TOWN OF MUNSTER
MINUTES OF SPECIAL TOWN COUNCIL MEETING
JULY 22, 2008

The Munster Town Council and the Munster Board of Safety met jointly at 7:00 p.m. on Tuesday, July 22, 2008, at the Munster Town Hall. Town Councilors Helen Brown, John W. Edington, Robert H. Mangus, Michael Mellon, and David B. Nellans were present; none were absent. Board of Safety members present were P. Terry Rogers, Michael Clark, Marc A. Goodman, and Jerome R. Baffa. Board of Safety member James M. Lipton was absent. Mrs. Brown presided. Also present were Clerk-Treasurer David F. Shafer, Town Manager Thomas F. DeGiulio, Assistant to the Town Manager Ashley Porta, Town Attorney Eugene M. Feingold, and Assistant Town Attorney Steven P. Kennedy. The news media were not represented.

President Brown announced that the special meeting was called for the purpose of reviewing proposals from executive search firms interested in assisting the town in its selection of a new chief of police, and to take action on such other matters as deemed necessary or desirable.

EXECUTIVE SEARCH FIRM PROPOSALS

President Brown led a discussion to determine the group's expectations of a search firm. Important considerations included price, responsiveness, control of costs, expertise, technique of recruitment, frequency of communications, and full disclosure of connections to our community.

Proposals were received from five executive search firms: The Brimeyer Group, Hopkins, Minnesota; The Mercer Group, Santa Fe, New Mexico; The PAR Group, Lake Bluff, Illinois; Resource Management Associates, Tinley Park, Illinois; and Waters-Oldani Executive Recruitment, Dallas, Texas. The councilors recited summaries for each of the firms. Professional fees and estimated reimbursable expenses were roughly equal among all proposals. Following extensive discussion, the group agreed by general consent to interview The PAR Group, Resource Management Associates, and The Brimeyer Group prior to selecting one firm. Each firm is likely to need an hour for each interview, which are tentatively scheduled for July 28, 29, and 30. The Town Council would award a contract to one of the firms on August 11, 2008.

ADJOURNMENT

There being no further business to come before the group, the meeting was adjourned at 9:04 p.m.

_____
Helen Brown, President

ATTEST:

_____
David F. Shafer, IAMC, CMC
Clerk-Treasurer