yearly maintenance contract for our squad cars.

FUNDING

List all account numbers to be used to pay for this project, Include the current budget amount and how much will be spent from each line item from this project. If there is not currently enough budget, explain which accounts will be used for the budget transfer. If there are ongoing costs, include the funding information for that too.

<u>Account Number(s)</u>	<u>Current Budget Amount</u>	<u>Amount to be spent on this project</u>
101-20401-63605		\$3,072.00


Department Head Signature

4/14/20

Date

This document is to be prepared and included for any purchase/project of \$5,000.00 or more, agreements, or any other expenditure that needs Council approval.