



DISTRIBUTED
TCRM 4-27-15

MEMO

TO: President and Town Council
FROM: Town Manager
SUBJECT: Parking Fees
DATE: April 27, 2015

Background:

The Town of Munster has a number of different fees associated with parking violations. These fees range from \$20 to \$500. Schedule A is a non-codified portion of the municipal code established to centralize all fees, fines, violations, and service charges. Currently this fee schedule dictates that a parking violation in a Town of Munster Park shall be \$500 dollars. The same violation on a Town street would be \$20. The \$20 fine would increase to \$30 if it was not paid within 48 hours of being issued their ticket. That \$30 fee would increase to \$60 if the ticket was paid five days after issuance.

The Town would like to establish a single cost for a violation, regardless of the location of the violation and time frame for repayment. This would create greater predictability for residents.

Methodology:

Attached you will find a table detailing all the various parking ordinances applicable in the Town. Over the last three years, the \$500 fine was only collected ten times. As you review the "Different Fees Paid" column, you will see that within each "Ordinance #" row, there are \$20, \$30, and \$60 sections. If the Council adopts the recommended ordinance, these will go away and be replaced with a single \$50 fee.

Working with the Police Department, the Town has determined that most communities have fees in the magnitude of \$25 to \$75 dollars. All surrounding Indiana municipalities were contacted. The Town would like to establish a single fine for \$50.

At their April 21 meeting, the Board of Parks and Recreation voted unanimously to recommend that the Town Council change the \$500 fee to \$50.

Options:

1. Keep the current fines.
2. Amend the fines to \$50.
3. Amend the fine to some other number as determined by the Town Council.

Recommendations:

Move to adopt Ordinance No. 1657 which amends the Park and Town related parking fines to a flat \$50 fee.

Parking Ordinance Information for Past Three Years

Ordinance #	Total Tickets Written	Total Amount Paid	Tickets per Different Fee	Different Fees Paid
54-181: Parking on Residential Lots	2	\$90	1	\$60
			1	\$30
			0	-
54-182: Obstructing Street/Alley/Blocking Driveway	44	\$870	2	\$250
			11	\$20
			3	\$30
			1	\$60
			27	-
54-187: Standing or Parking on One Way Streets	1	\$100	1	\$100
			0	-
54-216: Parking Prohibited in Specific Places	96	\$1670	10	\$75
			28	\$20
			6	\$30
			3	\$60
			49	-
54-212	284	\$1166	113	\$20
			19	\$30
			1	\$250
			20	\$60
			131	-
34-81: Park Ordinance Violation	114	\$5220	10	\$500
			1	\$50
			1	\$60
			1	\$30
			4	\$20
			97	-
TOTALS	541	\$9116	541	

ORDINANCE NO. 1657

AN ORDINANCE AMENDING SCHEDULE A, A NON-CODIFIED PORTION OF THE MUNICIPAL CODE, AMENDING FEES, CHARGES AND VIOLATIONS

WHEREAS, the Town Council of the Town of Munster, Indiana establishes reasonable fees and charges for specific programs and services; and

WHEREAS, the Town Council will from time to time make amendments to Schedule A, which has been established by the Town Council of the Town of Munster, Lake County, Indiana, for the purpose of centralizing all fees, fines, violations and service charges for the Town, the Park and others; and

WHEREAS, the Town Council established Schedule A of the Munster Municipal Code specifically for fees and charges; and

WHEREAS, the public health, safety and welfare served by the establishment of uniform fines for improper parking in public locations throughout the Town including park and recreation facilities; and

WHEREAS, a uniform fine for parking violations promotes efficiency in enforcement and compliance.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Munster, Indiana that said Schedule A be amended as follows:

(3) Violations Bureau

(A) POLICE RELATED

A.3 Parking Violations – Town Fine \$50.00
License suspension proceedings may begin on 31st day

(5) Park Related Fees

(F) FINES FOR VIOLATING PARK RULES & REGULATIONS

F.4 The fine for improper parking in designated areas of Munster Parks and Recreation facilities shall be \$50.00

ORDAINED and **ADOPTED** this _____ day of _____, 2015 by a vote of _____ in favor and _____ opposed.

TOWN COUNCIL OF THE
TOWN OF MUNSTER, INDIANA

Andy Koultourides, President

ATTEST:

David F. Shafer, Clerk-Treasurer

Judicial Insurance Adjustment Fee	“	“
Judicial Administration Fee	“	“

**Total court fees are \$116.50 as of 7/01/12*

A.3	Parking Violations – Town Fines	
	Paid within 48 hours of date issued	\$20.00
	Paid after 2 days, before the 6 th day from date issued	\$30.00
	Paid after 5 days, before the 31 st day from date issued	\$60.00
	<i>License suspension proceedings may begin on 31st day</i>	
A.4	Handicapped Parking Violations	\$75.00
A.5	Out-of-State Title Check (state regulated)	\$5.00
A.6	Salvage Title Vehicle Release	\$25.00
A.7	Post-Tow impounded vehicle Release	\$25.00
A.8	Accident Report	\$25.00
A.9	Incident or Offense Report Copy, up to three pages	No Charge
	Each additional page	\$0.10
A.10	Evidentiary Photo Copies, per sheet	\$5.00
A.11	VHS Tape or DVD	\$25.00
A.12	Digitally Recorded Voice Recording, per preparation time	
	One hour including media	\$25.00
	Each additional hour or part thereof	\$25.00
A.13	Bicycle Licenses	No Fee
A.14	MoPed Licenses (biannual)	\$20.00
A.15	Violation Deferral Fee (in addition to total of fees in A.2)	\$112.00
A.16	Application Processing Fees – The fee for background checks	
	Include, but not limited to the following:	\$25.00
	Immigration & Naturalization	
	Passport	
	Teaching License Backgrounds	
	Solicitor Permits	
	Contractors Licenses	

d. Additional Utilities – No. of 110v Electric Plug-Ins		\$15.00
No. of 220v Electric Plug-Ins		\$20.00
No. of Water Hook-Ups		\$15.00
E.4	Additional Rental Fees – Shelters, Social Center, Heritage Park, Fields, Courts, Chairs	Refer to attached Exhibit F
a.	Additional Fees for Changing Dates for Rentals of Shelters, Social Center, or Heritage Park	\$10 each date or time change
b.	Kaske House Access	\$50 Resident/Non-Resident
c.	Community Park Weekend Field Rental	\$900 Softball 4 fields/3 days \$675 Baseball 3 fields/3 days
E.5	Bieker Woods Night Walk	
	Advance ticket sales through local scout troops*	\$3.00/child \$5.00/adult
	Return pass (all ages)	\$1.00
	<i>*The group selling the tickets will be paid \$1.00 for each ticket sold</i>	
E.6	Social Center Specified Organization Meeting Rental Fees/Rates	
a.	Non-Profit Camera Club (2x/mo.)	1 st Free 2 nd \$30/hour
b.	Non-Profit Church in Munster (up to 5x/mo.)	\$30/hour*
c.	Non-Profit Needle Artisans (1x/mo.)	\$30/hour
	*effective 1/1/15	
(F)	<u>FINES FOR VIOLATING PARK RULES & REGULATIONS</u>	
F.1	Unauthorized removal or relocation of Soccer goals (Resolution 2006-17); (34-81)	\$500.00
F.2	Unauthorized use of Dog Park (Resolution 2008-3)	\$500.00
F.3	All other Violations of Park Rules & Regulations as established by the Board of Parks & Recreation not to exceed (34-81(b), 54-12(f), Resolution 2010-02)	\$500.00 per day