

# **AGREEMENT FOR EDUCATION AND OUTREACH SERVICES**

Between

The Lake County Soil and Water Conservation District

And

The Town of Munster, Indiana

## **I. Background**

The Lake County Soil and Water Conservation District (SWCD) is a local unit of government that manages and directs natural resource management programs at the local level. The SWCD works in both urban and agricultural settings, with landowners and other units of government, to carry out a program for the conservation, use and development of soil, water and related resources. One of the primary areas that the SWCD has been successful is with public education and outreach to schools and key conservation groups in Lake County. The Town of Munster is in need of assistance in fulfilling the requirements imposed on it by the federal and state laws, rules and regulations regarding the operation of the Town's municipal separate storm sewer system (MS4), specifically implementing required minimum control measures (MCM) 1 and 2 regarding, among other things, public education and outreach.

## **II. Purpose of this Agreement**

The Purpose of this Agreement is to allow the Town of Munster (Town) to utilize the skills and experience of the SWCD in order to implement stormwater public education and outreach within the corporate limits of the Town. By providing this service, the Town will be able to more effectively and efficiently educate more of the Town's citizens. The Town will benefit from SWCD's local assistance in the form of public education and outreach services in order to implement tasks that assist the Town with compliance with IDEM's Rule 13 (327IAC 15-13). The Town is a small MS4 entity in Northwest Indiana which is required to comply with Rule 13. The SWCD has demonstrated great success over the years in providing education to people of all ages and demographics within Lake County, including in the Town.

## **III. Scope of Services**

The services that are to be provided for the Town by SWCD include the following:

- Present stormwater-related programs in the classrooms within the School Town of Munster.
- Develop additional stormwater classroom programs that can be added to the existing list of hour-long classroom programs currently offered by SWCD.
- Present and provide programs to 4-H members/clubs, scouts and environmental clubs in the Town.
- Present stormwater-related programs and distribute stormwater materials at the Lake County Agriculture Awareness Day targeted for 3rd graders.
- Develop and distribute newsletters to the School Town of Munster schools each year.
- Help promote workshops for volunteer stream monitoring.

- Help promote the use of rain barrels to local residents.
- Organize a rain garden demonstration project within the community that involves volunteers.
- Present and distribute stormwater-related materials and information to the public at the Lake County Fair.
- Promote and distribute schedules for Lake County Household Hazardous Waste Collection events.
- Attend selected Town and Northwest Indiana Stormwater Advisory Group (NISWAG) meetings as needed to provide updates on MCM 1 and 2 implementation activities.
- Contact IDEM Rule 13 Coordinator as needed to ensure that activities are eligible for consideration for local MS4 compliance.
- Interact with and annually present stormwater related materials to community .
- Assist in local clean-up events in the Town that involve local residents and the enhancement of a waterway, detention pond, or wetland.
- Develop and maintain portions of SWCD webpage that includes public education and outreach events regarding stormwater.
- Document all activities as necessary for inclusion in the Town's Rule 13 Annual Reports and SWCD will provide Stormwater Management Department with said documentation prior to IDEM's annual report deadline. Information provided to the Town will include, but is not limited to:
  - Number of students, program, school name and date visited for each school event.
  - Amount and type of MS4 outreach materials distributed, including a copy of all materials.
  - Description of stormwater-related classroom programs.
  - Number and description, including location and program, of stormwater-related educational events that involved Town residents and the estimated number of participants for each event.

#### **IV. Funding**

The Town will pay SWCD a lump sum fee of Three Thousand Dollars (\$3,000) for the services specified above. The SWCD will submit one invoice for the full amount to the Town.

#### **V. Effective Date and Signatures**

This Agreement shall be effective upon the signature of authorized officials of both parties. It shall be in force from the date of signature and continue for 365 days thereafter. Both parties demonstrate their approval with this Agreement by their official signatures hereon.

The parties respective contacts and responsible persons are:

##### **SWCD Contact:**

Julie Duttlinger, Administrator  
880 East 99th Court, Suite A  
Crown Point, IN 46307  
(219) 663-7042

##### **Town of Munster Contact:**

Dustin Anderson, Town Manager  
1005 Ridge Road  
Munster, IN 46321  
(219) 836-6900

IT IS UNDERSTOOD that this Agreement becomes effective when both parties are signatory hereto.

This AGREEMENT made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**Lake County Soil and Water Conservation District**

\_\_\_\_\_  
Kevin Garling, SWCD Board Chair (signature/date)

\_\_\_\_\_  
Julie Duttlinger, SWCD Administrator (signature/date)

**Town of Munster**

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Dustin Anderson, Town Manager (signature/date)