

**MUNSTER PARKS AND RECREATION
1005 RIDGE ROAD
MUNSTER, IN 46321**

MEMORANDUM

TO: Park Board of Commissioners
FROM: Barbara L. Holajter, Superintendent of Recreation
DATE: February 2, 2016
RE: Portable Restroom Rental Fees - Recommendations 2016-2018

A request for proposal was sent to the five (5) portable restroom rental companies listed. Originally, seven (7) companies were indicated to receive the proposal; however, two (2) of these companies use Service Sanitation as their provider. The park department's portable restroom needs for the year are attached. Some of our parks have portable restrooms for 6-7 months and others restrooms are only needed occasionally for special events and private parties.

Arwood Waste (Valparaiso)
Drop Zone (Joliet, IL)
Johnny On The Spot (North Judson)
Prime Portables, Inc. (Mokena, IL)
Service Sanitation (Gary)
Zters (Merrillville)

We received responses from three companies. The proposal results are as follows:

	Basic Monthly	Accessible Monthly	Basic Event Rent	Accessible Event Rent	Hand Wash Stations	Extra Clean Reg./Event
Drop Zone Portable	\$100	\$150	\$100 + \$15/unit/day	\$150.00 + \$15/per unit/day	\$75	\$75
Johnny On The Spot	\$65	\$95	\$75	\$105	\$75	\$35/\$25
Service Sanitation	\$65	\$95	\$65	\$100	\$65	\$35/\$25

Includes insurance waiver, hand sanitizer, weekly service, delivery & pick-up.

The listed fees from Service Sanitation have actually decreased from the last contract. The Accessible Monthly units have gone from \$100 to \$95 per month. The Extra Cleaning has also decreased from \$30 to \$25. They also stated that they would hold their prices through 2020. We have been pleased with Service Sanitation and welcome working with them.

Recommendation

It is recommended that the park board approve the portable restroom rental fees for 2016-2018, as indicated on the contract, from Service Sanitation, Inc.