

**TOWN OF MUNSTER
MINUTES OF A SPECIAL MEETING OF THE TOWN COUNCIL
SEPTEMBER 30, 2014**

A special meeting of the Munster Town Council convened at 5:01 p.m. on Tuesday, September 30, 2014, at the Munster Town Hall. Town Councilors John W. Edington, David B. Nellans, and Joseph A. Simonetto were present. Councilors Andy Koulourides and John P. Reed were absent. Vice President Edington Reed presided. Also present were Accounting Supervisor Patricia L. Abbott and Town Attorney Eugene M. Feingold. The news media were represented by Jim Masters of *The Times*.

EMPLOYEE RECRUITMENT

The position of Director of Operations has been vacant since the death of Mr. James Knesek in February 2014. At the March 10, 2014 meeting, the Council, by general consent, agreed to engage the services of Voorhees & Associates to conduct a search for his replacement.

Since that time, Voorhees & Associates has merged with Gov HR USA and a contract has been prepared for the Council to take formal action. The contract includes three different fees. There is a recruitment fee of \$13,000.00, recruitment expenses not to exceed \$3,500.00, and advertising costs of \$1,800.00. The Town will be consulted for approval if advertising will exceed \$1,800.00 and if the costs are below \$1,800.00 then the Town will pay the actual costs. The total fees included in the contract are \$18,300.00.

Councilor Simonetto moved, with a second by Councilor Nellans, to authorize President Reed to sign the contract with Gov HR USA, formerly Voorhees & Associates, to conduct a search for a new Public Works Director subject to legal review. Councilors Nellans, Simonetto, and Edington voted in favor; none voted against. Motion carried.

ADJOURNMENT

There being no further business to come before the Council, and upon a motion by Councilor Simonetto, seconded by Councilor Nellans, the meeting adjourned at 5:03 p.m.

President Reed arrived as the meeting adjourned.

ATTEST:

John W. Edington, Vice President

David F. Shafer, IAMC, MMC, CMO, Clerk-Treasurer