


To: President and Members of the Munster Redevelopment Commission
From: David F. Shafer, Clerk-Treasurer 
Date: September 6, 2016
Re: Lease Approval

A lease has been modified and presented to the Commission for approval.

Oz Engineering had a lease for 9358 Calumet Avenue which expired. Staff has entered into a month-to-month lease agreement with rent at \$746.66/month.

Recommendation:

By motion and voice vote, approve the lease modification under New Business.



August 29, 2016

Lawrence Zablock
Oz Engineering
9358 Calumet Avenue
Munster, IN 46321

Dear Mr. Zablock,

Your current lease agreement is expiring. The Redevelopment Commission has decided all leases at the Munster Business Complex will be on a month by month basis. Your current lease will not be renewed and will terminate at the end of its term. Tenancy will continue on a month to month basis with a rent of \$746.66 per month. The Town of Munster would request thirty (30) days' notice of the cancellation of your month by month lease.

There will be a late charge of fifty dollars (\$50.00) on rents paid after the seventh (7th) of each month. Any Lessee rent check that is dishonored because of insufficient funds will be charged the bank return fee and a late charge of twenty-five dollars (\$25). A check which has not cleared the Lessor's bank by the 7th of the month will be considered late. Your security deposit will be refunded within sixty (60) days after your move out date and inspection of the premises.

Sincerely,

Dustin Anderson
Town Manager

DA/lp

