




MEMORANDUM

To: Town Manager, Town Council
From: James M. Mandon, P.E., Town Engineer 
Subject: Fence Masters CO1 and CO3 – Community Park
Date: October 7, 2014

CO3 in phase 3 and CO1 in phase 4 are suggested changes coming from the fencing contractor, Fence Masters, which based on the current materials pricing, will result in deducts from what was originally specified. Each was examined and recommended by Linden Group as being equivalent. As a result, I am recommending the approval of both. A copy of each Change Order is attached along with a detailed explanation of the change.



CHANGE ORDER #3

PROJECT DESCRIPTION: Community Park Phase 3

CONTRACTOR: Fence Masters, Inc.

ORIGINAL CONTRACT AMOUNT: \$317,000

PREVIOUS APPROVED CHANGE ORDERS: \$4,340

AMOUNT REQUESTED THIS CHANGE: (\$1,170) Credit

REVISED CONTRACT AMOUNT: \$320,170

DESCRIPTION OF CHANGE ORDER:

See attached.
Batting Cage Modification

REQUESTED: [Signature] DATE: 10/6/14

RECOMMENDED: James Morrison DATE: 10-7-14

APPROVED: _____ DATE: _____

Fence Masters, Inc.

Phone (708)758-5250 Fax (708)758-5251

20400 S. Cottage Grove Ave.

Chicago Heights, IL 60411

Friday, October 03, 2014

Town of Munster

Attn: Jim Mandon

Re: Munster Ballfields Phase 3 Request for Change Order

Fence Masters is pleased to quote the following:

- Revise batting cages to Jugs Sports model w/ 381 lb netting.
- Revise Phase 3 posts from 3" terminal and 2 1/2" line to 4" terminal and 3" line.
- Revise post spacing from 7' O.C to 10' O.C.

PROPOSED CREDIT.....\$(1,170.00)

If you have any questions please contact Peter Biancardi.

Cell Phone: (708)417-0127

Email: pbiancardi@fencemastersinc.com

Notes:

Customer is responsible for clearing and marking all property lines.

Placement of the fence is the sole responsibility of owner / general contractor.

All invoices are due upon completion unless other arrangements are made.

A 1 3/4% monthly interest charge will be added to all past due Invoices.

Warranty will not be honored on any job with an outstanding balance.

No work will begin without signed approval or purchase order.

Acceptance of proposal constitutes acceptance of these terms.

Approval_____

Date_____



CHANGE ORDER #1

PROJECT DESCRIPTION: Community Park Phase 4 Fencing

CONTRACTOR: Fence Masters, Inc.

ORIGINAL CONTRACT AMOUNT: \$445,950

PREVIOUS APPROVED CHANGE ORDERS: \$0

AMOUNT REQUESTED THIS CHANGE: (\$3,258) Credit

REVISED CONTRACT AMOUNT: \$442,692

DESCRIPTION OF CHANGE ORDER:

See attached.

REQUESTED:  DATE: 10/6/14

RECOMMENDED: James M. Mardon DATE: 10-7-14

APPROVED: _____ DATE: _____

Fence Masters, Inc.

Phone (708)758-5250 Fax (708)758-5251

20400 S. Cottage Grove Ave.

Chicago Heights, IL 60411

Friday, October 03, 2014

Town of Munster

Attn: Jim Mandon

Re: Munster Ballfields Phase 4 Request for Change Order

Fence Masters is pleased to quote the following:

- Revise batting cages to Jugs Sports model w/ 381 lb netting.
- Revise fence fabric from 5 ga. Fused bonded to 8 ga. Fused bonded.
- Revise post spacing from 7' O.C to 10' O.C.

PROPOSED CREDIT.....\$(3,258.00)

If you have any questions please contact Peter Biancardi.

Cell Phone: (708)417-0127

Email: pbiancardi@fencemastersinc.com

Notes:

Customer is responsible for clearing and marking all property lines.

Placement of the fence is the sole responsibility of owner / general contractor.

All invoices are due upon completion unless other arrangements are made.

A 1 3/4% monthly interest charge will be added to all past due invoices.

Warranty will not be honored on any job with an outstanding balance.

No work will begin without signed approval or purchase order.

Acceptance of proposal constitutes acceptance of these terms.

Approval_____

Date_____