

**MUNSTER BOARD OF PARKS AND RECREATION
REGULAR MEETING
Tuesday, June 7, 2016
CENTENNIAL PARK CLUBHOUSE
12:00 P.M. Regular Meeting**

MINUTES

1. *CALL TO ORDER*

The meeting was called to order by President Dan Repay at 12:00 p.m.

Park Board Members present: Dan Repay, President; Dave Cerven, Vice President; Mike Sowards, Secretary; John Friend, School Board Liaison; Dave Nellans, Town Council Liaison.

Park staff present: Greg Vitale, Director of Parks and Recreation; Alex Chapple, Centennial General Manager, Barb Holajter, Superintendent of Recreation; Jerry Rosko, Superintendent of Parks; Rod Potts, Superintendent of Maintenance; Janice Uram, Administrative Assistant.

2. *PUBLIC INPUT*

There was no public input; no one from the public was present.

3. *ADMINISTRATIVE MATTERS*

a. *Approval of Park Board Minutes*

May 17, 2016 Minutes

Vice President Cerven motioned to approve the Park Board Minutes of May 17, 2016. The motion was seconded, and carried by a vote of 4 in favor and 0 opposed.

b. *Confirmation of Park Vouchers*

- i. Park Vouchers Confirmed Register #16-5E Totaling: \$46,032.01
Fund 204 Parks & Recreation
(Employee payroll \$33,027.92+\$13,004.09)
- ii. Park Vouchers Approved Register #16-6A Totaling: \$27,471.29
Fund 204 Park & Recreation \$11,396.35
Fund 419 Park Bond Proceeds \$16,005.80
- iii. Park Vouchers Confirmed Register #16-6B Totaling: \$201,757.57
Fund 204 Parks & Recreation \$56,787.71
Fund 419 Park Bond Proceeds \$133,655.07

Vice President Cerven motioned to approve Park Voucher Registers 16-5E, 16-6A, and 16-6B. The motion was seconded, and carried by a vote of 4 in favor and 0 opposed.

4. ITEMS FOR DISCUSSION/ACTION

a. ***Introduction of Alex Chapple, Centennial Park General Manager***

Alex Chapple was introduced to the Board and park staff present as the new General Manager at Centennial Park. Mr. Chapple discussed with the Board some of the plans already in the works for The View restaurant, and for the banquets. The View will be re-launched on July 8th as a “fast-casual” atmosphere restaurant. He advised that more details will be forthcoming as the date nears. He also discussed plans for the July 3rd V.I.P. event which will be completely managed by the staff at Centennial and The View. Mr. Chapple will be present for the Park Department weekly staff meetings, and at the first Tuesday board meetings.

b. ***Community Pool Parking; Report by President Repay***

President Repay discussed with the Board usage of a part of the pool parking lot by Community Hospital employees while NIPSCO tears apart some of their parking lot for the pipeline installation. They are discussing a short term plan through August 1st; there is a long term plan up for discussion once the pool closes for the season. In exchange, the hospital will help 50/50 with capital projects relevant to the parking area, plow and salt during the winter months, and patrol for security. It was the consensus of the Board for now to support the parking lot usage. Councilman Nellans pointed out the ongoing contributions the hospital makes to the community and the Park Department by way of advertising and sponsorships.

c. ***White Oak Park Playground Replacement***

The Director advised the Board that the White Oak Park playground is in need of replacement, citing it is the second oldest and second most used park in town. He explained there are funds for the replacement in the 2012 park bond that were intended to replace the playground equipment; this was never done. The Director asked for Board approval to move forward as was intended and replace the White Oak Park playground.

Vice President Cerven motioned to approve the replacement of the White Oak Park playground with existing 2012 bond money. The motion was seconded and carried by a vote of 4-0.

d. ***White Oak Park Pickleball***

The Director presented to the Board a proposal to convert the basketball court at White Oak Park into Pickleball courts now that the basketball hoops have been removed. He expressed that it is in the best interest of the residents to add a new amenity to replace basketball. The Director has solicited and received quotes from three vendors to convert the old court, and recommended the Board agree to the conversion of the courts to Pickleball. He asked that if the Board agreed the conversion was the preferred direction, they allow the Director to enter into an agreement with Holland asphalt and Reeves Fence to convert the old court and purchase three Pickleball systems for a total cost not to exceed \$29,000.00. The project will be funded from an overage in the River's Edge Disc Golf Park 2015 bond dedicated to asphalt work.

Board Member Friend motioned to approve the Director of Parks and Recreation entering into an agreement with Holland Asphalt and Reeves Fence, and to purchase three Pickleball systems for a total cost not to exceed \$30,000.00. The motion was seconded and carried by a vote of 4 in favor and 0 opposed.

e. Community Skate Park Parking Lot

The Director advised the Board that the parking lot in front of the skate park is in very poor shape, and is basically an eyesore. The project was on the schedule for a later date. The Director advised the Board He would like to move the project forward. He had three contractors submit quotes to correctly repair the lot which requires cutting out and replacing several of the worst sections, and including a paved access point for vehicles. The Director recommended giving the contract to Ristich Asphalt, the lowest bidder, in the amount of \$11,826.95.

Secretary Sowards motioned to approve awarding the contract to repair the Skate Park parking lot to Ristich Asphalt in the amount of \$11,826.95. The motion was seconded and carried by a vote of 4 in favor and 0 opposed.

f. Resolution 2016-04 Amending the Munster Parks and Recreation Salary/Wage Schedule – Park-Time Employees, The Town of Munster Salary Ordinance, Amending Salary and Wage Rates for 2016

The Board reviewed the amendment to the part-time salary and wage scale adding the new position of Swim Lesson Instructor.

Secretary Sowards motioned to approve Resolution 2016-04. The motion was seconded and carried by a vote of 4 in favor and 0 opposed.

5. ADJOURNMENT

The next regular Board of Parks and Recreation meeting is scheduled for Tuesday, June 28, 2016, at 7:00 p.m. at Munster Town Hall.

The next regular Board of Parks and Recreation meeting is scheduled for Tuesday, July 19, 2016, at 7:00 p.m. at Munster Town Hall.

There being no further business, President Repay motioned to adjourn. The motion was seconded and the meeting was adjourned at 12:57 p.m.

Park Board Secretary

Date

Park Board President

Date