

**MUNSTER BOARD OF PARKS AND RECREATION
REGULAR MEETING
TUESDAY, April 21, 2015
MUNSTER TOWN HALL - CONFERENCE ROOM 'A'
7:00 P.M. – Regular Meeting**

MINUTES

I. CALL TO ORDER

The meeting was called to order by Vice President Dan Repay at 7:00 p.m.

Park Board Members present: Dan Repay, Vice President; Dave Cerven, Secretary; Mike Sowards, Board Member; John Friend, School Board Liaison; Dave Nellans, Town Council Liaison. Absent: Marcus Olsen, President.

Town Staff Present: Dustin Anderson, Town Manager; Greg Vitale, Director of Parks and Recreation; Barb Holajter, Superintendent of Recreation; Jerry Rosko, Superintendent of Parks; Rod Potts, Maintenance Manager; Mike Airolodi, Golf Superintendent; Jessica DeGiulio, Food Service Manager, Janice Uram, Administrative Assistant.

II. PUBLIC INPUT

Lou Carbonare, 207 Salisbury Dr.

Mr. Carbonare voiced concerns about the Babe Ruth fields being ready for opening day.

III. ADMINISTRATIVE MATTERS

A. Approval of Park Board Minutes

March 17, 2015, and April 7, 2015

Dan Repay made a motion to approve the minutes. The motion was seconded and passed 4-0.

The Town Manager advised the Board that the Town would like to establish a single cost for a violation regardless of the location. The current fine for parking violations in the municipal parks is \$500.00, an amount that has only been collected 10 times in the past 3 years.

The Town Manager moved to recommend the Park Board amend Ordinance 34-81: Park Ordinance Violation to a \$50.00 fine, establishing a single fine of \$50.00.

John Friend made a motion to approve amending Ordinance 34-81 to a \$50.00 fine. The motion was seconded and passed 4-0.

B. Confirmation of Park Vouchers

Park Vouchers Confirmed Register #15-4C: Totaling -	\$55,213.56
Fund 204 Park & Recreation	

(employee payroll \$14,606.63 + \$40,606.93)		\$55,213.56
Park Vouchers Confirmed Register #15-4D: Totaling -		\$645.92
Fund 204 Park & Recreation		\$645.92
Park Vouchers Approved Register #15-4E		\$29,594.97
Fund 204 Parks & Recreation		\$28,457.47
Fund 419 Park Board Proceeds		\$1,137.50

Dan Repay questioned the status of the Manor acquisition. The Director of Parks and Recreation will follow-up with the Contractor and Attorney Feingold.

Dave Nellans informed the Board that the removal of the Obelisk was discussed at the recent Civic Foundation meeting. The Foundation will get hard quotes on repair, replacement and moving the Obelisk, the flag and the time capsule. The Civic Foundation determined this not a project They can fund by themselves, and they will seek a sponsor to help with the cost. The Foundation may come back to The Park Board for funding.

Dave Cerven made the motion to approve the vouchers. The motion was seconded and passed 4-0.

C. Reports

1. Park & Recreation Department Report

The Director of Parks and Recreation discussed the Park Board Report. He pointed out the new logo for River's Edge, that the golf course had a record couple of months, and the underwater video of the egg hunt that was posted was a big hit.

2. Energy Systems Group – Mar/Apr. 2015 Reports

3. Board Information

The Director of Parks and Recreation highlighted a thank you email from a resident.

D. Items for Discussion/Action

1. Park and Recreation Repair & Replacement Schedule

The Director of Parks and Recreation presented to the Board the Parks and Recreation Repair and Replacement Schedule. He acknowledged to the Board the contribution and hard work the Department as whole put into the report. The Director explained to the Board that the schedule is a proposed Plan of Action that needs to be in place now for the future approximately \$1.9 million bond issue, and what can and will affect where the money goes. He discussed the photos included in the schedule with the Board and directed them to the spreadsheet at the end of the schedule detailing the proposed repairs and replacements.

2. Contract extension for Community Park underground

The Director of Parks and Recreation presented the Community Park Phase IV Contract Extension to The Board for review and questions. Dan Repay had questions about the General Contractor, the original bid, the amount owed, and why the contract extension. The Board requested that Joe Nordman from Robinson Engineering come to the next board meeting.

3. Resolution 2015-01 Summer Recreation Guide, and Enrichment program fees

The Superintendent of Recreation advised the Board that the Summer programs and fees are in place. She explained some of the scheduling scenarios are still being worked out due to the schools closing on Friday's during the Summer. The Superintendent of Recreation said the Department continues to input data and work toward going live with Activenet.

Dave Cerven motioned to approve Board of Parks and Recreation Resolution 2015-01 Amending Schedule A, Non-Certified portion of the Municipal Code, amending fees, charges and violations. The motion was seconded and passed 3-0.

IV. ADJOURNMENT

Next Park Board meeting – Tuesday, May 5, 2015, 12:00 p.m., at Centennial Clubhouse
Next Regular Park Board meeting – Tuesday, May 19, 2015, 7:00 p.m., at Town Hall

Dan Repay motioned to adjourn the meeting at 8:15 p.m. The motion was seconded and passed 3-0.

Park Board Secretary

Date

Director of Parks and Recreation/Park Board President

Date